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| | <p>Noted Highlands will be holding their Annual Parish Meeting on 24th March 2015, 7.30pm at the Perceval Institute. Members were invited to attend.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their December Minutes were made available to the Meeting. Cllr. Gilbert referred to a number of items relating to Rock. The Clerk was asked to contact the PHC and enquire what conditions were applied to the Sailing Club for Sailor Joe’s snack shack. Cllr. Blewett reported that submission of a planning application to increase the Rock car park was imminent.</p> <p>The Clerk to also enquire if the PHC has heard from the developers of Ferry Point or Cocklebar and if they have, does it have any implications for the summer season.</p> | <p>Cllr Gisbourne</p> <p>Clerk</p> <p>Clerk</p> |
| 20/2015 | <p><u>Planning Applications</u> –</p> <p>a. <i>PA14/12234, Azime Court, Rock Road, Rock</i> – re-submission of application PA14/09506 for conversion and alteration of existing first floor apartment to provide 1 additional residential unit and 1 studio office and to include a new roof structure over the existing garages to provide studio office space.</p> <p>Members commented they could not see how the revised proposal had addressed concerns that the site is ‘too busy’. There was concern that the increase in traffic coming and going to the site right at the busiest part of Rock would put further pressure on the main road, and the very tight space on site, could make it difficult for the Coastguard to get out in an emergency.</p> <p>b. <i>PA15/00041, Units 1-4 Pityme Ind. Est., St Minver</i> – change of use from agricultural to storage B8 - to be used for the storage of boats (maximum length 10m) all as planning consent number PA14/09107. Erection of security fence to all boundaries and widening of vehicular access. NO OBJECTION.</p> <p>Cllr. Mould said Natural England wanted to see no further expansion of the Pityme Ind. Est. into the AONB.</p> <p>c. <i>PA15/00103, Westward Flats, Dunders Hill, Polzeath</i> – addition of 3 new apartments to the roof of existing block of flats. Members had concerns that there are insufficient parking spaces provided (shown as remaining at 19) for these additional flats. They were also concerned about the resulting increase in height and bulk. From many vantage points, i.e. the beach and the road from the east, a building of this mass would be highly visible. The Design and Access statement claims: “to be in proportion to surrounding properties and does not adversely affect the built nature of the hillside”. Members refute this completely and OBJECT on these grounds.</p> <p>If permission is granted then Members request a condition is imposed that the developers should finance the installation of yellow lines, to help improve visibility at this site.</p> <p>Cllr. Blewett said he felt the plans would improve the building’s appearance.</p> <p>d. <i>PA15/00257, Maranatha, Highcliffe, Polzeath</i> – provision of new first floor accommodation to existing bungalow, remodelling of existing elevations and internal layout changes. Balcony at first floor level on the south elevation. NO OBJECTION.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 21/2015 | <p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Minute 06a/2015 refers. Cllr. Mould reported a meeting was scheduled for the next day to agree amendments, following the latest consultation. It will then be referred to Ms Sarah Arden. Cllr. Mould said Natural England had concerns about building encroachment on the AONB at Pityme. It was still hoped to go to referendum at the same time as the General Election, but it isn’t certain if this is achievable.</p> <p>Adoption of the NDP to be considered at the Planning Meeting.</p> <p>Cllr. Wade left the meeting at this point.</p> | <p>Clerk</p> |

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| 22/2015 | <p><u>Environmental Matters</u> –</p> <p>a. <i>Beach Management Committee</i> – Minutes 07a/07b/07c/07d/2015 refers.</p> <p>i. <u>Open Meeting</u> – an open meeting is to be held to deal with items 22a ii, iii and iv.</p> <p>ii. <u>St Minver Public Conveniences</u> – Mr Jon James, CC advised he was chasing CC's Property Dept. regarding what land (if any) would come with the WCs.</p> <p>iii. <u>Blue Flag Status</u> – there was no update available.</p> <p>iv. <u>Water-Based Activity Concessions</u> – implications for Polzeath.</p> <p>b. <i>Footpaths</i> – Ms Debbie Ebsary, Cormac reported:</p> <p>i. <u>PROW 547/12/5, Trefresa Farm and Treverrow</u> – the landowner had undertaken to remove the fallen tree.</p> <p>ii. <u>PROW 547/13/8, Treverrow to Sandyhills Lane</u> – blocked near the Sandyhills exit by a fallen tree. The landowner is Mrs Hibbitt of Treverrow Farm.</p> | |
| 23/2015 | <p><u>Highways Matters</u> –</p> <p>a. <i>Overgrown Hedges</i> – Minute 08c/2015 refers. It was RESOLVED to report the overgrown hedges at White Gates and Kuyper Cottage to Highways, with a view to their taking enforcement action.</p> <p>b. <i>Car Parking Consultation</i> – this consultation can be viewed on: www.cornwall.gov.uk/TrafficConsult.</p> <p>c. <i>Possible Road Traffic Order</i> – it was RESOLVED to request an all-year round Traffic Order for yellow lines both sides, from end of Pinewood development to the entrance to Wentworth Close, to alleviate parking problems. Noted the cost could be shared with St Endellion PC.</p> <p>d. <i>Crash Barrier, Pinewood, Polzeath</i> – Minute 08a/2015 refers.</p> <p>i. A letter had been sent to the developers, London Cornwall (Pinewood) Ltd, requesting that the barrier be replaced with a wall. As yet no response had been received.</p> <p>ii. Mr Phil Mason, CC had confirmed that, once Members had received feedback from the developer regarding their position in respect of this matter, officers will assist in trying to find a way to ensure appropriate alterations to the barrier.</p> <p>e. <i>Road Closure</i> – Dunders Hill, 2nd – 6th March 2015, 0930 to 1630 hours. Closed for resurfacing works.</p> | <p>Clerk</p> <p>Clerk</p> |
| 24/2015 | <p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 09a/2015 refers. Members received an update on the following:</p> <p>i. <u>Fortnightly H&S Inspection Reports</u> – there were no reports available.</p> <p>ii. <u>Repairs Identified in the Annual Rospa Safety Report</u> – quotations had been received for further repair work, identified during the site meeting. The Clerk to clarify that the quote that was received on 26th January supersedes the one received on 12th December 2014. When this is known, it was RESOLVED to place an order for the following:</p> <ul style="list-style-type: none"> o <i>Matting</i> – to protect worn areas, soil, grass seed at a cost of £340. o <i>Whale Spring Base</i> – replace at a cost of £335. o <i>Bench Shelter</i> – replace at a cost of £115. o <i>Shackles</i> – 34 x M12 marine shackles, stainless steel at £410 + 20 M6 marine stainless steel at £195. The Clerk to enquire if the shackles can be secured to deter theft. o <i>Birds Nest Swing Seat</i> – replace at £970. | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |

| | <ul style="list-style-type: none"> o <i>Fence Barrier (Option 1 and 2)</i> – the Clerk to obtain a quotation from Mr Mark Meneer, to replace damaged posts and to apply redwood timber preservative on all the play equipment. <p>iii. <u>Possible New Piece of Play Equipment</u> – on hold until the full cost of [ii] above is known.</p> <p>iv. <u>Repairs to the Water Supply to the Gents</u> – Cllr. Mould said Mr Palmer (plumber) had carried out emergency repairs. Access is needed to the Football Pavilion, to see what damage there is to the pipes in the roof. Cllr. Blewett will obtain the key and liaise with Mr Palmer.</p> <p>The new door in the gents had been installed.</p> <p>b. <i>Soakaway</i> – Minute 09b/2015 refers. In the absence of Cllr. Richards there was no report, regarding a permanent solution to the flooding issues possibly caused by the soakaway.</p> <p>c. <i>Catering Van</i> – a request had been received from Messrs Jamie Howarth and Ian Mably, to park a catering van at the Playing Field on two nights a week and possibly on home football matches. Members were happy to consider this in principle. The Clerk to invite them to attend the next Full Council meeting or to provide full details of what is being proposed, including the provision of copies of relevant certificates and qualifications.</p> <p>d. <i>St Minver PCC</i> – Cllr. Mould said the PCC wanted to hold the Church Summer Fete on the Trewint playing field. It was AGREED to grant permission.</p> | <p>Clerk</p> <p>Cllr. Blewett</p> <p>Cllr. Richards</p> <p>Clerk</p> | | | | | | | | | | | | | | | | | | | | | | | | |
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| 25/2015 | <p><u>Council Chamber</u> –</p> <p>a. <i>Internet Access</i> – Minute 10a/2015 refers. It was RESOLVED to accept the Business option 1 quotation (provided we can receive superfast broadband), plus the cost of provision of a 'phone line.</p> <p>b. <i>PAT Testing</i> – Minute 10b/2015 refers. Cllr. Mould reported this had been completed.</p> <p>c. <i>Little Treverrow Ltd.</i> – it was AGREED the Management Company could book the Council Chamber on Easter Saturday, 4th April 2015 at 10am.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | |
| 26/2015 | <p><u>Information Plinth, Polzeath</u> – <i>The Link</i> committee had agreed to fund a plinth, up to a total cost of £1,000. Mrs Hyland, Highlands' Clerk, reported she is in the process of collecting and collating information with a design brief. When she has a draft together she will forward it to everyone for comment.</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27/2015 | <p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2014/15-10 to a value of £856.79 was APPROVED for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: right;">Price</th> <th style="text-align: right;">VAT</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td style="text-align: right;">505.30</td> <td></td> <td style="text-align: right;">505.30</td> </tr> <tr> <td>Administration</td> <td style="text-align: right;">64.19</td> <td style="text-align: right;">3.30</td> <td style="text-align: right;">67.49</td> </tr> <tr> <td>Trewint Playing Field</td> <td style="text-align: right;">244.00</td> <td></td> <td style="text-align: right;">244.00</td> </tr> <tr> <td>Neighbourhood Development Plan</td> <td style="text-align: right;">40.00</td> <td></td> <td style="text-align: right;">40.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">£856.79</td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – copy was circulated at the meeting.</p> <p>c. <i>PROW Maintenance Grant</i> – it was RESOLVED to accept a grant of £1,677 from CC to maintain the public footpaths. The Clerk to give Cllr. Mould's contact details to the new contractor, in case of queries, etc.</p> <p>d. <i>Defibrillator</i> – a request had been received to make a grant towards the cost of a <i>defibrillator</i> to be placed outside the Gunvenna Holiday Park reception. Gunvenna had agreed to pay the annual running costs, which can be as much as £400. Members felt there were a number of these in the parish already, and declined to make a donation</p> | Item | Price | VAT | Total | Salaries, including NI & tax | 505.30 | | 505.30 | Administration | 64.19 | 3.30 | 67.49 | Trewint Playing Field | 244.00 | | 244.00 | Neighbourhood Development Plan | 40.00 | | 40.00 | | | | £856.79 | <p>Clerk</p> <p>Clerk</p> |
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| Neighbourhood Development Plan | 40.00 | | 40.00 | | | | | | | | | | | | | | | | | | | | | | | |
| | | | £856.79 | | | | | | | | | | | | | | | | | | | | | | | |

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| 28/2015 | <u>Documentation / Correspondence –</u> a. <i>Peninsula Community Health</i> – winter 2014 newsletter. b. <i>Clerks & Councils Direct</i> – January 2015. Taken by Cllr. Mould. c. <i>Cornwall Air Ambulance</i> – thank you letter, i.r.o. of a grant of £500. d. <i>The Clerk Magazine</i> – January 2015. Taken by Cllr. Mould. | |
| 29/2015 | <u>Diary Dates –</u> a. <i>Full Council Meeting</i> – 2 nd March 2015. b. <i>Planning Meeting</i> – 16 th February 2015. c. <i>Cornwall for Change</i> – (formerly Chacewater PC initiative). A meeting will be held at Kingsley Village, Fraddon, on Wednesday 11 th February 2015 at 7.00pm. Cllr. Gisbourne agreed to represent the PC. d. <i>Cornwall AONB Annual Conference</i> – Saturday, 7 th March 2015, 10am to 4pm at the Pavilion Centre, Royal Cornwall Showground. Free, but prior booking essential. e. <i>Being a Better Councillor</i> – CALC training sessions, will include roles and responsibilities, understanding council procedures, the Code of Conduct and law affecting first tier councils. There are two options for attendance: i. Full day session - 16th May 2015, Epiphany House, Truro, 10.00am-4.00pm. Cost - £60.00 + VAT per delegate with 15% discount for 3 or more delegates per council. ii. Two part training in 2 x evening sessions – o Part 1 - 23rd March 2015, Wadebridge Town Council Offices, 7-9pm. o Part 2 - 13th April 2015, Wadebridge Town Council Offices, 7-9pm. Cost £50.00 + VAT per delegate with 10% discount for 3 or more delegates per council. | |
| 30/2015 | <u>Information Only/Future Agenda Items –</u> a. None. | |
| 31/2015 | <u>Meeting Closed</u> – 21.31pm. | |

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd March 2015