



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON TUESDAY, 6th MAY 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Allan Rathbone Cllr. Stone Cllr. Mrs Webb
 Cllr. Brewer (CCC) Cllr. Gisbourne (NCDC) Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Cllr. Brewer (CCC) and Mr David Topliffe, who addressed the Council regarding the recently formed Neighbourhood Watch. He advised he has agreed to become one of the four co-ordinators for the scheme. Of the residents in his particular area, a little over 50% were interested in joining. However, it was difficult to reach second home owners. He asked the Council to assist in providing 12-14 signs, although they would also be seeking donations. Cllr. Brewer advised Mr Topliffe that permission may be required from NCDC and/or Western Power.	
68/2008	<u>Apologies for Absence</u> – Cllr. Mrs Medland was not present.	
69/2008	<u>Election of Chairman</u> – it was unanimously AGREED to elect Cllr. Mrs Mould as Chairman for 2008/9.	
70/2008	<u>Election of Vice Chairman</u> – it was unanimously AGREED to elect Cllr. Miss Gilbert as Vice-Chairman for 2008/9.	
71/2008	<u>Acceptance of Office:</u> a. <i>Chairman</i> – Cllr. Mould duly signed her Acceptance of Office. b. <i>Vice Chairman</i> – Cllr. Miss Gilbert duly signed her Acceptance of Office.	
72/2008	<u>Casual Vacancy</u> – it was AGREED to co-opt Cllr. Gisbourne to one of the two vacant seats. Council received the resignation of Cllr. Mrs Hawken and declared her seat vacant. The Clerk then to advise NCDC. It was unanimously AGREED the Clerk would write and thank her for her service to the Council.	Clerk Clerk
73/2008	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none	

74/2008	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 7th April 2008. AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 21st April 2008. AGREED as a true record.</p>	
75/2008	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor.</p> <p><i>Neighbourhood Watch Scheme</i> – Minute 47a/2008 refers. It was AGREED, in principle, to fund six “Neighbourhood Watch” signs at a cost of £10 each, subject to the necessary permissions being given.</p> <p>b. <i>County Council</i> – Cllr. Brewer advised that CCC has now taken on responsibility for “policing” illegal parking. He also spoke to the corporate liability legislation, which will also apply to councils.</p> <p>c. <i>District Council</i> – Cllr. Gisbourne spoke regarding the felling of the trees at Silvermead, which had caused some concern locally. The Clerk to obtain a copy of the TPO map for the parish. He reported that a temporary traffic speed sign has been put up by the school. Cllr. Mould asked Cllr. Gisbourne to investigate the two unsold affordable houses on the Broad Park Estate. He added that the trees in the field (between Coppers’ Corner and the council estate) are in a dangerous state. He was advised this is actually in Highlands. He was asked to also look into the hedge at Coppers’ Corner, which has been left with “spikes” sticking out across the footpath.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the March Minutes were made available at the Meeting.</p> <p>e. <i>Padstow Harbour Commission</i> – a copy of the March Minutes were made available at the Meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Gisbourne</p>
76/2008	<p><u>Planning Applications</u> –</p> <p>a. <i>2008/00696, Witches Thimble, The Greenaway, Trebetherick</i> – FP, erection of first floor extension to provide bedroom accommodation. NO OBJECTION.</p> <p>b. <i>08/00743, Rest Harrow Caravan Park</i> – revised siting to previously approved decision notice 2007/01559 for the erection of a sanitary block for caravan park with septic tank drainage. NO OBJECTION.</p>	
77/2008	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Land adjacent Lowenna Manor, Rock</i> – two appeals against the refusal to erect two residential dwellings and to erect one house and two affordable elderly apartments have been made. It was AGREED to send a letter to the Planning Inspectorate opposing the proposal.</p>	<p>Clerk</p>
78/2008	<p><u>Traffic Matters</u> –</p> <p>a. <i>Road Closure</i> – Porthilly Lane will be closed to all traffic, 24-hours a day for a period of up to 3 weeks, commencing on 14th May 2008.</p> <p>b. <i>Traffic Speed, Rock Road</i> – Members considered a complaint, from a resident, regarding the speed of traffic (particular mention was made of those attending lifeboat shouts). The complaint had been discussed with PC Taylor, who had advised a Speedwatch Survey is to be handed to CCC Highways on 18th June 2008. Cllr. Stone drew attention to the speeding bikes, which are currently plaguing Trebetherick. Cllr. Gilbert will mention this to Highways.</p>	<p>Cllr. Gilbert</p>

79/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-2, to the value of £4,936.99 was APPROVED for payment. Cllr. Stone left the meeting, temporarily at this point.</p> <p>b. <i>End of Year Accounts</i> – Council received and accepted the accounts. The Clerk will now submit them to the Audit Commission. Noted the P35 return to the Inland Revenue will be made online and should result in an allowance of £100 being made in 2007/8. Cllr. Brewer left the Meeting at this point.</p> <p>c. <i>Risk Assessments</i> – Minute 49b/2007 refers. In the absence of Mrs Medland there was no report regarding any possible additional requirements of the H&S and Financial risk assessments. Cllrs. Mould and Gilbert will deal with this item, the Clerk to send them a copy of the paperwork.</p> <p>d. <i>Bank Signatures</i> – Minute 49c/2007 refers. In view of the resignation of Cllr. Hawken it was AGREED the signatures will be Cllrs. Gisbourne, Mould, and Rathbone. The Clerk to explain the position to Cllr. Medland.</p>	<p>Clerk</p> <p>Cllrs. Mould /Gilbert</p> <p>Clerk</p>
80/2008	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minute 51a/2008 refers. The Big Lottery Fund has refused the Council’s grant application, to refurbish the children’s play area. Members considered the way forward. Mrs Hawken had advised “The People’s Millions” may be an alternative source of funding. Cllr. Gilbert reported there were other possibilities, including the “Play Builder Fund”. It was AGREED Cllrs. Gibson, Gilbert and Webb will hold a meeting of the Working Party and bring back some proposals as to how the project could be funded.</p> <p>b. <i>St Minver AFC</i> – Minute 51b/2008 refers. The Clerk will pursue the Solicitor, regarding the licence with St Minver Football Club.</p> <p>c. <i>St Minver Pre-School</i> – Minute 51c/2008 refers. The Clerk will pursue the Solicitor, regarding the lease for St Minver Pre-School.</p> <ul style="list-style-type: none"> • <u>Play Equipment</u> – Cllr. Stone reported the see-saw had not been removed from the site. Cllrs. Gibson/Stone will deal. • <u>Car Boot Sale</u> – Minute PL35/2008 refers. The sale had been held, but the Council had not receive any confirmation the organisers have public liability cover of £5M. The Clerk to write to the Pre-School and complain. <p>d. <i>Trewint Toilets</i> – Minute 51d/2008 refers. It was reported the gents’ toilets were in a poor state when last inspected. Cllr. Mould advised she had authorised Mr Meneer to get someone to unblock the toilets.</p> <p>e. <i>Land Registration</i> – it was AGREED to register the Trewint Playing Fields and public toilets with the Land Registry. Clerk to action.</p>	<p>Working Party</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Gibson/ Stone</p> <p>Clerk</p> <p>Clerk</p>
81/2008	<p><u>Environmental Matters</u> –</p> <p>a. <i>Footpath from Greenbanks to the Pavilion</i> – Minute 52c/2008 refers. The need for hardcore to improve the footpath has been reported to CCC.</p> <p>b. <i>Treverrow Footpath</i> – Minute 52i/2008 refers. No response has been received from CCC, regarding a tree at Treverrow, which has been blown down and is lying across the public footpath.</p>	<p>Information</p>

	<p>The Clerk to request Mr Danny Burnett keeps a watch for Japanese Knotweed.</p> <p>The Clerk to request Mr Burnett cuts back the gorse on the right-hand side on footpath No.1, from St Moritz to Greenaway.</p> <p>c. <i>Daymer Bay Toilets</i> – Mr Tony Berry, NCDC has advised work on the disabled facility is due to start this week and will take 8-10 weeks. It was AGREED the Clerk will advise Mr Mike Beckett that the Council no longer wishes to act as middle-man in respect of the grant for beach cleaning.</p> <p>d. <i>Rock Toilets</i> – Minute PL37/2008 refers. It was reported the Padstow Harbour Commissioners, have not made any decision regarding the possible closure of the toilets.</p> <p>e. <i>Local Maintenance Partnership (Footpaths)</i> – Council received details of the offer of a grant for 2008/9, which is for £1,958.40.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
82/2008	<p><u>Polzeath</u> –</p> <p>a. <i>Tube Station</i> – Mr Henry Cavender thanks Members for their thoughtfulness, however, NCDC have advised them that the sale of goods is a “legitimate ancillary use”.</p>	
83/2008	<p><u>Website</u> – Minute PL33/2008 refers. Council considered the quotation for creating and maintaining a Council website. Members were asked to inform the Clerk of any village organisations, etc. to be added to the site.</p>	
84/2008	<p><u>Parking Permit</u> – Minute 57d/2008 refers. Ms Emma Rowse, NCDC has replied to Members’ request to permit Parish Councillors to park free of charge, whilst on Council business, by saying that logistically it would be unmanageable. There are 548 serving parish councillors and such a suggestion would add substantially increase to their administrative costs, “policing” the system would also be problematic.</p>	
85/2008	<p><u>Documentation</u> –</p> <p>a. <i>Rural Bus Services</i> – CCC advises the results of the “Rural Bus Services and Access to Public Transport” consultation has been completed and a report can be viewed online at www.cornwall.gov.uk/media.cfm?mediaid+35951 The main recommendation is “a study be commissioned to fully explore the potential of introducing concessionary bus travel for residents of Cornwall aged 19 years and under”.</p> <p>b. <i>Are You Linked?</i> – leaflets explaining how to have a say on Health and Social Care in Cornwall were circulated to Members.</p> <p>c. <i>One Cornwall</i> – newsletter no.8, taken by Cllr. Mould.</p> <p>d. <i>Sustainable Community Strategy</i> – the consultation document can be viewed on www.cornwallstrategicpartnership.gov.uk</p> <p>e. <i>Town and Parish Elections</i> – it was AGREED to support Bodmin Town Council’s initiative to have the next local council elections held in 2013 (rather than 2009), by writing to Mr Dan Rogerson MP.</p> <p>f. <i>Parish Survey</i> – Parish Plan report was taken by Cllr. Mould.</p> <p>g. <i>Cornwall Minerals Development Framework</i> – copies of the “Minerals Core Strategy” and “Revised Report of Preferred Options” has been received, deadline for comments is 17th June 2008. Exhibitions will be held around the county.</p>	<p>Clerk</p>

<p>86/2008</p>	<p><u>Diary Dates –</u></p> <p>a. <i>Planning Meeting</i> – 19th May 2008.</p> <p>b. <i>Parish Meeting</i> – 21st May 2008. The Clerk to invite reports and attendance from local organisations. The Chairman will provide contact details to the Clerk.</p> <p>c. <i>Cornwall AONB Annual Conference</i> – 17th May 2008, 10.30am at Pensilva, nr. Liskeard.</p> <p>d. <i>Parish and Town Liaison Meetings</i> – the following additional meetings have been arranged, commencing at 9.30am:</p> <ul style="list-style-type: none"> • Friday, 16th May 2008, Parkhouse Centre, Bude. • Friday, 23rd May 2008, Eagle House Hotel, Launceston. <p>e. <i>Code of Conduct Training</i> – two further sessions have been arranged (application form to be completed). NOTE – Cllrs. Mould, Rathbone, Stone and Webb will attend on 10th June 2008, 6.30pm at Council Offices, Tenant Road, Wadebridge.</p>	<p>Chairman /Clerk</p> <p>Cllrs. Mould /Rathbone /Stone and Webb</p>
<p>87/2008</p>	<p><u>Information Only/Future Agenda Items:</u></p> <p>a. <i>Apologies</i> – Cllr. Gibson gave her apologies for the Planning Meeting and Annual Parish Meeting.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd June 2008