



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 7th APRIL 2008 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Mrs Medland Cllr. Allan Rathbone Cllr. Stone
 Cllr. Mrs Webb Cllr. Gisbourne (NCDC) Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Allan Rathbone and Mr Robert Lawrence.</p> <p>Cllr. Gisbourne addressed the meeting at this point, see 47c/2008 below. He then left the Meeting for another appointment.</p> <p>Mr Lawrence demonstrated a draft website to the Meeting, see 53/2008.</p>	
43/2008	<u>Apologies for Absence</u> – Cllr. Hawken.	
44/2008	<u>Casual Vacancy</u> – it was unanimously AGREED to co-opt Mr Allan Rathbone to one of three vacant seats.	
45/2008	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Gilbert declared a personal interest in 48a/2008.</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p> <p><i>Code of Conduct Training</i> – attendance certificates were issued to Cllrs. Gibson, Gilbert and Mould.</p>	Clerk to record
46/2008	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 3rd March 2008. AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 17th March 2008. AGREED as a true record.</p>	
47/2008	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor.</p> <p><i>Neighbourhood Watch Scheme</i> – Minute 34a/2008 refers. PC Taylor will be holding a Neighbourhood Watch Scheme Meeting in the Council Chamber. Cllrs. Stone and Gilbert are pursuing a couple of individuals who may be interested in acting as a co-ordinator.</p> <p>b. <i>County Council</i> – Cllrs. Brewer and Rowe were not present.</p> <p>c. <i>District Council</i> – Cllr. Gisbourne advised the Pencarrick planning application is to go ahead. He reported it was his understanding there would be three “service points”, when the Unitary Authority</p>	

	<p>comes into effect. This will mean NCDC and Caradon will merge, Carrick with Restormel and Penwith with Kerrier.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the February Minutes were made available at the Meeting. Mention was made that Highlands had requested a dog ban extension, however, this had been returned down by NCDC.</p> <p>e. <i>Padstow Harbour Commission</i> – a copy of the February Minutes were made available at the Meeting.</p>	
48/2008	<p><u>Planning Applications</u> –</p> <p>a. 2008/00412, 14 Rockhaven Gardens, St Minver – FP, erection of an extension. NO OBJECTION, however, the Council draws the Planning Department's attention to the neighbour's request for some modifications.</p> <p>b. 2008/00434, 5 Little Treverrow, Rock – FP, erection of a wooden balcony on the front of a wooden chalet previously commenced without consent. NO OBJECTION.</p> <p>c. 2008/00435, St Moritz Hotel – FP, enclosing of external restaurant terrace to form conservatory extension to existing restaurant. NO OBJECTION.</p> <p>d. 2008/00463, Gullway, Rock Road – TPO, works to trees covered by a tree preservation order namely remove 2 or 3 stems from sycamore tree that overhangs the house and drive. NO OBJECTION, provided the County Forestry Officer has no adverse comments.</p> <p>e. 2008/00469, Birchdale, Shores Lane – FP, amendment to previously approved application 2007/01742 for the erection of extension and alterations to side and rear of property namely amendment to south west and south east elevations. NO OBJECTION.</p> <p>f. 2008/00514, 28 St Moritz Villas – FP, erection of timber balcony to first floor and replacement double glazed windows and doors and two new French doors to front elevation. NO OBJECTION.</p> <p>g. 2008/00545, Land adj. to. Trewidden, Greenaway – FP, erection of a dwelling. NO OBJECTION.</p>	
49/2008	<p><u>Financial Matters</u></p> <p>a. <i>Accounts for Payment</i> – schedule No.2008/9-1, to the value of £2,444.37 was APPROVED for payment.</p> <p>b. <i>Risk Assessments</i> – Minute 37c/2007 refers. Cllr. Medland apologised, she will deal with any possible additional requirements to the Health and Safety and Financial risk assessments shortly.</p> <p>c. <i>Bank Signatures</i> – Minute 37d/2007 refers. Cllrs. Hawken, Medland and Mould have yet to action the change of signatures with Barclays Bank.</p> <p>d. <i>SLCC Conference</i> – it was AGREED to part-fund the Clerk's attendance at a day conference in Plymouth at a shared cost of £26.79, plus a contribution to travelling costs.</p> <p>e. <i>Grass Cutting Agency Agreement 2008/9</i> – the Clerk reported CCC will make a grant of £1,466.40. It was noted St Minver Highlands Parish Council will be treated separately and dealt with directly by CCC w.e.f. April 2008.</p>	<p>Cllr. Medland</p> <p>Cllrs. Mould, Hawken and Medland</p>

50/2008	<p><u>Traffic Matters –</u></p> <p>a. <i>Rock Road Parking</i> – Minute 36a/2008 refers. It was AGREED not to support the proposal to raise the kerbs and footway on the section uphill from the Cocklawelva junction to Stoptide. Members would prefer the installation of parking bays.</p>	Clerk
51/2008	<p><u>Trewint Playing Fields –</u></p> <p>a. <i>Playing Fields Committee</i> – Minute 38a/2008 refers. There was nil to report. It was noted the Clerk has cancelled the annual RoSPA inspection.</p> <p>b. <i>St Minver AFC</i> – Minute 38b/2008 refers. The Clerk reported she had reminded the Solicitor of the need to draw up a licence with St Minver Football Club.</p> <p><i>Trewint Plan</i> – Minute 50c/2008 (below) refers. Copy of the site plan has been provided to the club. Cllr. Stone requested a copy for his site visit with the Football Club, Cllr. Mould to provide.</p> <p>c. <i>St Minver Pre-School</i> – Minute 38c/2008 refers. The Clerk reported she had reminded the Solicitor of the need to draw up a lease with St Minver Pre-School.</p> <ul style="list-style-type: none"> • <u>Site Plan</u> – Mr Jeal has provided a site plan. • <u>Play Equipment</u> – Cllr. Stone will pursue the removal of the defunct equipment. <p><i>Car Boot Sale</i> – the Pre-School would like to hold a sale on 3rd May 2008 on the football pitch. The Football Club has no objection. However, Members are uncertain if the Council's insurance covers such events. Cllr. Gibson will advise the Pre-School to contact the Clerk for permission. In the meantime, the insurance situation will be investigated.</p> <p>d. <i>Trewint Toilets</i> – Minute 38d/2008 refers. Cllr. Stone reported he had visited the site and found the cleanliness to be adequate.</p>	<p>Cllr. Mould</p> <p>Cllr. Stone</p> <p>Cllr. Gibson Clerk</p>
52/2008	<p><u>Environmental Matters –</u></p> <p>a. <i>Daymer Bay Toilets/Beach Cleaning</i> – Minutes 39a/2008 and PL24/2008 refers.</p> <ul style="list-style-type: none"> • <u>Beach Cleaning Grant</u> – Mrs Wright/Mr Godfrey have responded to say the beach is cleaned a minimum of twice a month out of season, and from Easter until end of October the beach is cleaned 3-4 a week. They point out the £500 annual grant is insufficient to cover the costs and there are also problems with rubbish collection and cleanliness of the toilets. The Clerk was instructed to reply to the points raised. • <u>Toilet Cleaning Grant</u> – Mr Mike Beckett advises NDCD would be prepared to allocate £2,550 for toilet cleaning and a further £450 towards the cost of supplying toilet rolls and replacement toilet seats. It was AGREED the Clerk should advise NDCD that after due consideration it was unanimously decided this is an area of responsibility we cannot accept. <p>b. <i>Footpath No.12</i> – Minute 39b//2008 refers. Cllr. Hawken reported (through the Clerk) that within a couple of days of the matter being reported to CCC, a satisfactory fence was put in place by the builders and the site is no longer a hazard.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>c. <i>Footpath from Greenbanks to the Pavilion</i> – Minute 39c/2008 refers. Cllr. Mould advised she had spoken to Mr Brian Lane, who is unable to lay hard core to improve the footpath, as he has retired. The Clerk to report the problem to CCC.</p> <p>d. <i>Harbour Lights, Porthilly</i> – Minute 39d/2008 refers. Council to receive the response from Mr Hardman, regarding their request for an explanation regarding the damage to the Harbour Lights’ hedge. He apologised, but he was under the impression permission had been granted by a former Clerk. A thank you letter has been received from the complainant.</p> <p>e. <i>Dog Waste Bins</i> – Public Forum of 3rd March 2008 refers. Cllr. Mould reported she hoped to be able to install a bin on the footpath near Lynam Cottage. She will be responsible for emptying it.</p> <p>f. <i>Footpath Contract 2008</i> – it was AGREED to advise Mr Danny Burnett we wished to have two cuts this year, with an additional cut only if necessary.</p> <p>g. <i>Grass Verges</i> – Mr Danny Burnett reported the verge at Copper’s Corner and that at Trewint had been left in a poor state, making mowing difficult. Mr Paul Allen, Highways has asked for someone, from his department, to visit the area and “action as necessary”.</p> <p>h. <i>Roserrow Footpath</i> – Mrs Hyland advises there has been a badger shooting incident near Shilla Mill, with guns being fired across the footpath. The Police have been advised and are investigating.</p> <p>i. <i>Treverrow Footpath</i> – a tree at Treverrow, which has been blown down and is lying across the public footpath, has been reported to CCC. They have promised to investigate. The Clerk to pursue.</p>	<p>Clerk</p> <p>NFA</p> <p>Clerk</p> <p>Information</p> <p>Information</p> <p>Clerk</p>
53/2008	<u>Website</u> – Members were pleased with the draft website demonstrated by Mr Robert Lawrence and it was AGREED to go ahead with the project. The Clerk to discuss the on-costs with Mr Lawrence.	Clerk
54/2008	<u>Electoral Review</u> – a Meeting, to discuss the review will be held on 10 th April 2008, 7pm at NCDC, Camelford. Cllr. Mould to attend. Following this the Council will make its response at the next Planning Meeting.	Cllr. Mould
55/2008	<p><u>Documentation</u> –</p> <p>a. <i>Devon & Cornwall Police</i> – letter from the Chief Constable.</p> <p>b. <i>Councils & Clerks Direct</i> – March 2008 issue.</p> <p>c. <i>Tithe Map</i> – the copy of the tithe map and apportionment will be circulated amongst Members, commencing with Cllr. Stone.</p> <p>d. <i>Town and Parish Standard</i> – newsletter from the Standards Board.</p> <p>e. <i>Matthew Taylor MP</i> – item deferred to the next Planning Meeting. Paperwork taken by Cllr. Gilbert.</p> <p>f. <i>One Cornwall</i> –</p> <ul style="list-style-type: none"> • <u>Update</u> – dated 28th March 2008. • <u>Parish Liaison Officer</u> – Ms Helen Couch, 07973-497431, 01872-322137, hcouch@cornwall.gov.uk • <u>Parish Council Communication</u> – Issue 7. Taken by Cllr. Mould. <p>g. <i>Cornwall Countryside Access Forum</i> – Members declined to nominate anyone for the five vacancies on the Forum.</p>	

