



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH

ON MONDAY, 2nd MARCH 2015 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Miss Gilbert
 Cllr. Gisbourne Cllr. Richards Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present.	
32/2015	<u>Apologies for Absence</u> – Cllrs. Crowdy and Morgan (both on leave); Rathbone (ill health); Wade and Webb (both with personal commitments). County Cllr. Penny.	
33/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – there were no written requests for dispensations.	
34/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 2 nd February 2015, AGREED as a true record. b. <i>Planning Meeting</i> – 16 th February 2015, AGREED as a true record.	
35/2015	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PCSO Drennan sent her apologies and a written report (copy on file). b. <i>County Council</i> – in the absence of Cllr. Penny there was no report. c. <i>St Minver Highlands Parish Council</i> – the February Minutes were unavailable to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their January Minutes were made available to the Meeting. Mr Rob Atkinson, Harbour Master had advised the Clerk that there had been no word from the developers of the Ferry Point or Cacklebar. He had also provided a copy of the Retail Restrictions he had suggested i.r.o. the Sailing Club for Sailor Joe's snack shack (previously circulated via email), but this had yet to be finalised and agreed by the PHC. e. <i>Cornwall for Change (C4C)</i> – (formerly Chacewater PC initiative). Members AGREED to submit complaint forms to C4C. Cllr. Mould to complete. i. Crash barrier at Polzeath. ii. Cacklebar. iii. Ferry Point. iv. Lifting of the condition on St Enodoc House.	Cllr. Mould

36/2015	<p><u>Planning Applications</u> –</p> <p>a. <i>PA15/01566, Stepper House, Rock Road</i> – extension to side and rear dormer extension. Addition of recessed balcony on the south roof slope (second floor level). Minor landscape and internal alterations. COMMENT: Members feel that at present all three properties look the same, but this proposal will completely alter the street scene.</p>	Clerk
37/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Minute 21a/2015 refers. Cllr. Mould reported the Plan had been submitted to CC and their response is awaited.</p>	
38/2015	<p><u>Environmental Matters</u> –</p> <p>a. <i>Beach Management Committee</i> – Minutes 22a/2015 refers.</p> <p>i. <u>Open Meeting</u> – there was no update regarding an open meeting to deal with items 38a ii and iii.</p> <p>ii. <u>St Minver Public Conveniences</u> – Mr Jon James, CC advised he had spoken to CC's Property Dept. with regards to what land would come with the WCs and they are looking into it.</p> <p>iii. <u>Blue Flag Status</u> – Highlands had advised the application had been submitted. Cllr. Mould will forward a copy of the email to the Clerk.</p>	Cllr. Mould
39/2015	<p><u>Highways Matters</u> –</p> <p>a. <i>Crash Barrier, Pinewood, Polzeath</i> – Minute 23d/2015 refers. Mr Tim Attlee, London Cornwall Property Partners (developers) advised the property is now owned by Westcountry Housing Association (WHA). The barrier was installed to comply with the requirement of Cornwall Highways. WHA also required a barrier. To replace the barrier they need WHA's co-operation and their contribution to the costs. They will reopen those discussions.</p> <p>b. <i>Road Traffic Order (RTO)</i> – Minute PL15a/2015 refers. The Clerk reported that St Endellion's F&CP Committee had recommended to their Full Council that the split in the cost of the RTO should be St Endellion 9 parts : 1 part St Minver Lowlands. Cllr. Morgan had provided the Clerk with photographs and the exact location. Cllr. Gilbert will supply the Clerk with a map.</p>	Cllr. Gilbert
40/2015	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 24a/2015 refers.</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – none available.</p> <p>ii. <u>Equipment Repairs</u> – clarification had been received that the quote received on 26th January superseded the one received on 12th December and an order had been placed for the following:</p> <ul style="list-style-type: none"> o <i>Matting</i> – to protect worn areas, soil, grass seed at a cost of £340. o <i>Whale Spring Base</i> – replace at a cost of £335. o <i>Bench Shelter</i> – replace at a cost of £115. o <i>Shackles</i> – 34 x M12 marine shackles, stainless steel at £410 + 20 M6 marine stainless steel at £195. The Clerk to enquire if the shackles can be secured to deter theft. o <i>Birds Nest Swing Seat</i> – replace at £970. <p>b. <i>Repairs to the Water Supply to the Gents</i> – Cllr. Blewett will speak to the plumber regarding gaining access to the Football Pavilion, to see what damage there is to the pipes in the roof. At present there is no leak.</p> <p>c. <i>Soakaway</i> – Minute 24b/2015 refers Cllr. Richards will speak to Mr Kevin Francis, regarding a permanent solution to the flooding issues possibly caused by the soakaway.</p>	Cllr. Blewett Cllr. Richards

	d. <i>St Minver Football Club</i> – the Club had objected to the Church Fete being held on the playing field, just a week prior to the start of their season. Cllr. Gisbourne said the original field where the Fete was held is now re-available.																									
41/2015	<u>Council Chamber</u> – a. <i>Internet Access</i> – Minute 25a/2015 refers. It was RESOLVED to accept option 1: 30 GB per month (unlimited between midnight and 0800 hrs and throughout weekends). £26.95 p.c.m. (this is a monthly contract and can be cancelled at any time with one month's notice. Noted the router and other quoted costs will be the same.																									
42/2015	<u>Information Plinth, Polzeath</u> – Minute 26/2015. Mrs Hyland, Highlands' Clerk, had advised she is still collecting photographic information and relevant narrative to ensure the details are correct. She will forward the draft to everyone for comment.																									
43/2015	<u>Financial Matters</u> – a. <i>Accounts for Payment</i> – Schedule No.2014/15-11, to a value of £3,795.54 were APPROVED for payment. <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>505.30</td> <td></td> <td>505.30</td> </tr> <tr> <td>Trewint Field - incl. WCs, play equipment</td> <td>2,739.09</td> <td>430.00</td> <td>3,169.09</td> </tr> <tr> <td>Parish seat repairs</td> <td>100.00</td> <td></td> <td>100.00</td> </tr> <tr> <td>Council Chamber</td> <td>21.15</td> <td></td> <td>21.15</td> </tr> <tr> <td></td> <td></td> <td></td> <td>3,795.54</td> </tr> </tbody> </table>	Item	Price	VAT	Total	Salaries, including NI & tax	505.30		505.30	Trewint Field - incl. WCs, play equipment	2,739.09	430.00	3,169.09	Parish seat repairs	100.00		100.00	Council Chamber	21.15		21.15				3,795.54	
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44/2015	<u>Documentation / Correspondence</u> – none.																									
45/2015	<u>Diary Dates</u> – a. <i>Full Council Meeting</i> – Tuesday, 7 th April 2015. b. <i>Planning Meeting</i> – 16 th March 2015. c. <i>Parish Meeting</i> – 7 th April 2015. d. <i>Wadebridge and Padstow Community Network Panel Meeting</i> – 6.30pm, 12 th March at Egloshayle Pavilions. Cllr. Gilbert to attend and possibly Cllr. Gibson. The Clerk to send Cllrs. Gisbourne's and Mould's apologies.	Cllr. Gilbert Clerk																								
46/2015	<u>Information Only/Future Agenda Items</u> – none.																									
47/2015	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations for work, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.																									
48/2015	<u>Quotations</u> – a. <i>Fence Barrier</i> – it was AGREED to adopt Mr Meneer's proposal to cut off the rotten parts and reduce the height of the fence. b. <i>Preservative</i> – Mr Meneer will provide a quotation to apply redwood timber preservative to all the play equipment.	Clerk																								
49/2015	<u>Meeting Closed</u> – 20.02.																									

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd March 2015