



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 4th MARCH 2013 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Gisbourne
 Cllr. Rathbone Cllr. Taper Cllr. Mrs Webb
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present with a particularly warm welcome to Mr Norman Juleff and Mr Rob Atkinson, Padstow Harbour Master.</p> <p>Mr Atkinson attended the meeting, at Members' request, to discuss the Rock car park and public conveniences. He advised that someone is employed seasonally to deal the WCs. If someone, living on the Rock side of the river can be found who is willing to close the WCs, the PHC will pay them half-an-hour a day. He pointed out that when the ferry is running, the WCs are opened and closed by the ferry operatives, but this does not apply, for example, over Christmas and New Year when the ferry does not run.</p> <p>There was concern about charges for the car park. Mr Atkinson said the Commissioners feel their charges are competitive and do not believe it would be advantageous to have different rates at different times of the year. An outside company is now employed to 'police' all PHC's car parks. The car park sign has to be manually operated. Mr Atkinson indicated the sign doesn't have the intended outcome. He undertook to liaise with the Beach Master to seek improvements for the 2013 season.</p> <p>Discussions had been held with Natural England, regarding possible enlargement of the existing car park. The response had not been positive and the project had stalled.</p> <p>He said improvements had been made to the moorings at Rock. The boundary limits remain the same but the area has been 'tidied up', which has created space for additional moorings. This will have the benefit of drastically reducing the waiting list.</p> <p>Mr Atkinson pointed out the PHC are a not for profit organisation and they had done a lot for Padstow, Wadebridge and Rock, e.g. building the sea wall to protect Rock.</p> <p>There was a general discussion regarding the MCZ and the tin mining proposals.</p> <p>Mr Atkinson was asked to take back to the Commissioners the points discussed and was thanked for attending.</p>	
28/2013	<p><u>Apologies for Absence</u> – Cllrs. Blewett, Gilbert, Morgan and Strong (all on leave). Cllr. Gisbourne was not present at this point.</p>	
29/2013	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p>	

	<p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p>	
30/2013	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th February 2013, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 18th February 2013, AGREED as a true record.</p>	
31/2013	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor sent his apologies and a written report (copy on file).</p> <p>b. <i>County Council</i> – in the absence of Cllr. Gisbourne there was no report.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of their January and February Minutes were made available to the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of their January Minutes were made available to the Meeting.</p>	
32/2013	<p><u>Planning Applications</u> –</p> <p>a. <i>PA13/00537, Unit 5 Pityme Business Centre, Cant Lane, St Minver</i> – re-siting of new boiler house (revised siting to that approved under PL12/01531). NO OBJECTION.</p> <p>b. <i>PA13/01127, The Point Golf Club, St Minver</i> – retention and completion of BMX tracks and associated ancillary development. NO OBJECTION provided there are no implications for the footpath on/near the site.</p>	
33/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood / Local Development Plan</i> – Minute 20a/2013 refers. Cllr. Mould reported the Working Groups had made their interim reports. The next meeting is scheduled for 20th March 2013.</p> <p>b. <i>PA13/00461, 1-6 Menague, Trewint Lane, Rock</i> – Members had objected to this application (PL11d/2013 refers), and had subsequently received an explanation of the background from the case officer, Ms Julie Mitchell. Members were very disappointed in this. The site was originally outside the development boundary, hence the conditions that were put on it. Members remain at a loss to know why the case officer believes the boundary no longer applies.</p> <p>Cllr. Gisbourne arrived at this point.</p>	
34/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>Rock Road</i> – Members considered an email (previously circulated) from a resident, regarding the speed of traffic. It was RESOLVED to put the matter to Highways and request the Police, to visit with their mobile speed camera. The Clerk to advise the resident of the action taken.</p> <p>b. <i>Pityme Farm Road</i> – Members considered an email (previously circulated) from a resident regarding:</p> <ul style="list-style-type: none"> • <u>Pavement</u> – it was RESOLVED to put the request for it to be resurfaced to Cornwall Highways. A letter to be sent to the occupiers of 1 and 2 Pityme Farm Road requesting that the hedge be cut back. • <u>30mph Extension</u> – it was RESOLVED to put the request for an extension to at least the junction or even to include Sharps Brewery, and to include street lighting, to Cornwall Highways. In the interim the Clerk will write to businesses on the industrial estate and ask that their employees keep their speed down. Cllr. Mould to provide a list of those to be approached. <p>The Clerk to advise the resident of the action taken.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Mould</p> <p>Clerk</p>

	<p>c. <i>Potholes</i> – Highways advised that the details of the potholes, outside the entrance to Pityme Inn and just past the school before Trelawney Court, have been forwarded to the Neighbourhood Steward who will take the appropriate action.</p> <p>d. <i>Road Closure</i> – Dunders Hill between Westholme and Blue Ridge, 8th – 19th April 2013 (24 hours).</p> <p>e. <i>Road Culvert</i> – Cllr. Gisbourne confirmed this is the responsibility of Highways. The Clerk to advise the resident who queried this point.</p>	Clerk
35/2013	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 21a/2013 refers. Cllr. Mould reported there are no known problems, either with the equipment or the H&S inspection reports.</p> <p>It was suggested that the Summer Fete is held on 29th June 2013.</p> <p>b. <i>Older Children's Play Area / Community Building</i> – Minute 21b/2013 refers. Cllr. Mould reported a meeting is to be scheduled.</p>	
36/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>North Cornwall Marine Mineral Project</i> – Minute 27b/2012. Ms Ellen Moir, Marine Management advises that she has noted the Parish Council is interested in this matter and will keep us informed of further developments.</p> <p>b. <i>Bench, Pityme Inn</i> – Minute 27c/29013 refers. It was RESOLVED to adopt Mr Meneer's suggestion to use one of unused benches in the playing field, to replace the one near the Pityme Inn.</p> <p>c. <i>Footpath 18/2</i> – it was RESOLVED to instruct Mr David Barnes, contractor, to clear the partially blocked path at a cost, including dumping the waste, at a cost of £120.</p> <p>d. <i>Grass Verges</i> – it was RESOLVED to instruct Mr Barnes to give the verges an early cut before Easter.</p> <p>e. <i>Natural England</i> – a funding scheme has been set up to develop and enhance Public Rights of Way in England. The scheme, 'Paths for Communities', allows Parish Councils to bid for funds. http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx The Clerk to send the details to be sent to Cllr. Mould.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
37/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2012-13-11, to a value of £2,298.84 was APPROVED for payment.</p> <p>b. <i>Income & Expenditure Account</i> – to be presented to the May Meeting.</p> <p>c. <i>Community Building Bank Account</i> – Minute 23b/2013 refers. Cllr. Mould confirmed the letter had been sent to the Bank, requesting a new account was opened. There had been no response. The Clerk to pursue.</p> <p>d. <i>Council Chamber</i> – it was RESOLVED to authorise Cllrs. Strong and Webb to meet with the Church Trustees to discuss the Triennial Rent review, which is due at the end of March. The Clerk to arrange a meeting in May, when Mr John Godwin will be available.</p> <p>e. <i>Funding Request</i> – the following request has been received:</p> <ul style="list-style-type: none"> • <i>Camel Estuary Youth Sailing</i> – in view of the fact a grant was made in June 2012, it was RESOLVED to request they reapply in June 2013. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
38/2013	<p><u>Administration</u> –</p> <p>a. <i>Replacement Notice Boards</i> – Minute 24a/2013 refers. Three notice boards had been ordered and an invoice sent to Highlands for the cost of their board. Cllr. Mould will arrange with Mr Mark Meneer to have them erected.</p>	Cllr. Mould

	<p>b. <i>Members' Financial Interests</i> – Mr Robert Lawrence had been asked to create a link to CC's website from our website, so that Members' financial interests are available online.</p>	Information
39/2013	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall Voluntary Sector Forum</i> – 3-yearly survey to all voluntary and community organisations within Cornwall, details on www.cornwallvsf.org.</p> <p>b. <i>Sustainable Energy Action Plan (SEAP) for Cornwall</i> – final draft previously circulated via email. Deadline is 10th March 2013.</p> <p>c. <i>Remembering the First World War</i> – funding is available, through the Heritage Lottery Fund, for anyone with an idea for a project to mark the centenary of the First World War: enquire@hlf.org.uk.</p> <p>d. <i>Town & Parish Council Newsletter</i> – edition No.12 previously emailed.</p> <p>e. <i>Twenty-Four Seven</i> – newsletter of the SW Ambulance Service.</p> <p>f. <i>Cornwall Air Ambulance</i> – thank you letter, in respect of Members' grant.</p> <p>g. <i>Community South West</i> – campaign run by Cornish Mutual aimed at celebrating and encouraging community spirit. People are invited to nominate and vote for a project. There is a prize of £1,500.</p> <p>h. <i>Rural Business Investment Scheme</i> – grant funding information provided by CRCC. Details previously emailed.</p> <p>i. <i>Water Future Newsletter</i> – previously circulated via email, and featuring advice on what to do in extreme weather.</p> <p>j. <i>CC's Standards Committee</i> – five Parish / Town Council Representatives and five Lay Members are required to sit on the Standards Committee. Deadline is 25th March 2013. The Clerk holds further information.</p> <p>k. <i>Polzeath Voluntary Marine Conservation</i> – newsletter and thank you letter, in respect of Members' grant.</p>	
40/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – <u>Tuesday</u>, 2nd April 2013.</p> <p>b. <i>Planning Meeting</i> – 18th March 2013. Ms Louise Dwelly, CC will be present, as will Mr Eirann Hassatt, TBS Cornwall Planning regarding a development proposal for 36 residential properties off Trewiston Lane and Mr Richard Marsden (Lawrence Associates) and Mr Jeremy Davies regarding a proposed development at The Point, Polzeath.</p> <p>c. <i>Clerk's Leave</i> – 22nd March to 28th March 2013.</p> <p>d. <i>Great South West Walk</i> – sponsored walk, to be held from 3rd April to 7th May 2013. More information on: www.greatsouthwestwalk.co.uk.</p> <p>e. <i>Planning Policy Training</i> – 20th March 2013, 7-9pm, The Cleave Hall, Camelford. Cllrs. Mould and Webb are unavailable to attend.</p> <p>f. <i>AONB Annual Forum</i> – Saturday, 16th March 2013, 10am – 3.30pm, Truro College. Free event, but booking essential. Further details from the Clerk.</p> <p>g. <i>Cornwall School for Social Entrepreneurs</i> – awareness sessions to be held across the County. Details previously circulated via email.</p> <p>h. <i>Remembering The Past.....Improving The Present</i> – run by The Think Life Organisation CIC, is a Lottery funded project to provide practical support to those caring for an older person or someone living with dementia. Various locations around the county. Further information from the Clerk.</p> <p>i. <i>Polzeath Residents' Association AGM</i> – Thursday, 21st March 2013, 7pm, Valley Caravan Park. To include a report from the Police and the Localism Working Group: 'Localism what does it really mean?'</p>	

41/2013	<u>Information Only/Future Agenda Items –</u> a. <i>Local Council Elections</i> – nomination packs for existing councillors, will be available for collection from CC Offices, Luxstowe House, Liskeard from 13 th March. The Clerk to request 10 copies and Cllr. Gilbert and/or Rathbone to collect them. Posters were issued to Cllr. Mould to be placed on the notice boards from 20 th March.	Clerk Cllr. Mould
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Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 2nd April 2013