



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 6th OCTOBER 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/NCDC) Cllr. Lofthouse Cllr. Allan Rathbone
 Cllr. Stone Cllr. Strong Cllr. Mrs Webb
 Cllr. Rowe (CCC) Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to, Mr Eddie Lofthouse, PC Taylor and Mr Barlow.</p> <p>Mr Barlow spoke regarding 147d/2008. His sister, Mrs Manners, lives adjacent to the proposed Pinewood Flats development. In principle, they have no objection to the development, but feel the building is too large (high) and too close to their property. The gradient of the land exacerbates the problem.</p>	
142/2008	<u>Apologies for Absence</u> – Cllr. Morgan (formerly Medland) was not present	
143/2008	<u>Casual Vacancy (one seat)</u> – Mr Eddie Lofthouse met with Members and spoke regarding his background. It was AGREED to co-opt him to the one remaining vacant seat and the paperwork dealt with.	
144/2008	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Stone stated that he knows the owners of the property adjacent to Pinewood Flats (147d/2008 refers).</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
145/2008	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 1st September 2008. AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 15th September 2008. AGREED as a true record.</p>	
146/2008	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor addressed the Council, regarding the crime figures for the summer months. (Written copy of his report is on file.) The Police were disappointed at the lack of progress on dealing with the street traders. PC Taylor left the Meeting at this point.</p> <p>b. <i>County Council</i> – Cllr. Rowe spoke regarding 149b/2008 and explained the position of County Highways about the proposed road improvements to Rock Road. He pointed out that this has been</p>	

	<p>e. 2008/01776, 3 Pentire View, Polzeath – FP, construction of new forecourt and parking area via existing access to be shared. OBJECT on the grounds that the proposal would be visually intrusive in what is a very prominent position in Polzeath. Members do not feel it is as good as the earlier scheme.</p> <p>f. 2008/01799, 12 Dingles Way, Penmayne – FP, installation of wood burning/multi flue stove and associated flue system. NO OBJECTION.</p> <p>g. 2008/01800, 1 Dingles Way, Penmayne – FP, installation of a chimney/flue pipe for a wood burner. NO OBJECTION.</p>	
148/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-7, to the value of £3,673.75 was APPROVED for payment.</p> <p>b. <i>Polzeath Policing Fund</i> – Minute 133a/2008 refers. The Clerk reported there had been no response from St Minver Highlands Parish Council regarding the request for an additional £1,510 towards the Policing Fund for 2007. This item to be discussed at the Joint Meeting with St Minver Highlands Parish Council.</p> <p>c. <i>Members Liability</i> – the Cornwall Association of Local Councils advises: “It used to be the case that members could be surcharged if they made illegal financial decisions. This legislation was repealed some time ago and I can confirm that your council's insurances covers all members and any liability rests with the corporate body.”</p> <p>d. <i>Sandy Hills Footpath</i> – it was AGREED to accept a quotation, in principle, from Mr Danny Burnett for £150 to clear, fill and make good. However, it was felt to be prudent to clear this action with Mr Tom Fletcher, before implementation.</p> <p>e. <i>Footpath Maintenance Grant</i> – Cllr. Mould signed the grant claim form, to reclaim £1,958.40 of the £2,496 expended.</p>	Information
149/2008	<p><u>Traffic Matters</u></p> <p>a. <i>Pentire View, Polzeath</i> – Minute 131d/2008 refers. The owner of the hedge has indicated she will cut it back, in the interests of highway safety, as requested by Members.</p> <p>b. <i>Rock Road Improvement Scheme</i> – Minute 134e/2008 refers. Covered by 146b/2008 above.</p>	
150/2008	<p><u>Trewint Playing Fields –</u></p> <p>a. <i>Children’s Play Area</i> – Minute 135a/2008 refers. The Working Party is fairly confident they have secured grant funding. Members will be attending a training session shortly. Cllr. Lofthouse has a background of working with children and he will be joining the Working Party at their meeting later this week.</p> <p>A letter has been received from St Minver Highlands Parish Council, which makes it clear the £2,000 they have earmarked for the project will be paid once this Council “...have been invoiced. With regard to a request for further funding, Lowlands is more than welcome to come back to us when they next look at purchasing items.”</p> <p>b. <i>St Minver Pre-School</i> – Minute 135b/2008 refers. The Pre-School has no problems with the revised lease. The Clerk to request the solicitor to draw up the final version.</p>	Clerk

	<p>c. <i>St Minver Football Club</i> – Minute 135a/2008 refers. The Club has signed the amended licence and Cllr. Mould signed on behalf of the Council. The Clerk to send a copy to the Club for their retention. The Clerk explained the letter, reminding the Club it is responsible for cutting the perimeter of the playing field, will be sent with their copy of the licence. (NOTE – Mr Danny Burnett has dealt with the ragwort on the site.)</p> <p>d. <i>Trewint Toilets</i> – Minute 135c/2008 refers. See 150e/2008 below.</p> <p>e. <i>Resignation</i> – Council received the resignation of Mr Adrian Meneer. It was AGREED to approach Mr Mark Meneer as a possible replacement to clean the toilets three times a week and daily during the summer school holidays; empty the bins; provide consumables; strimming between the huts on site and around the playground area.</p> <p>f. <i>Scout Group</i> – Council consider a request, from the Scouts, for permission to enlarge their hut. This was AGREED. Council to apply for planning permission, with assistance from John Bray & Partners.</p>	<p>Clerk Clerk</p> <p>Clerk</p> <p>Clerk</p>
151/2008	<p><u>Environmental Matters</u> – NOTE: Cllr. Mould and the Clerk are to meet with Mr Tom Fletcher on 7th October 2008.</p> <p>a. <i>Rock to Brae Hill</i> – Minute 137a/2008 refers. Mr Jolyon Sharpe, NCDC Beach Ranger, advises that “...if the community or parish were to organise and run an event (to clean-up the beach) they would be happy to assist in providing equipment and some staff.” Deferred to a future meeting.</p> <p>b. <i>Porthilly Footpath</i> – Council received a complaint regarding the footpath between Porthilly and Rock Road. Cllr. Mould reported she had spoken to the complainant and advised there was an issue with the overgrown hedges. The Clerk will request the householders to remove the overhang.</p> <p>c. <i>Benches</i> – Council to review bench provision in the parish, to include any repair work required. Deferred to a future meeting. Members were asked to make a note of the state of benches as they are out and about. Noted a resident has offered to revarnish a bench he provided.</p> <p>d. <i>Footpath No. 17</i> – Minute 137g/2008 refers. This item is to be discussed with Mr Tom Fletcher.</p> <p>e. <i>Daymer Lane</i> – Council considered a complaint that a fence has been erected on the lane between Daymer Cottage and Boskenna. The Clerk has approached CCC and has received information regarding adding footpaths to the definitive map. It was AGREED to write to the complainant. Cllr. Gisbourne will bring this to the attention of NCDC and seek to have a site meeting.</p>	<p>Clerk</p> <p>Members</p> <p>Clerk</p>
152/2008	<p><u>Quality Status</u> – noted the Council’s application for Quality Status has failed, because copies of the risk assessments were not available to the Panel. These have been retrospectively submitted, but were too late to be considered. The Clerk was thanked for all her work on this project.</p>	
153/2008	<p><u>Documentation</u> –</p> <p>a. <i>Victoria County History of Cornwall</i> – Minute 12h/2008 refers. Whereabouts of the book <i>Cornwall and the Cross, Christianity 500-1560</i> to be monitored. This is believed to be with Cllr. Morgan.</p> <p>b. <i>Clerks & Councils Direct</i> – September 2008. Taken by Cllr. Mould.</p>	<p>Cllr. Morgan</p>

	<ul style="list-style-type: none"> c. <i>NCDC</i> – Annual Report and Performance Plan 2007/8 taken by Cllr. Mould; plus Community Facilities Survey. d. <i>The Making and Enforcement of Byelaws</i> – consultation document. e. <i>Standards Board</i> – Issue 3, September 2008. f. <i>One Cornwall</i> – newsletter, issue 13, taking by Cllr. Mould. 	
154/2008	<p><u>Information Only/Future Agenda Items:</u> –</p> <ul style="list-style-type: none"> a. <i>2012 Olympic Games</i> – Minute PL44d/2008 refers. 10 Downing Street has responded to the online petition to say the Prime Minister would welcome a display by the Red Arrows. b. <i>Beach Users' Forum</i> – Thursday, 23rd October 2008 at 7.30pm (doors open 7pm), at the Tubestation, Polzeath. Cllrs. Mould, Gilbert and Lofthouse will try to attend. c. <i>Beach Break Live</i> – the <i>Cornish Guardian</i> has reported that the owners of Carruan will not be renewing permission for the “Beach Break” in view of the complaints from local residents. It was AGREED to write Mr & Mrs Parnell, Carruan Farm, Polzeath and thank them for withdrawing the use of their land for this event. 	Clerk

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 3rd November 2008