



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 2nd NOVEMBER 2015 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Crowdy
 Cllr. Miss Gilbert Cllr. Gisbourne Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Richards Mrs Thompson (Clerk)
 County Cllr. Penny

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present.</p> <p>Members met with Mr & Mrs Grand, regarding their planning application (Minute 160e/2015 refers). Mrs Grand said they are applying to build a modest house on an undeveloped building plot bought by her grandfather in 1939. She has a lifelong association with the area and is active on the Trebetherick Residents' Association. They have designed the house so it is fully disabled accessible throughout, so they can live there for the rest of their lives. She admitted that it is outside the development boundary, but advice from CC last year was that it could be considered as infill as long as the design was in keeping with neighbouring properties. There would be four bedrooms and five parking spaces.</p> <p>Cllr. Mould said one of the policies of the NDP was not to have development outside the boundary.</p> <p>Mrs Buse said there had been a successful meeting with County Cllr. Penny and Mr Oliver Jones from Highways on Thursday, 29th October and most of the Keiro Lane residents were present. There is considerable support for the proposal to reduce the speed limit to 40mph, including over 250 signatures for the petition which she will be submitting to Cornwall Council. The stumbling block is finance as the cost would be £10,000 to include consultation, road traffic order and signage. She said she is hoping to get some sponsorship from local businesses. Mr Jones will arrange for a traffic survey.</p> <p>Cllr. Penny said it was unlikely the Police will enforce the speed limit, but it could be monitored (but not enforced) by volunteers.</p> <p>Members met with Mr Jolyon Sharpe, i.r.o. Padstow Harbour Commissioners' (PHC) proposal to de-designate Rock Beach. Minute 162c/2015 refers. Mr Sharpe explained DEFRA had designated the beach in 1998, without consultation. He said there are 82 designated beaches in Cornwall and random samples are taken of them to monitor water quality. In 2012 the rules changed and CC became responsible for signage on these beaches.</p> <p>PHC wished to have the beach de-designated on safety grounds, with dangers from rip tides and the number of boats using the harbour. DEFRA had rejected the request for de-designation, but had asked for the views of local residents. Members fully supported the PHC position. The Clerk to write to Messrs. Rob Atkinson, PHC and Mr Sharpe.</p> <p>Mr Mike Perry resident of Penmayne said he has rights of way over the track there. Cormac had recently surveyed the lane, on the request of Mr Durrant. Cllr. Mould said another four residents had contacted her about the same thing. The reasons for the survey were not known.</p>	<p>Clerk</p>

155/2015	<u>Apologies for Absence</u> – Cllr. Webb (leave).	
156/2015	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – none. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – none. d. <i>Dispensations</i> – none.	
157/2015	<u>Casual Vacancy</u> – no-one had expressed an interest in joining the PC.	
158/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 5 th October 2015, AGREED as a true record. b. <i>Planning Meeting</i> – 19 th October 2015, AGREED as a true record. c. <i>Polzeath WC Working Party Meeting</i> – 19 th October 2015, AGREED as a true record. Cllr. Mould said there were issues with obtaining accurate information from CC.	
159/2015	<u>Outside Bodies / Reports</u> – a. <i>Police</i> – PCSO Drennan spoke to her written report, copy on file. She said Wadebridge Police Station would be closing and it was likely the Neighbourhood Teams will be shelved. She had asked for accident figures for Keiro Lane and these were expected shortly. b. <i>County Council</i> – Cllr. Penny reported he had been to a meeting with Daymer Bay business owners. They proposed that they fund the sewage disposal and CC to install Pay As You Enter doors. If this were to happen, Members were asked to consider paying the cleaning charges. Cllr. Mould said it would depend on the costs of running the Polzeath WCs, which could potentially triple the parish precept. Deferred to the November WC / Planning Meeting agenda. The Clerk to advise Ms Tammy Clarke and Ms Sharon Wright. Cllr. Penny referred to the accident outside Worthy House, Daymer Lane, Trebetherick. A traffic survey is to be carried out. c. <i>St Minver Highlands Parish Council</i> – a copy of their September and October Minutes were made available to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their September Minutes were made available to the Meeting. Cornwall Council want the PHC to have a designated footpath across Rock Car Park. e. <i>Wadebridge and Padstow CNP</i> – next meeting scheduled for Thursday, 10 th December 2015.	Clerk
160/2015	<u>Planning Applications</u> – a. <i>PA15/08574, 8 Lowenna Manor, Rock Road, Rock</i> – single storey lean-to extension. NO OBJECTION. b. <i>PA15/08889, The Point at Polzeath, St Minver</i> – extensions to ground floor areas to include: extension of sports bar to enclose beneath balcony, proposed main entrance porch, proposed front extension for retail. NO OBJECTION. c. <i>PA15/09076, Stepping Stones, Highcliff, Polzeath</i> – balcony and associated works. NO OBJECTION. d. <i>PA15/09263, Westward House, Rock Road, Rock</i> – application to vary condition 2 of PA13/01179 to amend approved plans. Members objected to the original application on the grounds that it is right on the main road in a very prominent position and would give an overbearing appearance. No additional parking was proposed, but the application would result in the loss	Clerk Clerk Clerk

	<p>of a garage. The extensive use of zinc roof cladding is totally out of character with the existing street scene. Now there is a proposal to increase the size yet again. Members OBJECT most strongly.</p> <p>e. <i>PA15/09344, Ultraviolet, Daymer Lane, Polzeath</i> – erection of dwelling, garage and store. Members felt they should abide by the policies in the NDP and OBJECT to the application on the grounds the site is outside the development boundary.</p> <p>f. <i>PA15/09380, Everest, Highcliff, Polzeath</i> – erection of two storey, four bedroom house. NO OBJECTION.</p> <p>g. <i>PA15/09446, Pendragon, Rock Road, Rock</i> – new swimming pool in garden. Cllr. Mould referred to the overgrown hedge on the site. NO OBJECTION.</p> <p>h. <i>PA15/09449, Kendall (Plot 1) Rock Road, St Minver</i> – reserved matters application for the erection of a dwelling on Plot 1. OBJECT on the grounds this is overdevelopment of the plot and there is insufficient parking for a four bedroom property. The hedges are overgrown and this makes the pavement too narrow for two people to walk abreast and / or pass.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
161/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Cllr. Mould reported the NDP is with the Portfolio Holder to be ‘signed off’. It will then go out to consultation.</p> <p>b. <i>PA14/10342, Land at Treswarrow Park Farm, Trelights. Port Isaac</i> – erection of a single wind turbine with maximum blade tip height of 61m, formation of new vehicular access track and associated infrastructure. An appeal had been made against CC’s refusal. Cllr. Morgan declared an interest. County Cllr. Penny left the meeting at this point.</p>	
162/2015	<p><u>Environmental Matters</u> –</p> <p>a. <i>Polzeath WC Working Party</i> – covered by Minute 158c/2015 above.</p> <p>b. <i>PROW Grant</i> – Members RESOLVED to support the North Coast Cluster Group in their bid to get CC to increase the annual grant for maintaining the PROWs. The Clerk to write to County Cllr. Paynter</p> <p>c. <i>Rock Beach</i> – covered by the Public Forum above.</p> <p>d. <i>Pentire Farm</i> – Minute PL54b/2015 refers. Mr Ian Kemp, National Trust had written to update Members on their future plans for Pentire Farm. Details previously circulated via email.</p>	<p>Clerk</p>
163/2015	<p><u>Highway Matters</u> –</p> <p>a. <i>Speed Restriction Petition, Keiro Lane</i> – public forum refers. The majority of Keiro Lane is within Highlands’ parish area. The part in Lowlands’ is a 30 mph zone. Cllr. Gisbourne said individuals can finance a road traffic order. The Lane is unclassified, but would need to be a ‘B’ road for the proposal to be considered. Cllr. Gilbert will clarify how this can be achieved.</p> <p>b. <i>Yellow Lines</i> – Minute 150f/2015 refers. No update was available.</p>	<p>Cllr. Gilbert</p>
164/2015	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> –</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – none available.</p> <p>ii. <u>Shelter</u> – Mr Meneer had reported that he is having difficulties sourcing the tiles to repair the roof. Cllr. Richards will seek a source.</p> <p>b. <i>Cleaning</i> – Minute 137b/2014 refers. This had previously been on hold pending completion of redecoration. Deferred to the December meeting.</p>	<p>Cllr. Richards</p>

165/2015	<p><u>Information Plinth, Polzeath</u> – Minute 147/2015 refers. The Clerk reported she had twice asked for the paperwork from Mrs Hyland, but to date this had not been received. Cllr. Gisbourne had raised this matter at Highlands' October meeting, but the outcome was inconclusive.</p> <p>Cllr. Gilbert left the meeting at this point.</p>																													
166/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2015/16-8 to a value of £2,469.09 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>505.30</td> <td></td> <td>505.30</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>385.96</td> <td>7.39</td> <td>393.35</td> </tr> <tr> <td>Administration, including insurance</td> <td>124.53</td> <td>19.91</td> <td>144.44</td> </tr> <tr> <td>Polzeath Christmas Lights - grant</td> <td>250.00</td> <td></td> <td>250.00</td> </tr> <tr> <td>Grass verge and footpath cutting</td> <td>980.00</td> <td>196.00</td> <td>1,176.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>2,469.09</td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – a copy was made available to the meeting.</p> <p>c. <i>Paperless Planning</i> – the paperless planning grant had been received. Mr Rob Lawrence had been asked to attend the November Planning Meeting and give advice on this matter.</p> <p>d. <i>Asset Register</i> – revised copy previously circulated via email. Members accepted the updated Asset Register. Cllr. Gisbourne will check insurance documents.</p>	Item	Price	VAT	Total	Salaries, including NI & tax	505.30		505.30	Trewint Field - incl. WCs, play equipment	385.96	7.39	393.35	Administration, including insurance	124.53	19.91	144.44	Polzeath Christmas Lights - grant	250.00		250.00	Grass verge and footpath cutting	980.00	196.00	1,176.00				2,469.09	Cllr. Gisbourne
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167/2015	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda.</p> <p>a. <i>Peninsula Community Health</i> – Annual Review, 2014-15.</p> <p>b. <i>Clerks & Councils Direct</i> – November 2015. Taken by Cllr. Mould.</p> <p>c. <i>Greenbanks, Rock</i> – Ms Stephanie Crocker, CC had asked about ownership details for the land at Greenbanks. The Clerk to give her Cllr. Mould's 'phone number.</p>	Clerk																												
168/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 7th December 2015.</p> <p>b. <i>Planning Meeting</i> – 16th November 2015.</p> <p>Noted no planning meeting to be held in December, except that an Extraordinary Meeting may be called, if required.</p> <p>c. <i>Polzeath WC Working Party Meeting</i> – 16th November 2015 @ 6.45pm.</p> <p>d. <i>Open Door Public Events</i> – organised by County Cllr. John Pollard, CC Leader. Cllr. Gisbourne will attend one of the sessions.</p>																													
169/2015	<p><u>Information Only/Future Agenda Items</u> – none.</p>																													
170/2015	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely tenders / quotations for work, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>																													
171/2015	<p><u>Repairs/Improvements to the Pavilion</u> – Minute 113b/2015 refers. It was RESOLVED to accept the quotation from Mr Chris Palmer for repairs and improvements as per section 1 and 2 of the quotation. Mr Birchwood to be asked to clarify if the referee has to have his own shower and WC. Electricians also need attention and Mr Palmer to be asked for his advice. When this work is completed a review of the lease and rent is to be undertaken.</p> <p>Mr Meneer to be asked if he will quote to install the parlour board instead of tiling.</p>	Clerk Cllr. Blewett Clerk																												

172/2015	<u>Meeting Closed</u> – 21.21pm.	
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Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 7th December 2015