



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 5th DECEMBER 2016 @ 7pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Ms Boswell-Munday Cllr. Crowdy
 Cllr. Davis Cllr. Miss Gilbert Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.	
166/2016	<u>Apologies for Absence</u> – Cllrs. Blewett, Gisbourne, Morgan, Richards and Webb (all with personal commitments) and County Cllr. Penny.	
167/2016	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.	
168/2016	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 7 th November 2016, AGREED as a true record. b. <i>Planning Meeting</i> – cancelled.	
169/2016	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – in the absence of PCSO Drennan there was no police report. b. <i>County Council</i> – in the absence of Cllr. Penny there was no County report. He will be attending the CC Planning PAC meeting the following day where St Minver NDP is on the agenda for decision for it to go forward. c. <i>St Minver Highlands Parish Council</i> – a copy of their draft November Minutes were made available to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their October Minutes were made available to the Meeting. e. <i>Wadebridge and Padstow CNP</i> – Cllr. Mould attended the meeting held on 1 st December 2016. CC wish to encourage all PCs to deal with them online. f. <i>Polzeath Beach Management Group</i> – it was RESOLVED to support the creation of such a group. It was further RESOLVED to appoint Cllrs. Mould and Davis as Lowlands' two representatives. The Clerk to notify CC and Highlands. Ms Druce, CC had provided a list of meeting dates for 2017, which the Clerk will circulate to all Members.	Clerk Clerk
170/2016	<u>Planning Applications</u> – Members considered the following, including any applications that are received after the agenda had been published:	

	<p>a. PA16/09919, <i>Treviles Cottage, Highcliff, Polzeath</i> – proposed single-storey extension and associated works. NO OBJECTION.</p> <p>b. PA16/10073, <i>Roundhouse Farm, Trewiston Lane, St Minver</i> – change of use from agricultural to domestic garden of Roundhouse Farm. NO OBJECTION.</p> <p>c. PA16/10588, <i>The Snug House, Highcliff, Polzeath</i> – proposed remodelling to include extension, internal layout, external finishes and thermal upgrade. NO OBJECTION.</p> <p>d. PA16/10907, <i>Land adj. to Kendall, Rock Road, St Minver</i> – variation of condition 1 in relation to decision notice PA15/11278. NO OBJECTION.</p> <p>e. PA16/03422/PREAPP, <i>Illawarra, Tristram Cliff, Polzeath</i> – pre- application advice on demolition of existing dwelling and constructing a two-storey replacement dwelling. NO OBJECTION.</p> <p>f. PA16/09631, <i>North East of Roserrow village</i> – construction of six no. holiday lodges (each with 3 beds) and ancillary infrastructure in place of extant permission PA10/07795 for three holiday lodges (each with 6 beds). An objection had been received, but this site is in Highlands’ area. The Clerk to advise Highlands’ Clerk and the objector Members would not be making a formal response.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
171/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Cllr. Mould said the Examiner’s Report is out for 6 weeks consultation. Flyers had been made available and the Plan can be viewed on the PC website.</p> <p>b. PA16/01216, <i>Trelawney, Worthy Hill, Trebetherick</i> – outline application for the erection of a new dwelling on land to the rear of Trelawney with all matters reserved. The Inspector had upheld an appeal against CC’s refusal of this application.</p> <p>c. PA16/09758, <i>Land West of Baywatch, Dunders Hill, Polzeath</i> – outline planning application for the construction of residential units of accommodation to include pedestrian access (all other matters reserved). Although in Highlands’ area, Cllr. Mould had requested this application is referred to CC’s Planning Committee for decision as it does not comply with the St Minver NDP. It is believed that Highlands had objected to this action.</p> <p>d. <i>Cornwall Council Local Plan</i> – CC adopted its Plan on the 22nd November 2016: www.cornwall.gov.uk/localplan/cornwall.</p>	
172/2016	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Trewint Facilities</i> – Members received an update on the following:</p> <p>i. <u>Children’s Play Area</u> – the H&S Inspection Reports were not available.</p> <p>ii. <u>Community Building</u> – Cllr. Mould reported weekly meetings had been held. The Scouts, Football Club and Guides / Brownies, had been consulted. Mr Tony Jeal had drawn up plans, free of charge. The estimated build cost is £700,000. An open evening is planned to gain local opinion. The £21,800 s.106 money from PA16/07052 can be made available to the project. A Project Manager will be needed.</p> <p>b. <i>Soakaway</i> – Minute 139b/2015 refers. Members were saddened to learn of the death of Mr Brian Lane. No further action.</p> <p>c. <i>Food Outlet</i> – Members considered a request to run a food outlet from Trewint. Details previously circulated via email. As the Community Building will have a retail outlet, it was RESOLVED not to grant permission.</p> <p>d. <i>Phone Mast</i> – the Phone Mast company is to approach CTIL and see if they can deal with them direct. Cllr. Davis reported his business had been approached, but they weren’t interested, which appeared to leave Trewint as the only site available.</p>	<p>Clerk</p>

173/2016	<p><u>Administration Matters</u> –</p> <p>a. <i>PAT Testing</i> – Minute 79a/2016 refers. Cllr. Mould reported the annual PAT testing and reaffixing of the heater to the wall will be carried out shortly.</p> <p>b. <i>PC Website</i> – Mr Robert Lawrence, ICTConnect Ltd. reported the domain is registered and the website software for the PC had been installed. The home page is available at: https://www.stminverlowlands-pc.org.uk. He will commence populating the information from the current site shortly.</p> <p>NOTE – Mr Robert Lawrence, ICTConnect Ltd. will provide instructions and training for adding / modifying information on the website</p>																																	
174/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2016/17-08, to a value of £2,292.96 was APPROVED for payment. The bank reconciliation was made available. It was AGREED the Chairman should use her allowance to purchase Christmas gifts for the Clerk, Mr Meneer, etc.</p> <table border="1" data-bbox="327 667 1289 913"> <thead> <tr> <th>EXPENSES</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>595.68</td> <td></td> <td>595.68</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>583.05</td> <td></td> <td>583.05</td> </tr> <tr> <td>Administration</td> <td>154.13</td> <td>9.09</td> <td>163.22</td> </tr> <tr> <td>Highway weed spraying</td> <td>527.18</td> <td>105.44</td> <td>632.62</td> </tr> <tr> <td>St Minver Methodist Church - grant</td> <td>200.00</td> <td></td> <td>200.00</td> </tr> <tr> <td>Neighbourhood Plan</td> <td>118.39</td> <td></td> <td>118.39</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,292.96</td> </tr> </tbody> </table> <p>b. <i>2017/18 Budget</i> – in view of the fact a number of Members were unable to attend this meeting, it was RESOLVED to defer this item until 3rd January 2017. This includes a decision i.r.o. a contribution towards Daymer Bay and Coronation Gardens, Polzeath WCs.</p>	EXPENSES	Price	VAT	Total	Salaries, including NI & tax	595.68		595.68	Trewint Field - incl. WCs, play equipment	583.05		583.05	Administration	154.13	9.09	163.22	Highway weed spraying	527.18	105.44	632.62	St Minver Methodist Church - grant	200.00		200.00	Neighbourhood Plan	118.39		118.39				£2,292.96	Clerk
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175/2016	<p><u>Broad Park Close</u> – residents had requested Members hold a site meeting to discuss issues regarding the access road. Noted this road had NOT been adopted by CC, but that the PC had no influence on this. The Clerk to clarify if the residents still want a meeting. Minute 161/2016 refers.</p>	Clerk																																
176/2016	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <p>a. <i>The Clerk</i> – November 2016. Taken by Cllr. Boswell-Munday.</p> <p>b. <i>Winter Wellbeing Guides</i> – CC leaflet.</p> <p>c. <i>Post Offices Consultation</i> – the Department for Business, Energy and Industrial Strategy has published a consultation on the post office network: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/566186/beis-16-36-post-office-network-consultation.pdf. The consultation runs for 6 weeks, ending on 21st December 2016.</p> <p>d. <i>Countryside Voice</i> – Winter 2016.</p> <p>e. <i>Sustainability and Transformation Plan (STP)</i> – shaping the future of health and care services. To read more about the local health and social care plans and all the related documents, including survey and community engagement events visit the shape the future web page or use the following link, https://www.cornwall.gov.uk/shapethefuture. Clerk to forward the link.</p> <p>f. <i>Beach Dog Control</i> – CC advises they propose:</p> <ol style="list-style-type: none"> To revoke all existing Dog Control Orders on Polzeath Beach. To revoke all existing Dog Prohibitions under CC Act 1984. Create new Public Space Protection Orders for the beach. <p>CC is proposing to keep all the existing conditions, times, dates and durations of dogs on beaches restrictions with new PSPOs. Consultation ends on 12th January 2017.</p>	Clerk																																

177/2016	<u>Diary Dates</u> – a. <i>Full Council Meeting</i> – Tuesday, 3 rd January 2017. b. <i>Planning Meeting</i> – 16 th January 2017. c. <i>Clerk’s Leave</i> – 28 th – 29 th December 2016. d. <i>Cornwall County Playing Fields Association AGM</i> – 13 th December 2016, 2pm. The Pit Building, Indian Queens.	
178/2016	<u>Information Only/Future Agenda Items</u> – a. None.	
179/2016	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
180/2016	<u>Football Pavilion Drains</u> – Minute 108c[ii]/2016 refers. A new Community Building makes this unnecessary. No further action.	
181/2016	<u>Trewint Pavilion</u> – A new Community Building makes this unnecessary. No further action.	
182/2016	<u>Trewint WCs</u> – A new Community Building makes this unnecessary. No further action.	
183/2016	<u>New Play Equipment</u> – Cllrs. Gilbert and Webb will revisit this and provide suggestions for alternative pieces of equipment and report to a future meeting.	Cllrs. Gilbert / Webb
184/2016	<u>Meeting Closed</u> – 20.14pm.	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 3rd January 2017