



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 5th JANUARY 2015 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Crowdy
 Cllr. Gisbourne Cllr. Mrs Morgan Cllr. Rathbone
 Cllr. Ms Wade Cllr. Mrs Webb Mrs Thompson (Clerk)
 County Cllr. Penny

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chair welcomed those present, with a particularly warm welcome to the members of the public. Ms Clare Wilmshurst said she was a permanent resident and until last week had never heard of the Neighbourhood Development Plan. Cllr. Mould expressed consternation at this as there had been widespread public consultation. She explained that voting on the referendum will be along the lines of an ordinary election, hopefully, on the same day as the General Election in May 2015.	
01/2015	<u>Apologies for Absence</u> – Cllr. Gilbert.	
02/2015	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. Cllr. Wade provided her revised Financial Interests form to the Clerk, for submission to CC. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – there were no written requests for dispensations.	Clerk
03/2015	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 1 st December 2014, AGREED as a true record. b. <i>Planning Meeting</i> – 15 th December 2014, AGREED as a true record.	
04/2015	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor reported there had been two crimes for the month of December 2014: 1 x burglary and 1 x criminal damage, both currently undetected. This compares favourably to last year when a total of four crimes were reported for December 2013. PC Taylor is retiring shortly and was thanked for all his work. b. <i>County Council</i> – Cllr. Mould expressed her concerns about the planning process, in particular that only the County Councillor can ask for an application to go to CC's Planning Committee. She said the Community Network Panel meetings should be more structured, with an agenda. The Panel's voting system also needs to be reconsidered, as currently only the County Councillor has a vote.	

	<p>Cllr. Andy Penny reported he had spoken to Mr Rob Atkinson, PHC about parking enforcement on the private road at the bottom of Rock Road. The street light that had been damaged may be moved at the resident's expense. He had a meeting with the car park owners at Daymer Bay, with a view to them taking over the public WCs. There is a proposal that if an owner, living in an AONB, wants to change the property's use to a holiday home this will require planning permission in the future. For further discussion.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of their November Minutes were made available to the Meeting. It was AGREED to support Highlands over the retention of the pay phone at New Polzeath on H&S grounds because mobile 'phone reception is so poor.</p> <p>d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their November Minutes were made available to the Meeting. Cllr. Blewett drew attention to (1) the consultation survey at Rock about the bathing water; (2) the permission to change the rear office into a snack bar, selling hot and cold drinks, sandwiches etc. at the Camel Sailing & Powerboat Centre, and (3) the overall speed limit of 8 knots, from the water ski area to a line from Gun Point to Brea Hill.</p> <p>Mr Rob Atkinson, PHC had requested more details of the 'quick sand' incident. He doesn't feel a sign warning of the danger is necessary, but he will monitor the situation. (Minute 170d/2014 refers.) Cllr. Gisbourne will provide the Clerk with the names of the persons involved. The Clerk to advise Mr Atkinson that the Coast Guards had been called out to the incident.</p> <p>e. <i>Chacewater PC Meeting</i> – date of next meeting TBC. A decision on the PC's representative was deferred to the January Planning Meeting.</p> <p>f. <i>Community Network</i> – Cllr. Mould reported on the meeting held on 11th December 2014 (Minute 04b/2015 above also refers). Members wanted future agendas to include the Planning Process (as above), Section 106, Community Infrastructure Levy, Social care (health care / care of the elderly).</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Gisbourne Clerk</p> <p>Clerk</p> <p>Clerk</p>
05/2015	<p><u>Planning Applications</u> –</p> <p>a. <i>PA14/11068, Worthy House, Trebetherick</i> – first floor extension. NO OBJECTION.</p> <p>b. <i>PA14/11140, 19 Rockhaven Gardens, Pityme</i> – removal of conservatory and construction of one bedroom extension with study area. NO OBJECTION.</p> <p>c. <i>PA14/11435, Land North West of Trewiston Farm, St Minver</i> – construction of earth banked slurry store. NO OBJECTION.</p> <p>d. <i>PA14/11837, Land adj. to Kendall, Rock Road, St Minver</i> – affordable-led housing development for the erection of 4 dwellings and creation of new vehicular access to highway. In principle Members had no objection, but want more information as to how the access will impact on the existing 'build out'.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
06/2015	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Minute 172a/2014 refers. Cllr. Mould reported the Plan is out for consultation. Special Development Area 'C' had attracted a number of comments. Early indications are that people want the existing development boundary to remain.</p> <p>Cllr. Mould will provide the Clerk with the number of responses received to date. She confirmed that only those registered on the Electoral Roll would be eligible to vote in the referendum.</p> <p>Noted a hardcopy of the Cornwall Local Plan had been requested, but the final version is not yet approved.</p> <p>b. <i>Future Planning Applications</i> – Minute 172c/2014 refers. CC had withdrawn its proposal to stop providing hardcopies of planning applications, but the Clerk warned that they may ask the PC to pay for them in the future.</p>	<p>Cllr. Mould</p>

	<p>iv. <u>Repairs to the Water Supply to the Gents</u> – Cllr. Mould had spoken to the plumber and there is a leak in the pipes. Cllr. Blewett will pursue.</p> <p>b. <u>Soakaway</u> – Minute 174b/2014 refers. Cllr. Richards reported he had spoken to a contractor regarding a permanent solution to the flooding issues, but as yet he had been unable to arrange a site meeting.</p>	<p>Cllr. Blewett</p> <p>Cllr. Richards</p>																																
10/2015	<p><u>Council Chamber</u> –</p> <p>a. <u>Internet Access</u> – Minute 175a/2014 refers. Cllr. Mould reported she has a site meeting scheduled with a broadband provider.</p> <p>b. <u>PAT Testing</u> – Cllr. Mould will contact Mr Tatam, regarding carrying out a PAT Test.</p>	<p>Cllr. Mould</p> <p>Cllr. Mould</p>																																
11/2015	<p><u>Financial Matters</u> –</p> <p>a. <u>Accounts for Payment</u> – Schedule No.2014/15-9, to a value of £2,166.62 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salaries, including NI & tax</td> <td>631.62</td> <td></td> <td>631.62</td> </tr> <tr> <td>Administration</td> <td>32.50</td> <td>6.50</td> <td>39.00</td> </tr> <tr> <td>Trewint Playing Field</td> <td>300.00</td> <td></td> <td>300.00</td> </tr> <tr> <td>Grants – Air Ambulance</td> <td>500.00</td> <td></td> <td>500.00</td> </tr> <tr> <td>Council Chamber</td> <td>300.00</td> <td></td> <td>300.00</td> </tr> <tr> <td>Neighbourhood Development Plan</td> <td>330.00</td> <td>66.00</td> <td>396.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,166.62</td> </tr> </tbody> </table> <p>b. <u>Asset Register</u> – Minute 178b/2014 refers. Cllr. Gisbourne reported all was in order.</p> <p>c. <u>Street Weed Spraying</u> – Members declined to employ Cormac Solutions to weed spray Rock and Polzeath (partial length) at a cost of £1,054.35 + VAT.</p> <p>d. <u>Clerk's Training</u> – it was AGREED to fund the Clerk's attendance on the following courses (pro rata):</p> <p>i. <u>Freedom of Information and Data Protection</u> – date TBC, £37+VAT, plus travel expenses.</p> <p>ii. <u>Annual Meetings</u> – 20th March 2015, £18+VAT, plus travel expenses.</p>	Item	Price	VAT	Total	Salaries, including NI & tax	631.62		631.62	Administration	32.50	6.50	39.00	Trewint Playing Field	300.00		300.00	Grants – Air Ambulance	500.00		500.00	Council Chamber	300.00		300.00	Neighbourhood Development Plan	330.00	66.00	396.00				£2,166.62	
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12/2015	<p><u>Documentation / Correspondence</u> –</p> <p>a. <u>Case for Cornwall</u> – CC are seeking comments from individual Members. Document previously circulated via email.</p> <p>b. <u>What is Affordable Housing?</u> – part 3 of a report from CPRE, previously circulated via email.</p>																																	
13/2015	<p><u>Diary Dates</u> –</p> <p>a. <u>Full Council Meeting</u> – 2nd February 2015.</p> <p>b. <u>Planning Meeting</u> – 19th January 2015.</p> <p>c. <u>CALC AGM</u> – 4th February 2015, 7pm, New County Hall.</p>																																	
14/2015	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <u>Mr Mike Hewitt, MBE</u> – the Clerk to send a letter of congratulations</p> <p>b. <u>PC Taylor</u> – the Clerk to send a letter of thanks.</p>	<p>Clerk</p> <p>Clerk</p>																																
15/2015	<p><u>Meeting Closed</u> –</p>																																	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd February 2015