



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 20th JANUARY 2014 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Miss Gilbert
 Cllr. Gisbourne Cllr. Mrs Morgan Cllr. Rathbone
 Cllr. Strong County Cllr. Penny Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
01/2014	<u>Apologies for Absence</u> – Cllrs. Taper (leave); Gibson and Webb (both with personal commitments).	
02/2014	<u>Members' Declarations</u> – a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – there were no requests for dispensations.	
03/2014	<u>Minutes of Meetings</u> – a. <i>Full Council Meeting</i> – 2 nd December 2013, AGREED as a true record. b. <i>Planning Meeting</i> – 16 th December 2013, AGREED as a true record. c. <i>Planning Meeting</i> – 30 th December 2013, AGREED as a true record.	
04/2014	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – in the absence of PC Taylor there was no report. b. <i>County Council</i> – Cllr. Andy Penny reported 47,500 had been set as the housing target under the Local Plan. He urged Members to spread the word and encourage local residents to cut their hedges at this time of year. Cllr. Penny will provide the Clerk with more information to be submitted to the <i>St Minver Link</i> . He was asked to report the main road in Polzeath, which need urgent repairing. c. <i>St Minver Highlands Parish Council</i> – a copy of their December Minutes were made available to the Meeting. There was some discussion regarding yellow lines on the road from the White Heron to the Oystercatcher. The Clerk to approach PC Taylor and seek clarification of the exact location of the yellow lines. Cllr. Jane Shepherd had left the area and resigned from Highlands PC. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their November and December were made available to the Meeting. There was some discussion about the increased business rates that will be payable on the Rock Car Park.	Cllr. Penny / Clerk Clerk

05/2014	<p><u>Planning Applications –</u></p> <p>a. <i>PA13/11066, Petherwicks, Rock</i> – demolition of existing dwelling and the erection of a replacement dwelling with car port. NO OBJECTION, but Members would point out that SW Water had previously expressed concerns about sewage on the site. In the absence of any accurate ridge heights on the plans, Members would not wish to see the overall height any greater than neighbouring properties.</p> <p>b. <i>PA13/11729, Site between Westward House/ Virginia Cottage, Rock Road, Rock</i> – construction of new dwelling house, garage and annexe. Alterations to scheme permitted (not constructed) Ref: 2006/02347 and PA12/01044. NO OBJECTION.</p> <p>Cllr. Strong queried how this would affect the housing allocation for the parish. Cllr. Mould said the situation is not clear, but the NDP Steering Group are pursuing the matter with CC officers.</p> <p>c. <i>PA13/11731, Moonshadow (formerly Joskins), Trebetherick</i> – demolition of existing single dwelling house and construction of a replacement single dwelling house. OBJECT. Members appreciate that it is a large plot, but they have concerns regarding the sheer size and height of the dwelling and the adverse impact on the neighbouring properties, which it will overpower. It will completely alter the street scene. If planning permission is granted then Members wish to see the maximum contribution and feel this should be paid direct to the Parish for local infrastructure, chosen by the PC.</p> <p>d. <i>PA13/11758, Trelyon, Rock</i> – construction of new boathouse with store. OBJECT on the grounds of the excessive size and that it is completely out of character with the surrounding area. There are trees on the site with TPOs. It will aesthetically change the street scene. Members would point out that the land is subject to landslip. Historically, neighbouring properties had been refused permission for a similar development. There is absolutely nothing about this application that Members find acceptable.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
06/2014	<p><u>Other Planning Matters –</u></p> <p>a. <i>Neighbourhood Development Plan</i> – Minute 163a/2013 refers. Cllr. Mould circulated maps of the proposed development land in Polzeath, Rock and St Minver for information. This will be the subject of public consultation.</p> <p>b. <i>Dingles Way Development</i> – Minute 163b/2013 refers. Mrs Rawe, St Minver CLT advised this is not an enforcement issue.</p> <p>c. <i>Outstanding Enforcement Cases</i> – Cllr. Penny had obtained updates on the following, which he will forward to the Clerk.</p> <p>i. <i>EN13/02558, Pinewood, Polzeath</i> – Minute 145b/2013 refers. Non-compliance with the planning condition (PA12/05208) to remove the barrier and replace it with a wall expired on 3rd November 2013. Since then Planning Enforcement has over-ruled this decision. Members were incensed with this outcome and wish to pursue the matter. The Clerk to write to Mr Marshall Plummer, in the first instance.</p> <p>ii. <i>EN13/02839, Linden Lea</i> – report that this property is being built a meter wider than the planning permission (PA12/05268 & PA11/06472). This matter remains under investigation. A site visit had taken place and measurements noted. A full site survey is being arranged to check levels of the building to ensure the overall height when built will not exceed that permitted.</p> <p>d. <i>PA13/10096, St Petroc, Highcliffe</i> – demolition of existing single dwelling house and replacement with new single dwelling house. Mr James Hills, Planning Officer is minded to grant this application and sought Members' views on 'agreeing to disagree'. Members did not wish to withdraw their objections and requested the application is taken to CC's Planning Committee for decision. The Clerk to forward details to Cllr. Penny.</p>	<p>Cllr. Penny</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

07/2014	<p><u>Environmental Matters</u> –</p> <p>a. <i>St Minver Public Conveniences</i> – Minute 164b/2013 refers. Members had agreed to meet the funding shortfall of £310 to keep the Polzeath WCs open over the Christmas and New Year period. The Clerk advised she had approached Highlands with regards to sharing this outlay, but it is understood they are not willing to do so.</p> <p>Cllr. Gisbourne reported he had requested that a further meeting is held urgently to find a permanent solution.</p> <p>b. <i>Footpath No.547/3/1 St Moritz Hotel to Greenaway</i> – Minute 164a/2013 refers. Cllr. Mould reported this is a long-standing problem and CC had closed the path on Health and Safety grounds. Discussions are ongoing with the landowner and CC's Countryside Officer.</p> <p>c. <i>Daymer Footpath Issues</i> – the following urgent matters were reported to CC's Countryside Access Team:</p> <p>i. <u>Daymer Bay Steps</u> – the steps from the car park to the beach at Daymer Bay were deemed very dangerous. The spring tide and storms had undermined the cliff so the large lumps of granite which form the steps mid way down, were precariously resting at an angle with nothing beneath them.</p> <p>ii. <u>Daymer Lane Footpath</u> – a small length of the footpath between Daymer Lane and the Golf course had collapsed and was deemed potentially hazardous particularly in the dark. Cllr. Strong erected warning signs and notified the Golf Club. They later carried out repairs making it safe.</p>	Cllr. Gisbourne
08/2014	<p><u>Highways Matters</u> –</p> <p>a. <i>Rock Road Traffic Management Improvements</i> – Minute 147a/2013 refers. Cllr. Gisbourne is looking for the paperwork from Highways regarding the cost of the consultation on the Rock Road improvements and the installation of the yellow lines, verbally stated to have cost £16,600.</p>	Cllr Gisbourne
09/2014	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 166a/2013 refers. Cllr. Gilbert reported there were no problems with the existing play equipment or with the H&S inspection reports. She and Cllr. Gibson will look into providing an additional piece of equipment.</p> <p>b. <i>Trewint Public Conveniences</i> – Minute 166b/2013 refers. Cllr. Blewett will visit the site with Mr Mark Meneer to discuss options for refurbishment.</p> <p>c. <i>Trewint Electrical Report</i> – Minute 171c/2013 refers. Mr Roy Birchwood, St Minver Football Club advised he will secure the electric wire to the floodlights and confirmed the Club has no appliances, which require PAT testing.</p>	Cllr. Gibson / Gilbert Cllr Blewett
10/2014	<p><u>Administration</u> –</p> <p>a. <i>Council Chamber PAT Testing</i> – to be carried out annually in January. It was RESOLVED the Clerk would approach Mr Ian Tatam to carry out this work.</p> <p>b. <i>St Endellion Community Hall</i> – Members were reminded of the questionnaire on this subject, previously circulated via email.</p> <p>c. <i>Code of Conduct Training</i> – St Endellion PC are hoping to organise a training session, provided a minimum 20 Members wish to attend. It is anticipated it will take place in Port Isaac School on 27th February 2014 (date TBC).</p> <p>d. <i>CC's Parish Council Questionnaire</i> – Cllr. Mould had completed this on behalf of the Council.</p>	Clerk Clerk
11/2014	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Schedule No.2013/14-9 to a value of £1,800.73 were APPROVED for payment.</p>	

	<p>b. <i>2014/15 Budget</i> – Minute 168b/2013. Members considered their financial requirements for the next financial year (draft budget previously circulated), to include setting the precept. It was noted the government threat that PCs may be subject to a 2% increase in their precept, or face a local referendum, appears to have been rescinded.</p> <p>It was RESOLVED to set the precept at £43,000. The Clerk to inform CC. A revised budget will be circulated. Cllr. Rathbone voted against.</p>	Clerk
12/2014	<p><u>Documentation</u> –</p> <p>a. <i>Licensing Applications</i> – noted a new application for the sale of alcohol had been received by CC from TJ's Surf Shop, Polzeath.</p> <p>b. <i>Peninsula Community Health</i> – Annual Review, October 2011 – March 2013.</p> <p>c. <i>Peninsula Review</i> – quarterly magazine.</p> <p>d. <i>Clerks & Councils Direct</i> – January 2014. Taken by Cllr. Mould.</p> <p>e. <i>Wadebridge and Padstow Community Network Meeting</i> – notes from the meeting held on 12th December 2013 (previously circulated via email). The next meeting will be held on Thursday 13th March 2014, 7.00pm (venue TBC).</p>	
13/2014	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 3rd February 2013.</p> <p>b. <i>Planning Meeting</i> – 17th February 2013. Apologies from Cllr. Rathbone.</p> <p>c. <i>CALC Annual Meeting</i> – Thursday, 20th February 2014, 7pm in the Council Chamber, Cornwall Council, Truro.</p> <p>d. <i>Council Chamber Booking</i> – 19th April 2014 (Easter Saturday morning), 10-12 noon for AGM of Little Treverrow Ltd. (the management company for the chalets). Cllr. Mould will let them in and a donation of £5 will be requested.</p>	
14/2014	<u>Information Only/Future Agenda Items</u> – none.	
15/2014	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.	
16/2014	<p><u>Contracts</u> – Members RESOLVED to accept an increase to the charges for the following work:</p> <p>a. <i>Grass Verge Cutting</i> – £220 per cut to £230;</p> <p>b. <i>Footpaths Cutting</i> – £850 per cut for all gold footpaths to £860;</p> <p>c. <i>Additional Footpath Clearance Work</i> – £12.50 per hour per person includes transport, fuel and machinery to £13.50;</p> <p>d. <i>General Maintenance / Public WC Cleaning</i> – £7 per hour to £8 and from £12 to £13 for all other work.</p>	
17/2014	<u>Meeting Closed</u> – 21.23pm.	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 3rd February 2014