



**St MINVER LOWLANDS PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH**  
**ON TUESDAY, 2<sup>nd</sup> APRIL 2013 @ 7.30 pm**

Present: Cllr. Mrs Mould (Chairman)                      Cllr. Mrs Gibson                      Cllr. Miss Gilbert  
 Cllr. Gisbourne (PC/CC)                                  Cllr. Strong                              Cllr. Taper  
 Cllr. Mrs Webb

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present with a particularly warm welcome to Mr Norman Juleff, Mr &amp; Mrs Teagle and Mr Ramsbottom.</p> <p>In the absence of the Clerk, Cllr. Mrs Gibson took the Minutes.</p> <p>Mr Teagle spoke, regarding their pre-application for the erection of a single dwelling on Land East of Stopside Cottage, Porthilly Lane, Rock. Cllr. Mould advised Mr Teagle that we are in the consultation period for the NDP and until we have adopted the NDP the site is currently outside development boundary in its existing form. If he wished, he could put a request into the NDP working party for the land to be considered for inclusion within the new development boundary if there is to be one.</p> <p>Mr Ramsbottom spoke regarding the development at Rosemayne. He strongly objects to this development, as do his neighbours who are unfortunately unable to attend today. He requested that we ask for the planning application to be deferred until the NDP had been put in place. He was advised this was not possible as the planning application had been submitted and needs to be decided within a timeframe. Mr Ramsbottom had concerns regarding the access and parking. The site has a stream at the bottom of the plot which causes the road to flood and with development of the garden he felt this will exacerbate this problem. He was also concerned about the potential loss of trees.</p>	
42/2013	<p><u>Apologies for Absence</u> – Mrs Thompson, Clerk (ill health). Cllrs. Blewett, Mrs Morgan and Rathbone.</p>	
43/2013	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p>	
44/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4<sup>th</sup> March 2013, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 18<sup>th</sup> March 2013, <b>AGREED</b> as a true record.</p>	
45/2013	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor sent his apologies and a written report (copy on file).</p>	

	<p>Noted Robin Hogg is the new Sector Inspector for Bodmin and Wadebridge (details previously emailed).</p> <p>b. <i>County Council</i> – Cllr. Gisbourne reported that CC proposes new opening times for the public conveniences at Polzeath and Daymer Bay. See Minute 50c/2013 below.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of their March Minutes were unavailable to the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of their February Minutes were made available to the Meeting. Members’ discussion with Mr Mike Hewitt was covered in detail.</p> <p>e. <i>Community Network Meeting</i> – Cllr. Mould reported the last cluster meeting discussed how the various groups were getting on with their Neighbourhood Development Plans. St. Minver is ahead of many of the others in the group, in terms of progress and is working in a similar way to Wadebridge with working groups etc.</p>	
46/2013	<p><u>Planning Applications</u> –</p> <p>a. <i>PA13/01386, Rosemayne, Rock</i> – construction of new Residential Dwelling on land adjacent to Rosemayne Cottage.</p> <p>The new plans had been adapted to resolve previous issues raised on the last set of plans. There are now only dormer windows upstairs. Members still had considerable concerns about the access on the blind corner and potential flooding issues, caused by the adjoining stream. There is an affordable housing development nearby with young children walking / cycling in front of this property with no pavement outside. Members felt there was a huge safety issue here. The St Minver Community Land Trust and local ward member had already requested a warning sign to indicate the presence of children in the area.</p> <p>Members asked Cllr Gisbourne, the CC Ward Member, to request this goes to committee.</p>	Cllr. Gisbourne
47/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood / Local Development Plan</i> – Minute 33a/2013 refers. Cllr. Mould reported the various Working Groups had submitted their interim reports. A further public consultation event is scheduled for Saturday, 18<sup>th</sup> May from 10am-4pm and Monday, 20<sup>th</sup> May from 10am-4pm in the Perceval Institute. It will be advertised in the St Minver Link, Cornish Guardian and North Cornwall Advertiser. Cllr. Gilbert will help on the Saturday and Cllr. Gibson on the Monday.</p> <p>b. <i>Public Consultation for Planning</i> – Minute PL22c/2013 refers. It was <b>AGREED</b> that our views, to the following documents, would be represented within the Network Area response to the draft plan, which is to be discussed at the next meeting:</p> <ul style="list-style-type: none"> <li>• <u>Cornwall Local Plan: Strategic Policies Pre-submission</u> – contains CC’s planning policies and proposals to direct, manage and influence development over the period to 2030.</li> <li>• <u>The Draft Gypsy and Travelling Communities Strategy and Delivery Plan</u> – provides the evidence base for the Draft Local Plan policy for Gypsies and Travellers, including identification of pitch requirements to 2020 and sets out CC’s priorities for delivery of sites.</li> <li>• <u>The Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule</u> – forms the first formal step towards adopting a CIL for Cornwall.</li> </ul> <p><b>The hardcopy of the documents to be returned to the Council Chamber.</b></p> <p>c. <i>Homechoice Register</i> – Members considered and <b>RESOLVED</b> to adopt the following proposals, to be sent to the Leader of Cornwall Council.</p>	

	<ul style="list-style-type: none"> <li>• St Minver Lowlands Parish Council objects to the current method of using the figure for all applicants in all bands on the Cornwall Homechoice Register to inform strategic planning decisions and when making the case for affordable housing in a particular parish. Many of the applicants in band E on the register cannot justifiably be classed as 'needy' and, in normal circumstances, would not be considered for social housing. As long as the system continues, with anyone who fulfils the basic criteria being added to the register regardless of their financial circumstances or ability to meet their housing requirements from their own resources, this Council has no faith in the validity of the number of applicants on the Homechoice Register as an indicator of housing need in Cornwall.</li> <li>• To overcome the problem of individuals on the Homechoice Register failing to 'bid' for a property in their local parish, this Parish Council requests that Cornwall Council writes to the households listed on the Register to inform them of any available properties, regardless of which Housing Band they are in.</li> </ul> <p>The Clerk was instructed to write to Ms Louise Dwelly, CC with the example of a recent case that seemed to suggest a local resident on the Homechoice register was leapfrogged by someone with a local connection from outside the parish. This seemed to confirm objections to the allocation process. The Clerk to ask her to look into the Homechoice selection process in this case.</p>	Clerk
		Clerk
		Clerk
48/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>Rock Road Traffic Speed Enforcement</i> – Minute 34a/2013 refers. PC Taylor reports the Police are aware of the ongoing problem with speeding vehicles in Rock Road and currently have plans in hand to continue with their Speedwatch Programme through the local Primary School. He advised he had reported Members' concern to the local Inspector as a briefing item to be actioned by their traffic department in Bodmin. He had also been in touch with their Road Casualty Reduction Officer to look at the possibility of arranging for various speed monitoring devices to be placed in the area. He will keep us informed of any progress.</p>	
49/2013	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 35a/2013 refers. Cllr. Gilbert reported there are no problems with the play equipment or H&amp;S inspection reports. The Clerk advised that £500 is to be transferred to the Play Bank Account.</p> <p>b. <i>Older Children's Play Area / Community Building</i> – Minute 21b/2013 refers. The Clerk advised that £1,037 is to be transferred to the Trewint Building Account.</p> <p>The Football Club had requested some funding to re-orientate the football pitch by 90°. It was <b>AGREED</b> to donate £500 towards this project.</p>	
50/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>Commercial Lease, Polzeath Beach</i> – Members considered an email, regarding CC's tender process. Mr Joylon Sharpe from CC had emailed a detailed report for clarification. Members were very disappointed and outraged that CC had decided not to consult with the Parish Council and request that the clerk write to express this. Also to request that as part of their consultation process the Parish Council are able to give their view on the tenders put forward and be involved in the decision making process.</p> <p>b. <i>Public Conveniences Service Provision</i> – Cornwall Council advised that the Polzeath and Daymer Bay WCs will have a reduced level of service w.e.f. Monday 8<sup>th</sup> April 2013. In each case the toilets will be open weekends only from 1<sup>st</sup> November to 31<sup>st</sup> March annually. It was <b>AGREED</b> to write to the Head of 'Visit Cornwall', Malcolm Bell, with our concerns. The Parish Council are waiting until they have had the discussion at the network meeting before making any decisions.</p>	Clerk
		Clerk

	<p>c. <i>Countryside Access Forum</i> – applications are sought for 5 positions on the forum. Deadline for applications is Friday, 19<sup>th</sup> April 2013. Contact: <a href="mailto:ccaf@cornwall.gov.uk">ccaf@cornwall.gov.uk</a> for further information and an application form.</p>	
51/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2013-14-01, to a value of £5,795.38 was <b>APPROVED</b> for payment.</p> <p>b. <i>2012/13 Income &amp; Expenditure Account</i> – copy previously circulated.</p> <p>c. <i>PAYE In Real Time</i> – Clerk’s report attached. Members <b>AGREED</b> to adopt the proposed changes to the salary payment arrangements.</p> <p>d. <i>Community Building Bank Account</i> – Minute 37c/2013 refers. A new bank account had been opened for the Community Building accounts.</p> <p>e. <i>Funding Request</i> – Members declined to make a donation to the following:</p> <ul style="list-style-type: none"> <li>• <u>Victim Support</u> – independent national charity providing emotional and practical help to all victims and witnesses of crime.</li> </ul>	
52/2013	<p><u>Documentation</u> –</p> <p>a. <i>Clerks &amp; Councils Direct</i> – March 2013. Taken by Cllr. Mould.</p> <p>b. <i>Parish Matters</i> – spring edition of Came &amp; Company’s (insurance brokers) newsletter, previously circulated via email.</p> <p>c. <i>Town &amp; Parish Newsletter</i> – edition 13 previously emailed.</p> <p>d. <i>The Clerk Magazine</i> – March 2013. Taken by Cllr. Mould.</p> <p>e. <i>Coastal Communities Fund</i> – coastal communities are being given the chance to receive funding from the Coastal Communities Fund. Applications are now open for this year’s fund of £27.8 million. <a href="http://www.hm-treasury.gov.uk/press_24_13.htm">http://www.hm-treasury.gov.uk/press_24_13.htm</a>.</p> <p>f. <i>Bathing Water Directive</i> – revised directive means that there are stricter quality targets that bathing waters have to achieve by 2015. The Environment Agency are holding a South West bathing water survey. <a href="https://consult.environment-agency.gov.uk/portal/fb/sw/bathingwaters">https://consult.environment-agency.gov.uk/portal/fb/sw/bathingwaters</a>.</p>	
53/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – <u>Tuesday</u>, 7<sup>th</sup> May 2013. Apologies Cllr Gibson.</p> <p>b. <i>Planning Meeting</i> – 15<sup>th</sup> April 2013. Apologies Cllr Gibson.</p> <p>c. <i>Parish Meeting</i> – Monday 20<sup>th</sup> May 2013 (same day as Planning Meeting)</p> <p>d. <i>Summer Fete</i> – 29<sup>th</sup> June 2013. Offers of help are sought.</p> <p><u>Insurance Cover</u> – Minute 111g/2012 refers. The Clerk had advised the insurance brokers of the Fete. A copy of Came &amp; Co’s ‘Parish Matters’ had been provided to the Fete Leaders, together with their.</p> <p>e. <i>Cancer Research UK’s Race for Life</i> – various events around the county. Ladies only. Further details at <a href="http://www.raceforlife.org.uk">www.raceforlife.org.uk</a>.</p> <p>f. <i>Jess Memorial Surf Competition</i> – 28<sup>th</sup> September 2013, Polzeath Beach.</p>	Members
54/2013	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Atlantic Hotel</i> – Ms Lisa Sutherland had written with a proposal to put together a community group to buy the Atlantic Hotel, which had been boarded up for the last 2 years since the developers ran out of money. As the hotel is in Highlands’ area, NFA at this stage.</p>	

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 7<sup>th</sup> May 2013