



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 7th JULY 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/NCDC) Cllr. Mrs Medland Cllr. Allan Rathbone
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with an especially warm welcome to members of the public, who were present.</p> <p>Mr Ian Day addressed the Meeting regarding the Beach Break Live event. He referred to the public meeting and the 130 complaints received by NCDC. He felt the event was a public nuisance, and referred to the anti-social behaviour and number of crimes linked to the event. He sought the Council's support in requesting NCDC to review the entertainment licence. Cllr. Mould said that when the licence was granted the views of this Parish Council was not sought, because the event was held in St Minver Highlands Parish Council area. She advised Mr Day that the matter will be discussed later and the views of the Council will be made known to him. Mr Day wondered if the public consultation process involved was adequate, in particular in bringing it to the public's attention.</p> <p>Ms Mably said at the end of the day the Beach Break Live event was only for three days of the year.</p> <p>Ms Clare Owen and Ms Natalie Mably from the St Minver Pre-School spoke regarding their draft lease. They indicated they are happy for the lease to be for 6-years only. Ms Mably queried the clause barring the keeping of live birds and animals. It was AGREED the clause should remain, but if they wished to have a small pet then permission could be granted on an ad hoc basis. It was confirmed the Council would have no objection to children's parties being held, however, it was pointed out that a public entertainment licence might be needed. Ms Mably queried if a guarantor was necessary as the rent was so low. It was felt this was a legal requirement and should remain. It was clarified the Pre-School will be responsible for the boundary fence around their area.</p> <p>The Clerk apologised to the Meeting, the numbering on the agenda was wrong. This will be corrected on the Minutes.</p>	
112/2008	<u>Apologies for Absence</u> – Cllr. Stone (on leave); Cllr. Brewer, CCC (out of county).	
113/2008	<u>Casual Vacancy</u> – Mr Noel Strong attended the Meeting, with a view to possibly joining the Council.	

	Cllr. Gibson advised her Members' Interest form is current.	
114/2008	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none	
115/2008	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 2 nd June 2008, AGREED as a true record. b. <i>Planning Meeting</i> – 16 th June 2008, AGREED as a true record. c. <i>Distribution</i> – Members (except Cllrs. Medland and Stone) were willing to trial receiving copies of Agendas and Minutes by email. A couple of hardcopies will be made available at the Meetings. Cllr. Gilbert arrived at this point.	
116/2008	<u>Outside Bodies/Reports –</u> a. <i>Police</i> – PC Taylor was not present, but he reported (through the Chairman) that the Police have concerns about the benches at Polzeath. Cllr. Mould said it might be necessary for these to be removed at night, by the Parish Councils. The Clerk to contact NCDC asking when the prohibited trading signs will be in place. <i>Neighbourhood Watch Scheme</i> – Minute 93a/2008 refers. The Clerk reported no response has been received from Mr David Topliffe, confirming that permission has been obtained from NCDC and/or Western Power to erect signs. No further action to be taken, until Mr Topliffe makes contact. b. <i>County Council</i> – Cllrs. Brewer and Rowe were not present. Cllr. Medland reported it is understood CCC Highways are going to install some sort of pedestrian traffic warning, near the school. c. <i>District Council</i> – Cllr. Gisbourne was not present at this point. d. <i>St Minver Highlands Parish Council</i> – a copy of the May and June Minutes were made available at the Meeting. e. <i>Padstow Harbour Commission</i> – a copy of the May Minutes were made available at the Meeting. Mention was made of the PHC's concerns with the Rock toilets. The Clerk to write and remind the Commissioners they had undertaken to keep the toilets open until 10pm during the summer months.	Clerk NFA Clerk
117/2008	<u>Planning Applications –</u> a. <i>2008/01176, 14 Rockhaven Gardens, Rock</i> – FP, erection of extensions. Cllr. Gilbert declared a prejudicial interest, as the applicant is a friend of hers and took no part in the discussion. NO OBJECTION. b. <i>2008/01181, Colt House, Trewint Lane</i> – FP, demolition of existing house and erection of replacement house. Cllr. Mould said this was originally a holiday chalet. NO OBJECTION. c. <i>2008/01185, Splatt Barn, Rock Road</i> – FP, retention of building as built and infill of open porch to front elevation. NO OBJECTION. d. <i>2008/01187, Tregar, Trebetherick</i> – FP, demolition of existing bungalow and replacement with a 3-bedroom detached house. NO OBJECTION.	

	<p>e. 2008/01204, <i>Trewiston Farm</i> – FP, erection of a storage building. NO OBJECTION.</p> <p>f. 2008/01221, <i>Trefelix, Trewiston Lane</i> – FP, demolition of existing stables and erection of garage. NO OBJECTION.</p> <p>g. 2008/01254, <i>White Lodge, Polzeath</i> – FP, demolition of existing holiday accommodation and erection of residential dwelling house. It was noted a previous application to demolish and erect replacement holiday accommodation was withdrawn. NO OBJECTION.</p>	
118/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-4, to the value of £1,859.26 was APPROVED for payment.</p> <p>The Clerk reported the Audit Commission had requested additional information, which has now been provided.</p> <p>Cllr. Mould reported the toilet seats have been ripped out in the gentlemen’s toilets. It was AGREED to request a quotation to replace the seats, from Mr Meneer. It was AGREED that each Member will visit the toilets before the next Planning Meeting, with a view to deciding what needs to be done to improve them.</p> <p>b. <i>Budget Monitor</i> – copy was circulated at the Meeting.</p> <p>c. <i>Grant Request</i> – Members felt unable to contribute towards the cost of collapsible music stands for the TrePolPenBells Bell Ringers, because any spare funds are needed for the children’s play area.</p> <p>d. <i>Rock Sand Dunes</i> – Members were willing, in principle, to make a contribution towards the cost of materials to prevent further erosion of the sand dunes, but wished to know the full costs involved.</p>	<p>Clerk</p> <p>All Members</p> <p>Clerk</p> <p>Clerk</p>
119/2008	<p><u>Traffic Matters</u></p> <p>a. <i>Highways Working Group</i> – Minute 96a/2008 refers. No response has been received from Mr David Short or St Minver Highlands Parish Council regarding the creation of a working party. It was noted that St Minver Highlands Parish Council has appointed three representatives. The Clerk to seek further information.</p> <p>b. <i>Wadebridge Car Park</i> – Minute 104e/2008 refers. Wadebridge Town Council has written to say the decision to lock the car park was taken, following complaints from nearby residents. Anyone finding themselves locked in the car park now can ring a number to be released (for a fee).</p> <p>c. <i>Missing “No Parking at any Time” Sign</i> – Minute 104f/2008 refers. Mr Paul Allen, Highways, advises a sign is not needed to support the double yellow lines, opposite the Mariners’ Pub, to be replaced. He refers Members to the Civil Parking Enforcement team.</p> <p>d. <i>Footway, Rock Road</i> – Mr Paul Allen, Highways, advises work on the Cocklawelva to Stoptide footway is due to commence Oct/Nov.</p>	<p>Clerk</p> <p>Information</p>
120/2008	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minute 97a/2008 refers. Cllr. Gibson reported there is £7,000 already pledged to this project. She produced an example of some play equipment, suitable for most ages, which, together with safe surfacing will be circa £11,500. It was AGREED to make the £4,604 allocated towards the “policing” of street traders available to the project. Cllr. Gibson will seek further funding.</p>	

	<p>b. <i>St Minver AFC</i> – Minute 97b/2008 refers. It was AGREED to accept the amendments recommended by Mr Charles Rushforth (Chisholms Solicitors). The Licence was duly signed and witnessed and will be sent to St Minver AFC for their signature.</p> <p>c. <i>St Minver Pre-School</i> – Minute 97c/2008 refers. Item dealt with under the Public Forum. The Clerk to advise the Solicitor.</p> <ul style="list-style-type: none"> • <u>Car Boot Sale</u> – a copy of the Pre-School’s public liability cover was provided and is on file. <p>d. <i>Trewint Toilets</i> – Minute 97d/2008 refers. Covered by 118a/2008.</p>	<p>Clerk</p> <p>Clerk</p>
121/2008	<p><u>Polzeath</u> –</p> <p>a. <i>Polzeath Toilets</i> – the letter of complaint, regarding the area around the public toilets, was noted.</p> <p>b. <i>Beach Break Live</i> – Cllr. Rathbone reported that the entertainment licence will be reviewed, following the number of complaints. The level of noise was the cause of most concern. Closing the event early wasn’t thought to be the answer – where would 5,000 young people go then? The Clerk to write to NCDC to add Members’ support for a review of the licence, in view of the strong feelings expressed about the noise levels.</p> <p>Cllr. Gisbourne arrived at this point.</p> <p>c. <i>Polzeath Beach Partnership</i> – copy of the revised Action Plan was made available at the Meeting. Cllr. Mould reported the “mosquitoes” are in place, concern about the public benches was discussed earlier. The Action Plan has been placed on our website.</p> <p>Cllr. Gisbourne left the Meeting at this point.</p> <p>d. <i>Beach Closure</i> – Mr James Ortiz, NCDC advises he has written to the landowners of Polzeath Beach to request their permission to close the beach, if necessary.</p>	<p>Clerk</p> <p>Information</p>
122/2008	<p><u>Environmental Matters</u> –</p> <p>a. <i>Daymer Bay Beach Cleaning</i> – Minute 98a/2008 refers. Mr Mike Beckett, NCDC advises it will be possible for the Trebetherick Residents’ Association to manage the grant and this avenue is being pursued.</p> <p>b. <i>Rock Beach Cleaning</i> – Minute 81c/2008 refers. It was AGREED to continue to act as middle-man in respect of the Rock beach cleaning grant. The Clerk to advise Mr Mike Beckett.</p> <p>c. <i>Rock to Brae Hill</i> – Minute 98a/2008 refers. Cllr. Mould reported she had spoken to Mr Jolyon Sharpe, NCDC Beach Ranger, who has agreed to organise a clean up of the beach. She will pursue</p> <p>d. <i>Footpaths</i> – two complaints have been received, regarding overgrown footpaths. (1) Path from the middle of Daymer Lane to the golf course. (2) Path from Trefresa to Treverrow/Treverra and from Trefresa towards Carlyon. Cllr. Mould reported she had met with Mr Danny Burnett, Footpath Contractor. Unfortunately, he is unavailable to do an extra cut before August. However, he is willing to work with the Council to identify those paths which need additional cuts.</p> <p>Cllr. Gibson reported she had received a complaint that the footpath from Pityme to Roserrow needs better signage as you approach Roserrow. The Clerk to report this to CCC.</p>	<p>Clerk</p> <p>Cllr. Mould</p> <p>Clerk</p>

	<p>The hedge on the vacant plot at Policeman's Corner is overgrown. The Clerk to be provided with the owner's contact details, in order to request that it be cut.</p> <p>Cllr. Mould has received three complaints that a "sleeper" has been placed diagonally across the unnamed Lane. A draft letter was read to the meeting and it was AGREED to send this to the landowner.</p>	<p>Clerk</p> <p>Clerk</p>
123/2008	<p><u>Website</u> – Minute 99/2008 refers. Members felt the website to be excellent. Consideration of any issues arising from the creation of the new website, to include setting a policy for links to and from other sites was deferred to the September Meeting.</p> <p>Noted the Clerk has sent press releases to the <i>St Minver Link</i> and <i>Advertiser</i>, and notices have been placed on the notice boards.</p>	
124/2008	<p><u>Documentation</u> –</p> <ol style="list-style-type: none"> a. <i>Parish Council Survey</i> – copy of the survey results. b. <i>One Cornwall Engagement Event</i> – summary of consultation findings. c. <i>One Cornwall Newsletter</i> – no.9 and no.10, taken by Cllr. Mould. d. <i>Parish Guide</i> – reference resource. A joint project between NCDC and Restormel. e. <i>NSPCC Training Programme</i> – 2008-9. f. <i>Tree Preservation Orders</i> – plans, highlighting trees with TPOs. g. <i>Ward/NCDC Profiles</i> – the last such profile, to be issued by NCDC. h. <i>Western Power Distribution</i> – stakeholder consultation. Deadline 25th July 2008. i. <i>Police Update</i> – letter from the Deputy Chief Constable. j. <i>Our Money, Your Dream</i> – information regarding funding opportunities for young people, taken by Cllr. Gilbert. k. <i>Waste to Energy Plant</i> – Matthew Taylor MP sought help to push for a public inquiry into the planned waste incinerator at St Dennis. l. <i>Cornwall County Fire Brigade</i> – their IRMP Service Plan has been approved and can be viewed on www.cornwall.gov.uk/fire m. <i>Clerks & Councils Direct</i> – July 2008. n. <i>Understanding Parish and Town Council Needs for a Sustainable Cornwall</i> – deadline 2nd August 2008. Members to complete and return the questionnaire to the Clerk at the July Planning Meeting. 	<p>All Members</p>
125/2008	<p><u>Diary Dates</u> –</p> <ol style="list-style-type: none"> a. <i>Planning Meeting</i> – 21st July 2008. Cllr. Gibson gave her apologies. NOTE – there is no Full Council Meeting scheduled for August. 	
126/2008	<p><u>Information Only/Future Agenda Items:</u> –</p> <ol style="list-style-type: none"> a. <i>Tourism Dissertation</i> – Cllr. Medland will assist in this matter. 	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st September 2008