



	<p>Mr Durrant said he was not looking to build second homes.</p> <p>Members met with Mr Hugh Mattos and Mr Martin Davis, who had both expressed an interest in joining the Parish Council.</p> <p>Mr Jeremy Davies spoke regarding his planning application for a new access to his business at The Point, Polzeath, which had now been approved by CC. He spoke regarding his proposal to build affordable and 'moderately priced' housing on the site (possibly self builds). A preliminary set of plans was shown to the meeting. He said a minimum of 14-16 properties would be needed to make the project viable. Mr Davies confirmed the affordable properties would have two parking spaces. He is in discussion with the Community Land Trust.</p>	
18/2016	<u>Apologies for Absence</u> – none.	
19/2016	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – Cllr. Gilbert in Trerair.</p> <p>c. <i>Declaration of Gifts</i> – none.</p> <p>d. <i>Dispensations</i> – none.</p>	
20/2016	<u>Casual Vacancy</u> – there had been two expressions of interest to join the PC. It was <b>RESOLVED</b> to defer this to the Planning Meeting.	Clerk
21/2016	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4<sup>th</sup> January 2016, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 18<sup>th</sup> January 2015 the meeting was cancelled.</p>	
22/2016	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Police</i> – in the absence of PCSO Drennan there was no report.</p> <p>b. <i>County Council</i> – Cllr. Penny had nothing to report. He apologised that he had missed the WC meeting.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of their November, December and January Minutes were made available to the Meeting.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their December Minutes were made available to the Meeting. Cllr. Crowdy referred to the Minute i.r.o. the Lanarth site. The Clerk to write to the PHC and explain that there had been a pre-app, but no actual planning application.</p> <p>Members have until 3<sup>rd</sup> March to make further comments on the proposal to remove Rock, from the list of designated bathing waters on safety grounds.</p> <p>e. <i>Wadebridge Library / One Stop Shop</i> – Cllr. Mould said the meeting to discuss the future of the library had been cancelled. The facility costs £86K a year to run. A further Network meeting is to be held.</p>	Clerk
23/2016	<p><u>Planning Applications</u> –</p> <p>a. <i>PA15/10921, Upper Trehayl, Rock Road, Rock</i> – tree work. Noted the standard "No objection, provided the Tree Officer has no objection" had been submitted in response to this application.</p> <p>b. <i>PA15/11816, Trerair, Penmaine Way, Rock</i> – outline application with some matters reserved for proposed residential development. <b>OBJECT</b> on the grounds it is outside the development boundary as required by the NDP, the drainage in the area is notoriously poor, frequently schoolchildren have difficulties in getting passed the water lying there. The road is narrow with no pavement. Members would like to see a full flood risk assessment made before any decision is made. County Cllr. Penny said he would be happy to take it to CC's Planning Committee. The voting was 8 objections. Cllr. Gilbert had declared an interest and took no part in the discussion or voting.</p>	Clerk

	<p>c. <i>PA16/00250, The Pityme Inn, Rock</i> – conversion of single storey outbuilding / garage / store to 4 No. hotel bedrooms. <b>NO OBJECTION.</b></p>	Clerk
24/2016	<p><u>Pre-Planning Applications</u> – Members are encouraged to comment on pre-apps, but no hardcopy of the application will be received</p> <p>a. <i>PA15/03647/PREAPP, Land West of Baywatch, Dunders Hill, Polzeath</i> – pre-application advice for residential development. Case Closed – advice given / application submitted.</p>	
25/2016	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan (NDP)</i> – Cllr. Mould referred to the comments left on the website regarding the NDP. Most were favourable.</p> <p>b. <i>PA14/10342, Treswarrow Park Farm, Trelights</i> – the appeal against CC's refusal for a wind turbine had been declared invalid.</p> <p>c. <i>National Planning Policy</i> – consultation ends 22<sup>nd</sup> February 2016. Details previously circulated via email. Members had viewed the policy, but had no comments.</p> <p>d. <i>Cornwall Local Plan</i> – consultation to comment on changes to the Strategic Policies of the Local Plan ends 7<sup>th</sup> March 2016. Members had viewed the policy, but had no further comments.</p>	
26/2016	<p><u>Environmental Matters</u> –</p> <p>a. <i>Polzeath WC Working Party (WP)</i> – Members received a verbal report, following the meeting with County Cllr. Duffin and Mr Jon James CC. Mr James had advised that CC will install Pay as You Go (PAYG) doors. It was <b>RESOLVED</b> that CC should run the WCs at Coronation Gardens for the whole of the next financial year (summer and winter). The PC to be provided with regular budgetary figures, clearly showing the income / costs for each individual set of WCs. It was further <b>RESOLVED</b> to make a grant of up to £5,000 towards any shortfall. Members would like the charge for the PAYG entry doors to be 20p. The Clerk to advise Mr Jon James, CC and Highlands PC.</p> <p>Noted CC had agreed to look into the possibility of moving the storage area so the site could come unencumbered.</p> <p>Members received a letter from Highlands, regarding a joint approach to acquiring the WCs.</p> <p>b. <i>Bethune Cottage, Shores Lane, Rock</i> – Minute 8b/2016 refers. No update was available, regarding Members' application for a tree preservation order for the copper beech on this site.</p>	Clerk Clerk
27/2016	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children's Play Area</i> –</p> <p>i. <u>Fortnightly H&amp;S Inspection Reports</u> – the reports were unavailable.</p> <p>ii. <u>Shelter</u> – Mr Meneer had purchased shingle tiles to repair the roof.</p> <p>b. <i>Soakaway</i> – Minute 10b/2015 refers. Cllr. Mould will speak with Mr Brian Lane, who knows of the history of the soakaway.</p> <p>c. <i>St Minver Football Club</i> – a site visit had been held and there was a problem with the drainage from the showers. The Clerk to contact Dinorod to ask them to check the drains with a camera and give a quotation.</p> <p>It was <b>RESOLVED</b> to create a referee's shower area with internal access. The Clerk to write to Mr Ken Adkins, East Cornwall Football League, advising that this is Members' intention.</p> <p>The showers had been left in a very muddy condition after the players had used them. The Clerk to write to the football club saying Members were appalled at the state of the newly refurbished showers and emphasise this will not be tolerated in the future.</p>	Clerk Cllr. Blewett / Clerk Clerk

	<p>Regarding the broken windscreen, which had occurred at a recent match, the PC's brokers confirm this is the responsibility of the FC, who must have public liability cover. They did not recommend the provision of 'disclaimer notices'. The Clerk to advise the FC and request a copy of the Club's insurance schedule.</p> <p>It was further <b>RESOLVED</b> to put in new taps proper drains so that a hose could be attached for the Club to swill out mud from the showers.</p> <p>The signing of the revised lease, with the agreed increase in rent, was deferred.</p>	<p>Clerk</p> <p>Cllr. Blewett / Clerk</p> <p>Clerk</p>																								
28/2016	<p><u>Administration Matters</u> –</p> <p>a. <i>Council Chamber</i> – Minute 12a/2016 refers. Cllrs. Gisbourne and Webb are to meet with representatives from St Minver Methodist Church regarding renewal of the lease.</p> <p>b. <i>PAT Testing</i> – annual PAT test is due. Cllr. Mould to organise.</p> <p>c. <i>Little Treverrow, AGM</i> – Members <b>AGREED</b> to hire out the Council Chamber for this event at a charge of £25. Cllr. Mould will arrange access.</p>	<p>Cllrs. Webb / Gisbourne</p> <p>Cllr. Mould</p> <p>Clerk / Cllr. Mould</p>																								
29/2016	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2015/16-11, to a value of £10,664.60 were <b>APPROVED</b> for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI &amp; tax</td> <td>404.30</td> <td></td> <td>404.30</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>445.04</td> <td></td> <td>445.04</td> </tr> <tr> <td>SEA for the Neighbourhood Plan</td> <td>8140.75</td> <td>1628.15</td> <td>9768.90</td> </tr> <tr> <td>Administration, including insurance</td> <td>39.57</td> <td>6.79</td> <td>46.36</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>£10,664.60</b></td> </tr> </tbody> </table> <p>b. <i>External Audit</i> – Members <b>AGREED</b> to accept the external auditors to be appointed by Smaller Authorities' Audit Appointments Ltd. (formally the Audit Commission).</p> <p>Noted the alternative is to set up an independent Audit Panel to procure external audit yourselves.</p> <p>c. <i>Funding Request</i> – Members declined to make a grant to the Perceval Institute towards the cost of a new heating system.</p>	Item	Price	VAT	Total	Salaries, including NI & tax	404.30		404.30	Trewint Field - incl. WCs, play equipment	445.04		445.04	SEA for the Neighbourhood Plan	8140.75	1628.15	9768.90	Administration, including insurance	39.57	6.79	46.36				<b>£10,664.60</b>	
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30/2016	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Clerks &amp; Councils Direct</i> – January 2016. Taken by Cllr. Mould.</p> <p>b. <i>The Clerk</i> – January 2016.</p> <p>c. <i>Traffic Speed / Dog Waste</i> – email from a resident complaining about both matters. The Clerk to advise him to contact Mr Kevin Brader, CC and request a site visit.</p> <p>d. <i>Locals' Pass Scheme</i> – Eden launched this year's Pass on 1<sup>st</sup> November 2015 and is available to buy until 7<sup>th</sup> March 2016, at a cost of £12 per adult.</p>																									
31/2016	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 7<sup>th</sup> March 2016.</p> <p>b. <i>Planning Meeting</i> – 15<sup>th</sup> February 2016.</p> <p>c. <i>Wadebridge and Padstow CNP Meeting</i> – Thursday, 17<sup>th</sup> March, 6.30 pm to 8.30 pm, Egloshayle Pavilion.</p> <p>d. <i>Air Ambulance</i> – open day to be held at their HQ, just outside Newquay on 13<sup>th</sup> February 2016, 11am – 4pm.</p>																									
32/2016	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. None.</p>																									

33/2016	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
34/2016	<u>Quotations</u> – a decision on the following was deferred to the February Planning Meeting: a. <i>Paperless Planning</i> – equipment needed, TV screen, keyboard / laptop, etc. b. <i>Upgrade to the Website</i> – to include a Content Management System (CMS).	Clerk
35/2016	<u>Clerk's Salary</u> – Members <b>RESOLVED</b> to increase the Clerk's salary from Scale point 22 to Scale point 27.	
36/2016	<u>Meeting Closed</u> – 21.32pm.	

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 7<sup>th</sup> March 2016