



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 4th JULY 2016 @ 6.45pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Ms Boswell-Munday
 Cllr. Crowdy Cllr. Miss Gilbert Cllr. Gisbourne
 Cllr. Mrs Morgan Cllr. Richards Cllr. Mrs Webb
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Members viewed the new demonstrate PC website (Minute 109c/2016 refers) and it was AGREED that the following should be added:</p> <ul style="list-style-type: none"> a. Photographs of the parish. Cllr. Crowdy to provide. b. A paragraph about the role of the PC. c. Ability to update the website. d. Update Members' details. 	<p>Cllr. Crowdy Clerk</p> <p>Clerk</p>
102/2016	<u>Apologies for Absence</u> – Cllr. Davis. County Cllr. Penny was not present.	
103/2016	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. 	
104/2016	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 6th June 2016, AGREED as a true record. b. <i>Planning Meeting</i> – 20th June 2016, AGREED as a true record. 	
105/2016	<p><u>Outside Bodies / Reports</u> –</p> <ul style="list-style-type: none"> a. <i>Police</i> – in the absence of PCSO Drennan, there was no police report. b. <i>County Council</i> – the Clerk to enquire of Cllr. Penny when Pen-y-Bryn (PA16/02012) and Trerair (PA15/11816) will go to CC's Planning Committee. c. <i>St Minver Highlands Parish Council</i> – a copy of their draft June Minutes were made available to the Meeting. The Clerk to obtain a copy of Highlands' Broadcasting and Social Media Policy. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their May Minutes were made available to the Meeting. 	<p>PCSO</p> <p>Clerk</p> <p>Clerk</p>

	<p>Cllr. Richards said there was an item in the Minutes about the footpath on the proposed car park extension. A meeting to discuss this further is to be held. The Clerk to ask for Lowlands to be represented. Rock beach had been de-designated and no more water sampling will be done.</p> <p>Cllr. Blewett arrived at this point.</p> <p>e. <i>Wadebridge and Padstow CNP</i> – no-one had been able to attend the meeting held on 16th June 2016. Cllr. Mould said it was likely that PCs would be asked to reconsider their decision not to contribute towards the costs of running the library, following a residents' questionnaire.</p> <p><i>Special Meeting</i> – Thursday, 14th July 2016, 6.00pm at Egloshayle Pavilion, to meet with County Cllr. Hannaford (planning portfolio holder) and Mr Phil Mason (head of planning).</p>	Clerk
106/2016	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. <i>PA16/04872, Land SE of Harberton, Rock Road, St Minver</i> – construction of a new dwelling. Members seek more information about what is planned for Harberton and do not feel able to comment on this application until they have this information.</p> <p>b. <i>PA16/05144, Carrek Lodge, Trewint Lane, Rock</i> – outline consent for a single dwelling in the grounds of Carrek Lodge. NO OBJECTION.</p> <p>c. <i>PA16/05320, Land N. of Willow Cottage, Penmaine Way, Rock</i> – felling of Sycamore tree. NO OBJECTION.</p> <p>d. <i>PA16/05414, Land West of 20 Francis Road, Trebetherick</i> – construction of new family swimming pool and reception building, and workshop. NO OBJECTION.</p>	Clerk Clerk Clerk Clerk
107/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Cllr. Mould reported this is still under consideration.</p> <p>b. <i>Field by Hobbyfield, Trebetherick</i> – Minute 48c/2016 refers. There had been no progress with making good the entrance. It was understood that workmen had laid chippings to alleviate the problem of vehicles becoming stuck and this had been reported to Highways on 23rd June 2016, along with a request that they enforce compliance to make good the entrance. The Clerk to pursue.</p> <p>c. <i>Pepperstiche, Trewint Lane</i> – Minute 91c/2016 refers. The Clerk to check if the gate pillars had planning permission. It was thought the property had previously been called Charnwood.</p>	Clerk Clerk
108/2016	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> – Members received an update:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – Cllr. Gilbert advised no issues had been raised.</p> <p>ii. <u>RoSPA Annual Report</u> – Mr Meneer reported:</p> <ul style="list-style-type: none"> • He will repair the (Park) Ball Shoot a.s.a.p. • The climber space net he had reattached padding as requested. • He had spoken to a carpenter about replacing rotten timber on the junior Multiplay at an estimated cost of £50.00. The Clerk had accepted this. <p>Noted this piece of timber is attached to hanging ladder, if the ladder has to be removed this will incur an additional cost.</p> <ul style="list-style-type: none"> • Mr Meneer had removed and disposed of the bench, which was on the outside of the park as he felt it was beyond repair. 	

	<p>It was RESOLVED to replace the bench. The Clerk to ask Mr Meneer to spend up to £100 from Mole Valley.</p> <ul style="list-style-type: none"> The bench in the far corner of the park is also showing signs of rot. The Clerk had authorised the carpenter to repair it at an approximate cost of £30. <p>iii. <u>New Play Equipment</u> – Cllrs. Gilbert and Webb will report to a future meeting. Members favoured an outdoor table tennis unit. There was some discussion about providing a retail unit at Trewint. Cllr. Mould will speak to Mrs Meneer to gauge her views.</p> <p><i>Notice Board</i> – the Clerk to ask the Methodist Church if this could be affixed to the church.</p> <p>b. <i>Soakaway</i> – Minute 78b/2015 refers. Cllr. Morgan will speak with Mr Brian Lane and discuss the soakaway with him.</p> <p>c. <i>Trewint Facilities</i> – Members received a verbal report i.r.o.:</p> <ul style="list-style-type: none"> i. <u>Pavilion</u> – the refurbishment work had been completed to a satisfactory standard. There was some discussion about the general state of the pavilion. Cllr. Richards will take photographic evidence. Following which a meeting with the Football Club will be held to discuss matters. ii. <u>Drains</u> – Cllr. Davis reported, through the Clerk, that he had obtained a quote for repairs to the drains and expected to have another quote by the following meeting. <p>d. <i>Shared Access</i> – the Football Club and the Scouts are in support, but the Pre-school had objected to the erection of a mobile telephone mast. There had been no response from the Guides. Cllr. Webb will seek an alternative quote from the Phone Mast Company.</p> <p>The Clerk to arrange a meeting with Mr O'Meara.</p>	<p>Clerk</p> <p>Cllrs. Webb / Gilbert</p> <p>Cllr. Mould</p> <p>Clerk</p> <p>Cllr. Morgan</p> <p>Cllr. Richards</p> <p>Cllr. Davis</p> <p>Cllr. Webb</p> <p>Clerk</p>																																				
109/2016	<p><u>Administration Matters</u> –</p> <ul style="list-style-type: none"> a. <i>PAT Testing</i> – Minute 79a/2016 refers. Cllr. Mould said the annual PAT testing and reaffixing of the heater to the wall will be carried out shortly. b. <i>Council Chamber</i> – Minute 94b/2016 refers. Highlands had decided not to take any further action i.r.o. sharing the Council Chamber. c. <i>PC Website</i> – new demonstration website now ready to view. Public Forum refers. d. <i>Street Trading Licence</i> – Members considered proposals for a street trading licence from Ms Marsha Drew to trade in Polzeath and it was RESOLVED to support, but Members are aware of other traders that they would not support. 	<p>Cllr. Mould</p> <p>Clerk</p>																																				
110/2016	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule 2016/17-04, to a value of £3,428.14 was APPROVED for payment. <table border="1"> <thead> <tr> <th colspan="2">INCOME</th> <th></th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Bank interest</td> <td></td> <td></td> <td>10.05</td> </tr> <tr> <td colspan="3"></td> <td>£10.05</td> </tr> <tr> <th colspan="2">EXPENSES</th> <th>Price</th> <th>VAT</th> </tr> <tr> <td>Salaries, including NI & tax (June & July)</td> <td>1,338.94</td> <td></td> <td>1,338.94</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>909.14</td> <td></td> <td>909.14</td> </tr> <tr> <td>Trewint Field – football pitch</td> <td>777.00</td> <td></td> <td>777.00</td> </tr> <tr> <td>Administration</td> <td>393.97</td> <td>9.09</td> <td>403.06</td> </tr> <tr> <td colspan="3"></td> <td>£3,428.14</td> </tr> </tbody> </table> <ul style="list-style-type: none"> b. <i>Methodist Church</i> – Members declined to make a grant towards the repairs to the roof and redecoration. 	INCOME			Total	Bank interest			10.05				£10.05	EXPENSES		Price	VAT	Salaries, including NI & tax (June & July)	1,338.94		1,338.94	Trewint Field - incl. WCs, play equipment	909.14		909.14	Trewint Field – football pitch	777.00		777.00	Administration	393.97	9.09	403.06				£3,428.14	<p>Clerk</p>
INCOME			Total																																			
Bank interest			10.05																																			
			£10.05																																			
EXPENSES		Price	VAT																																			
Salaries, including NI & tax (June & July)	1,338.94		1,338.94																																			
Trewint Field - incl. WCs, play equipment	909.14		909.14																																			
Trewint Field – football pitch	777.00		777.00																																			
Administration	393.97	9.09	403.06																																			
			£3,428.14																																			
111/2016	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p>																																					

	<p>a. <i>Camborne Recreation Ground</i> – it was RESOLVED to support Camborne Town Council in their efforts to safeguard the future of the recreation ground by:</p> <p>i. Sending a letter of support to J. Pollard CC, J. Rowe CC and Ms K. Kennally, Chief Executive Officer Cornwall Council;</p> <p>ii. Sending letters to your local Cornwall Council ward members requesting their support;</p> <p>Details previously circulated via email.</p> <p>b. <i>Clerks & Councils Direct</i> – July 2016. Taken by Cllr. Mould.</p> <p>c. <i>Pentire Head, St Minver</i> – Mr Ian Kemp, National Trust had written to advise a new tenant was now in occupation. Plans for the land form part of PA16/01877/PREAPP.</p>	Clerk
112/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 5th September 2016. NOTE – there will be no Full Council Meeting in August, except that an Extraordinary Meeting may be called if necessary.</p> <p>b. <i>Planning Meeting</i> – 18th July 2016.</p> <p>c. <i>Clerk's Leave</i> – 25th July – 5th August 2016</p> <p>d. <i>Code of Conduct Training</i> – CC are holding free sessions, the nearest to Lowlands is: 5th September 2016, Wadebridge Council Chamber, 4-6pm.</p> <p>e. <i>Cruse Bereavement Charity</i> – Members are invited to their AGM which is to be held at the Council Chambers, New County Hall, Truro on Tuesday 26th July 2016 at 7.30pm.</p> <p>f. <i>Government Review</i> – CC are holding a series of events, reviewing how Cornwall is governed and managed. All sessions are from 7-9pm.</p> <p>i. St Austell, Keay Theatre, St Austell College: 14 July</p> <p>ii. Truro, Fal Theatre, Truro College: 18 July</p> <p>iii. Wadebridge, Royal Cornwall Showground Pavilions: 12 July.</p>	
113/2016	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>PROW547/14/3</i> – Cllr. Mould reported both sides of the hedge need to be cleared and removed from the site.</p>	Clerk
114/2016	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
115/2016	<p><u>Football Pavilion Drains</u> – Minute 108c[ii]/2016 above refers.</p>	
116/2016	<p><u>Meeting Closed</u> – 20.40pm.</p>	

Signature: (Cllr. Mrs Carol Mould)

Chairman

Date: 5th September 2016