



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 6th JULY 2015 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Gisbourne Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Richards Cllr. Mrs Webb
 County Cllr. Penny Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present, with a particularly warm welcome to the members of the public.</p> <p>Mr Jago's representative spoke regarding 109d/2015. He advised that CC had said the site is outside the development boundary. The proposed property had now been moved closer to Rock Road, but it remains outside the boundary. The owners are willing to have a condition that the property remains within the Jago family.</p> <p>Members met with Mr Peter Hume and Mr Rob Mably, regarding their planning application for Highcliffe. He provided Cllr. Mould with a copy of CC's pre-app report and revised plan. Mr Mably said that a further pre-app is planned, but he wanted to keep the Parish Council informed. There are plans to extend the holiday complex, improve the road and provide 10 affordable homes, 10 open market and 12 holiday cottages. Cllr. Mould asked if he would be willing to talk to the Community Land Trust.</p> <p>Cllr. Mould explained that CC insists the St Minver Neighbourhood Development Plan (NDP) needs a Strategic Environmental Assessment (SEA) and this will delay the vote on its adoption. She said the site had been identified as a development area, but the NDP says the properties should be affordable and phased.</p>	
105/2015	<u>Apologies for Absence</u> – Cllrs. Blewett, Crowdy, Gilbert and Wade.	
106/2015	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Cllr. Rathbone declared an interest in 109d/2015.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – none.</p> <p>d. <i>Dispensations</i> – none.</p>	Clerk to record
107/2015	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 1st June 2015, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 15th June 2015, AGREED as a true record.</p>	
108/2015	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – in the absence of PCSO Drennan, there was no report.</p> <p>b. <i>County Council</i> – Cllr. Penny advised that someone who understands the NDP needs to speak at CC's Planning meeting on the Lowenva application.</p>	

	<p>c. <i>St Minver Highlands Parish Council</i> – a copy of their May Minutes were made available to the Meeting. Cllr. Morgan said Highlands had agreed to fund both sets of WCs at Polzeath, jointly with Lowlands.</p> <p>The Clerk to clarify if Cllr. Harris is going to attend the New Minister's inauguration.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their May Minutes were made available to the Meeting. Cllr. Richards said fire-resisting paint had been installed on the Rock Activity Centre.</p> <p>e. <i>Wadebridge and Padstow CNP</i> – Cllr. Mould reported the NDP, future of the library and WCs had been discussed and a programme of topics decided. The next meeting is scheduled for 10th September at 6.30pm at the Egloshayle Pavilions. Topic: Affordable Housing & Section 106.</p>	Clerk
109/2015	<p><u>Planning Applications</u> –</p> <p>a. <i>PA15/04514, Bramble Hill, Rock</i> – works to trees covered by a Tree Preservation Order to lift crown on ash tree. NO OBJECTION provided the Tree Officer had no objection.</p> <p>b. <i>PA15/04852, The Coppice, Worthy Hill, Trebetherick</i> – application for amended cladding materials following conditional planning approval PA15/02582 for a replacement dwelling including the demolition of existing property. NO OBJECTION.</p> <p>c. <i>PA15/04952, Quarry Car Park, Rock Road, Rock</i> – extension of existing car park at Rock Quarry Car Park. Two emails had been received objecting to the proposal. Screening will be planted. It was clarified that the public footpath would be affected. NO OBJECTION but Members had concerns about this and the conflict that will result between pedestrians and cars at the neck of the car park (first 10 spaces).</p> <p>d. <i>PA15/05124, Land South West of Anmordross, Rock Road</i> – outline planning application for the erection of a 4/5 bedroom two-storey dwelling and associated works. Cllr. Rathbone left the meeting when this item was discussed. Cllr. Mould said it was pointless asking for a condition that the property had a 'family only' condition, as it could be lifted at a later date. She pointed out this is brown field land. OBJECT on the grounds that the site is outside the development boundary.</p> <p>e. <i>PA15/05292, White Wings House, Daymer Lane, Trebetherick</i> – extension and re-ordering to existing dwelling house and the construction of new double garage with studio room in the roof. NO OBJECTION.</p> <p>f. <i>PA15/05463, Shoals, Trewint Lane, Rock</i> – works to macrocarpa and felling of leylandii, western red cedar and 2 x cypress trees. NO OBJECTION provided the Tree Officer has no objection.</p> <p>g. <i>PA15/05594, Iona, Trewint Lane, Rock</i> – proposed new dwelling. NO OBJECTION, but Members do not believe that this enhances the village in any way</p>	Clerk Clerk Clerk Clerk Clerk Clerk Clerk
110/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Cllr. Mould reported she and Mr Snelling had met with CC's officers, who insist a SEA is needed for the NDP. This puts the plan back by at least six months.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only</p> <p>i. <u><i>PA15/03199, Pinewood Bungalow, Dunders Hill, Polzeath</i></u> – demolition of dwelling and double garage and construction of a replacement dwelling. (Revised scheme to application no. PA14/06081 dated 02/09/14.)</p> <p>ii. <u><i>PA15/03764, Tresevens, Dunders Hill, Polzeath</i></u> – erection of dwelling and associated shed.</p> <p>County Cllr. Penny left the meeting at this point.</p>	

111/2015	<p><u>Environmental Matters</u> –</p> <p>a. <i>Beach Management Committee</i> – Minute 77a/2015 refers.</p> <p>i. <u>Open Meeting</u> – on hold.</p> <p>ii. <u>St Minver Public WCs</u> – ten expressions of interest had been received for Polzeath WCs and nine for Daymer Bay. CC will make a decision as to the preferred tender by mid-August.</p> <p>b. <i>Community Emergency Plan Grant Scheme</i> – CC had launched this scheme and applications are invited. More information on www.Cornwall.gov.uk/emergencyplans. Previously circulated via email.</p> <p>c. <i>Adopt a Kiosk</i> – Members declined to adopt under-used ‘phone kiosks. Those available in Lowland’s area are:</p> <p>i. Rock Road, Rock</p> <p>ii. Pityme Farm Road, St Minver</p> <p>iii. Trebetherick</p>	
112/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Road Traffic Order (RTO)</i> – Minute 96a/2015 refers. Nine residents (including one vote from the Westward Management Committee) had responded to the consultation letter to say they were in favour of the proposal for seasonal, single yellow lines on the Westward Flats side with seasonal lines from Pinewood up to Wentworth Close to continue on the other side of the Close to ensure a visibility splay. On the Oyster Catcher side of the road double yellow lines to the first entrance to Highcliffe, virtually opposite Wentworth Close and five were against.</p> <p>It was RESOLVED to progress the proposal. Cllr. Richards abstained.</p>	Clerk
113/2015	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> –</p> <p>i. <u>Equipment Repairs</u> – the Clerk reported there had been a problem with obtaining a part, but repairs are scheduled to commence shortly.</p> <p>ii. <u>Multiply Junior</u> – Playline Designs will make a site visit to inspect the rope end that had pulled out of T-fitting and carry out repairs.</p> <p>iii. <u>Fortnightly H&S Inspection Reports</u> – no reports were available.</p> <p>iv. <u>Gazebo</u> – Mr Meneer to be asked to repair the roof and to repaint the finger posts. The Clerk reminded Members that the Mr Herrington had been unable to complete repairs to the benches because of ill health.</p> <p>b. <i>Repairs / Improvements to the Pavilion</i> – Minute 97b/2015. Cllr. Richards had met with Mr Palmer (plumber) and Mr Birchwood of St Minver Football Club. Cllr. Richards said the building needs a programme of refurbishment, including rewiring, replumbing and retiling. Cllr. Mould said specification needs to be drawn up for all the work that needs doing. It was RESOLVED to write to the Football Club and say Members have serious concerns about the state of the building and invite their Committee to attend the September Planning Committee.</p> <p>c. <i>St Minver Football Club</i> – Minute 100b/2015 refers. Covered by 113b.</p>	Clerk Clerk
114/2015	<p><u>Council Chamber</u> –</p> <p>a. <i>Internet / Broadband Access</i> – Minute 98a/2015 refers. This is now installed and working. It was RESOLVED to install a dual mains socket near to the BT master socket. The Clerk to ask Mr Tatam to action and inform Mr Andy Piper, Tanist when the work has been done.</p> <p>b. <i>Redecoration</i> – Minute 98b/2015 refers. Cllr. Mould reported Mr Cock will start work on Friday.</p>	Clerk

115/2015	<p><u>Information Plinth, Polzeath</u> – Minute 99/2015. Mrs Hyland had been asked for an update, but no reply had been received. Cllr. Gisbourne was asked to raise this at Highlands’ next meeting.</p> <p>He will also clarify who is attending the Minister’s inauguration.</p>	Cllr. Gisbourne																																				
116/2015	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule 2015/16-4 to a value of £5,342.26 was APPROVED for payment. Cllr. Mould said it might be necessary to carry out an extra cut of the footpaths.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>1,136.92</td> <td></td> <td>1,136.92</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>1,543.00</td> <td></td> <td>1,543.00</td> </tr> <tr> <td>Administration</td> <td>172.63</td> <td>26.61</td> <td>199.24</td> </tr> <tr> <td>Public footpaths and grass verges</td> <td>1,580.00</td> <td>316.00</td> <td>1,896.00</td> </tr> <tr> <td>Bottle bank</td> <td>150.00</td> <td></td> <td>150.00</td> </tr> <tr> <td>Council chamber</td> <td>304.30</td> <td></td> <td>304.30</td> </tr> <tr> <td>Neighbourhood development plan</td> <td>94.00</td> <td>18.80</td> <td>112.80</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£5,342.26</td> </tr> </tbody> </table>	Item	Price	VAT	Total	Salaries, including NI & tax	1,136.92		1,136.92	Trewint Field - incl. WCs, play equipment	1,543.00		1,543.00	Administration	172.63	26.61	199.24	Public footpaths and grass verges	1,580.00	316.00	1,896.00	Bottle bank	150.00		150.00	Council chamber	304.30		304.30	Neighbourhood development plan	94.00	18.80	112.80				£5,342.26	
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117/2015	<p><u>Documentation / Correspondence</u> –</p> <p>a. <i>Clerks & Councils Direct</i> – July 2015. Taken by Cllr. Mould.</p>																																					
118/2015	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 7th September 2015. There will be no meeting in August, except that the Chairman and Clerk can convene one if necessary.</p> <p>b. <i>Planning Meeting</i> – Tuesday, 21st July 2015.</p> <p>c. <i>Clerk’s Leave</i> – 25th–31st July 2015.</p>																																					
119/2015	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Dog Waste</i> – Mr Richards will install a dog bin on his land.</p> <p>b. <i>Site Adjacent to Carousel</i> – Cllr. Rathbone said there had been activity on the site.</p>																																					
120/2015	<p><u>Meeting Closed</u> – 21.39pm.</p>																																					

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 7th September 2015