

**St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD ON MONDAY, 3rd JUNE 2013 @ 7.30 pm**

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Gisbourne Cllr. Rathbone
 Cllr. Strong Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
71/2013	<u>Apologies for Absence</u> – Cllrs. Morgan, Taper and Webb (personal commitment) and County Cllr. Penny.	
72/2013	<u>Members' Declarations</u> – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllrs. Gilbert and Blewett in 75a/2013. Register of Financial Interests form – Cllr. Taper to provide the Clerk with his completed RI/1 form. b. <i>Non-Pecuniary/Disclosable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – there were no requests for dispensations. 	Cllr. Taper
73/2013	<u>Minutes of Meetings</u> – <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 7th May 2013, AGREED as a true record. It was RESOLVED that in the future Minutes would not be displayed on the notice board, as there is insufficient space. Instead the Minutes can be viewed on the website or a hardcopy obtained from the Clerk. b. <i>Planning Meeting</i> – 20th May 2013, AGREED as a true record. 	Clerk
74/2013	<u>Outside Bodies/Reports</u> – <ul style="list-style-type: none"> a. <i>Police</i> – PC Taylor sent his apologies and provided the crime figures for the period 1st May to 30th May 2013, which show a total of two crimes recorded, 1 burglary and 1 theft. This compares favourably with May 2012 when six crimes were recorded. b. <i>County Council</i> – in the absence of Cllr. Andy Penny there was no report. c. <i>St Minver Highlands Parish Council</i> – a copy of their April Minutes were made available to the Meeting. The May Minutes were unavailable. d. <i>Padstow Harbour Commission</i> – a copy of their April Minutes were made available to the Meeting. Cllr. Mould reported that there is a planned extension to the Rock car park. e. <i>Community Network Meeting</i> – Ms Sarah Simms, CC reported the Localism Team is going through a restructure following the budget cuts and the loss of a Community Network Manager. As a result she is leaving this area and taking over as Community Network Manager for two Network Areas: Bodmin and Camelford. Mr David Chadwick will become the new Community Network Manager for Wadebridge and Padstow. The Clerk to clarify the date of the next Community Network. 	Clerk
75/2013	<u>Planning Applications</u> – <ul style="list-style-type: none"> a. <i>PA13/03275, Penmayne Corner, Penmayne Rock</i> – proposed dwelling. 	

	<p>OBJECT on the grounds that the access to this site is totally inadequate on this busy, narrow, unclassified road. Members believe that historically planning permission has been refused for this site. Cllr. Gibson abstained on the grounds that there was insufficient information provided.</p> <p>b. <i>PA13/03403, The Point at Polzeath</i> – demolition of golf driving range building and construction of 7 holiday units and associated works. Deferred to the June planning meeting as the planning application had not been received. The Clerk to pursue.</p> <p>c. <i>PA13/03875, Windwhistle, Highcliffe, Polzeath</i> – proposed deck/balcony to front of property. NO OBJECTION.</p>	Clerk
76/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Development Plan</i> – Minute 64a/2013 refers. Cllr. Mould reported over 200 members of the public had attended the recent consultation events. There is a link from www.stminver-lowlands.org.uk to the consultation feedback form. The questionnaire is currently being compiled.</p>	Clerk
77/2013	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 65a/2013 refers. Cllr. Gilbert reported repairs to the ‘elastic pyramid’ had not yet been completed. Cllrs. Gilbert and Gibson will pursue.</p> <p>A copy of the annual RoSPA report had been circulated to Members of the Playing Field Committee. It indicated that all items of play equipment had been given a low risk rating, with the exception of the above.</p> <p>b. <i>Playing Field / Community Building</i> – Minute 65b/2013 refers. Cllr. Mould reported the Football Club will be coming back to Members, regarding revised plans for their pitch. In the meantime, they will not be cashing the grant cheque from the Parish Council.</p>	Cllr. Gibson / Gilbert
78/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>Porthilly Lane Footpath</i> – Minute 66b/2013 refers. Ms Emma Pimm, SW Water advised an inspection of the gate had been made. The gate had not been vandalised, however, it is old and had a broken brace. They are looking into the possibility of replacing the gate. The landowner had been informed.</p> <p>b. <i>Estuary Estates, Trebetherick</i> – Minute 66c/2013 refers. Mrs Priscilla Baxter, TRA advises that Mr Christopher Pearman will remove the pole (which previously held the ‘speed awareness sign’) when he is down in June.</p> <p>c. <i>Sharp’s Brewery</i> – the Clerk reported she had contacted Sharp’s Brewery three times, regarding the complaint from a resident (circulated via email) about the noise levels coming from this business, but had not received a response. It was RESOLVED to advise the complainants to contact Mr Simon Hall, Environmental Health, CC with a copy to the Brewery.</p>	Clerk
79/2013	<p><u>Administrative Matters</u> –</p> <p>a. <i>Council Chamber</i> – Minute 37d/2012 refers. Cllrs. Strong and Webb had yet to meet with Mr Godwin, to negotiate the Triennial Rent review. The Clerk to arrange a meeting. The question of fire prevention was discussed.</p> <p>b. <i>Standing Orders and Financial Regulations</i> – it was RESOLVED to defer a review of these documents until NALC had released the expected revised model.</p> <p>Noted Standing Order 20.8 states the <i>Financial Regulations</i> should be reviewed every 4 years. Last revised Jan 2009.</p>	Clerk
80/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2013-14-03, to a value of £1,739.61 were APPROVED for payment.</p>	

	<p>The Clerk explained the reason why there was no salary payment for her this month.</p> <p>b. <i>Budget Monitor</i> – copy previously circulated.</p>	
81/2013	<p><u>Documentation</u> –</p> <p>a. <i>The Clerk Magazine</i> – May 2013.</p>	
82/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 1st July 2013.</p> <p>b. <i>Planning Meeting</i> – 17th June 2013.</p>	
83/2013	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Rock Road</i> – Cllr. Mould reported that following the resurfacing of the road, the double and single yellow lines had been wrongly reinstated. At the bottom of Rock on the south side where the double yellow lines meet the single yellow seasonal lines, a gap had been left. Also outside Rock Bakery where the broken lines denote the baker's land, there is a gap between this and the double yellow lines. The Clerk to report this to Highways.</p> <p>b. <i>Polzeath WCs</i> – Cllr. Gisbourne reported that as a private individual he had asked a question of CC's Full Council, seeking a guarantee that these public conveniences will not be closed.</p> <p>c. <i>St Minver Summer Fete</i> – 29th June 2013. Members were asked to assist.</p>	Clerk

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 1st July 2013