



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 1st SEPTEMBER 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/NCDC) Cllr. Stone Cllr. Strong
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Cllr. Strong, who was attending his first Full Council Meeting.</p> <p>Mr Roger Burt, spoke of his planning application for a fishing lake on land adjacent to Roserrow Golf Course and provided a copy of the plan of the site. He explained that two lakes are proposed for fresh water fishing. It is hoped it will encourage more people to try fishing, especially children. He added the Environment Agency had no objection to the scheme.</p>	
127/2008	<u>Apologies for Absence</u> – Cllr. Rathbone (on leave); Cllr. Mrs Medland was not present. Cllrs. Brewer (CCC) and Rowe (CCC).	
128/2008	<u>Casual Vacancy (one seat)</u> – no candidates for co-option, to the one remaining vacant seat, had come forward.	
129/2008	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	
130/2008	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 7th July 2008. AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 21st July 2008. AGREED as a true record.</p> <p>c. <i>Planning Meeting</i> – 18th August 2008. AGREED as a true record.</p>	
131/2008	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor was not in attendance.</p> <p>b. <i>County Council</i> – Cllrs. Brewer and Rowe had reported, through the Clerk, that it is likely the “way warden” scheme will be trialled in the Wadebridge/St Minver area. The Truro park and ride scheme is working well and anyone attending RCH Treliske could benefit.</p> <p>c. <i>District Council</i> – Cllr. Gisbourne was not present at this point.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the July Minutes were made available at the Meeting.</p>	

	<p>It was AGREED that a letter should be sent to the owners of Pentire View, Polzeath and request the hedge be cut back, on road safety grounds.</p> <p>e. <i>Padstow Harbour Commission</i> – a copy of the June and July Minutes were made available at the Meeting.</p> <p>A copy of the PHC’s letter appealing against the business rates charged on Rock Toilets was also made available. It was AGREED to support them in their rates appeal, if this was within the deadline.</p> <p>The PHC has written to thank Members for their donation towards the cost of protecting the dunes in Rock.</p>	<p>Clerk</p> <p>Clerk</p>
132/2008	<p><u>Planning Applications</u> –</p> <p>a. <i>2008/01545, Out of the Winds, Rock</i> – FP, demolition of existing dwelling and erection of new dwelling in similar position including garage and associated works. NO OBJECTION.</p>	
133/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-6, to the value of £3,908.50 was APPROVED for payment.</p> <p>Cllr. Gisbourne arrived at this point.</p> <p><i>Polzeath Policing Fund</i> – St Minver Highlands Parish Council has advised that there was a shortfall in the funding for 2007 and request a further payment of £1,510 from the Lowlands. Members were concerned at the lateness of this claim. There was only £5,000 set aside for this purpose this year, if this sum is paid then it would have to come from this budget heading. It was AGREED to write to Highlands and explain the situation and to request details of the income and expenditure relating to the policing. It was AGREED to invite Highlands to a joint meeting, and to add this to the agenda.</p> <p>b. <i>Audit Commission</i> – the Audit Commission has approved the Council’s accounts for 2007/8. Their only comment being that “A formal risk assessment was not in place in 2007/8”, however, the Council is now compliant as these were completed in June 2008.</p>	<p>Clerk</p> <p>Clerk</p>
134/2008	<p><u>Traffic Matters</u></p> <p>a. <i>Highways Working Group</i> – Minute 119a/2008 refers. It was AGREED to appoint Cllrs. Gibson, Gisbourne and Mould to represent the Council on this Group. Clerk to advise Mr Short.</p> <p>b. <i>Missing “No Parking at any Time” Sign/Inconsiderate Parking</i> – Minute 119c/2008 refers. The Civil Parking Enforcement team advises Rock was not originally included in the “enforcement routes”. However, Cllr. Rowe has arranged for Rock to be visited, alternately, with Polzeath.</p> <p>c. <i>School Warning Signs</i> – Mr Vic Effiom, County Highways advises that consultation responses were all in favour of the scheme and a construction package has been issued to Cormac to add to their programme of works. No date for this work was given.</p> <p>d. <i>Cornwall’s Local Transport Plan 2006-11</i> – comments are invited on the draft Progress Report, which can be viewed on http://consult.cornwall.gov.uk</p>	<p>Clerk</p>

	<p>e. <i>Rock Road Traffic Proposals</i> – Highways advise it is resolved to:</p> <ul style="list-style-type: none"> • Implement the footway on the northern side of Rock Road. • Abandon proposals for the eastward extension of “No Waiting” any time on the southern side. • Replace season “No Waiting” at any time with year-round “No Waiting” at any time restrictions on the Northern side of Rock Road for a distance of 165 metres eastward from its junction with Slipway. • Implement “No Waiting” at any time restrictions on the eastern side of Slipway for a distance of 10 metres from its junction with Rock Road. 	
<p>135/2008</p>	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minute 120a/2008 refers. Cllr. Gibson reported that an application to the “Play Builder” fund was looking hopeful. It was noted £4,604 has been paid into the Playing Fields Account, being the sum previously allocated for the “policing” of street traders.</p> <p><i>Ragwort</i> – Cllr. Mould reported that Mr Danny Burnett had been asked to spray the infestation in the playing fields. The grass around the football pitch is long, the cutting of which forms part of the licence with the Football Club. Mr Burnett has been asked to quote for this on an annual basis.</p> <p>Cllr. Mould reported on discussions with Mr Burnett regarding the footpaths, which need more than one cut per year. This information will be passed to Mr Tom Fletcher, CCC for his consideration.</p> <p><i>St Minver Football Club</i> – Mr Roy Birchwood has written to say the Club is concerned about the clause relating to the Club’s share of any repairs to the drains. It was AGREED to drop this clause from the licence. The Clerk to advise the Club and remind them they are responsible for cutting the grass.</p> <p>b. <i>St Minver Pre-School</i> – Minute 120c/2008 refers. The Pre-School has not yet had the opportunity to review the revised lease. However, their initial concern is about their entitlement to renew the lease. It was AGREED to instruct the Solicitor to keep to the original clause referring to this point and to accept the amendments to the lease, subject to there being no other comments from the Pre-School.</p> <p>c. <i>Trewint Toilets</i> – Minute PL62b/2008 refers. Cllr. Mould felt the gentlemen’s toilets should be refurbished. This item was deferred.</p> <p>d. <i>Bottle Bank</i> – Mr Paul Haughton, NCDC seeks Members views on improvements to the site, to include new glass banks (and possibly an increase in number), new or refurbished paper, mixed cans/ plastics and a cardboard bank, together with improved signage. The landowner has been approached and has no objections. Members were supportive of the proposals. The Clerk to advise Mr Haughton accordingly.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>136/2008</p>	<p><u>Polzeath</u> –</p> <p>a. <i>Prohibition Signs</i> – Minute 116a/2008 refers. Mr Charlie David, NCDC has advised the first signs, prohibiting street traders from operating, were removed, by persons unknown. Fresh signs have since been erected.</p>	

	<p>b. <i>Beach Break Live</i> – a review of the Premises Licence is to be held and Members are invited to make any comments. The Clerk to write to NCDC and put the Council's point of view that the noise levels were unacceptable (and for this reason the event should be held away from built up areas); the number permitted (5,000) should not be exceeded and funding to clean up after the event (from the organisers), should be a condition of the licence.</p> <p>c. <i>Beach Site Visits</i> – an email was received from Mr Jolyon Sharpe, NCDC Beach Ranger advising that "beach road shows" are to be held. Unfortunately, this arrived too late to advise Members.</p>	Clerk
137/2008	<p><u>Environmental Matters</u> –</p> <p>a. <i>Rock to Brae Hill</i> – Minute 122c/2008 refers. No feedback has been received from Mr Jolyon Sharpe, NCDC Beach Ranger, regarding the request to organise a clean-up of the beach. The Clerk to pursue.</p> <p>b. <i>Pityme to Roserrow Footpath</i> – Minute 122d/2008 refers. Mr Tom Fletcher, CCC requests location details (grid reference), in order to deal with Members' request for better signage on the approach to Roserrow. Cllr. Mould to provide the information.</p> <p>c. <i>Policeman's Corner</i> – Minute 122d/2008 refers. Cllr. Gisbourne will take the matter of the overgrown hedge at Policeman's Corner, to the next meeting of the St Minver Highlands Parish Council, as this is in their area.</p> <p>d. <i>Trewint Lane</i> – Minute 122d/2008 refers. Dr Martin Brooke of Tintamar has written to advise that he and his neighbours have installed the "sleeping policeman" to deter speeding cars.</p> <p>e. <i>Rock Toilets</i> – Minute 116e/2008 refers. Padstow Harbour Commissioners confirm the toilets are now open until 10pm and advised there was a problem with the key earlier in the season.</p> <p>f. <i>The Way Ahead</i> – newsletter from The Ramblers' Association.</p> <p>g. <i>Footpath No.17, Brea Road</i> – Council considered a letter of complaint, regarding the state of the public right of way and received details of an accident to a member of the public. Ms Sophie Hamilton, CCC Countryside Officer has advised this matter has been referred to "management to see if there is anything CCC are able to do". The Clerk to advise the complainant.</p> <p>h. <i>Beach Cleaning</i> – Mr Peter Melmoth advises NCDC Community Services Committee has agreed (subject to ratification by their Full Council):</p> <ul style="list-style-type: none"> • <u>Daymer Bay</u> – the £500 grant will be made to the TRA and a service level agreement set up. • <u>Rock Beach</u> – the £500 grant will be made to the Parish Council, for forwarding to the PHC. <p>i. <i>Daymer Bay Toilets</i> – Mr Peter Melmoth advises NCDC Community Services Committee has agreed (subject to ratification by their Full Council):</p> <ul style="list-style-type: none"> • Disabled toilet facilities will be completed by mid-August. • Research into the feasibility of a bio disc unit continues. • Alternatives for reducing expenditure in operation costs will continue to be examined. 	<p>Clerk</p> <p>Cllr. Mould</p> <p>Cllr. Gisbourne</p> <p>Clerk</p>

138/2008	<p><u>Website</u> – Minute 123/2008 refers. Council considered setting a policy for links to and from other sites; and a policy on “advertising” activities of local organisations. Members felt that each request should be decided on its merits. A public notice is to be placed on the notice boards, advertising the website. A copy of website statistics for August was made available at the Meeting.</p>	Clerk
139/2008	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall Electoral Review</i> – support paperwork, including:</p> <ul style="list-style-type: none"> • <u>Proposed Community Network Areas</u> • <u>Governance and Community Network Arrangements</u> • <u>Boundary Committee</u> – consultation response <p>Taken by Cllr. Mould.</p> <p>b. <i>Building Control</i> – newsletter, July 2008. Taken by Cllr. Gilbert.</p> <p>c. <i>Post Office Closure</i> – letter from Cornwall Conservatives regarding the closure of Trebetherick Post Office.</p> <p>d. <i>One Cornwall</i> – newsletters.</p> <p>e. <i>Strategic Housing Land Availability Assessment</i> – Members are invited to comment on the Methodology Scoping Report. Deadline 29th September 2008.</p> <p>f. <i>Cornwall Countryside Forum</i> – Annual Report 2007/8.</p>	
140/2008	<p><u>Diary Dates</u> –</p> <p>a. <i>Planning Meeting</i> – 15th September 2008.</p> <p>b. <i>Waste Awareness Day</i> – 23rd September 2008 10am-4pm, at Launceston Town Hall. Free entry and refreshments.</p> <p>c. <i>Cornwall Association of Local Councils</i> – training sessions:</p> <ul style="list-style-type: none"> • <u>New Councillors</u> - £50+VAT. • <u>Quality Councils: Re-accreditation Criteria</u> - £15 +VAT. • <u>Project Management</u> - £60+VAT. • <u>Year End Accounts and Audit</u> - £20+VAT. <p>d. <i>Musical Evening</i> – 19th November 2008, 6pm at Carruan. PARA is organising a musical evening with Brian Gerry (Musical Director of “Music of the Night” 1992-2002, & Musical Director of the Plymouth Police Choir). Brian's talk is entitled “Thank you for the Music”.</p> <p>e. <i>Parish Clean-up</i> – Mr David Short advises that this is scheduled for 20th-28th September 2008. Bags, gloves provided by NCDC will be available and can be collected from the Marine Centre in Polzeath on 20th September 10.30 to midday or delivered to you or your group. Bags of litter for the “weigh in”, at the Marine Centre in Polzeath on Saturday 27th September 10.30 to midday.</p>	
141/2008	<p><u>Information Only/Future Agenda Items</u>: –</p> <p>a. <i>Quality Status</i> – the Council's application has been submitted.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 6th October 2008