



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 4th FEBRUARY 2013 @ 7.30 pm

Present: Cllr. Mrs Webb (Meeting Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/CC) Cllr. Mrs Morgan Cllr. Rathbone
 Cllr. Strong Cllr. Taper Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – in the absence of the Chairman, Cllr. Webb took the Chair and welcomed those present.</p> <p>Mr Rob Atkinson, Padstow Harbour Commissioners (PHC) sent his apologies – due to family illness. Members met with Mr Mike Hewitt (Commissioner).</p> <p>1. <i>Rock Car Park</i> – Mr Hewitt explained the car park income supports maintenance of both the WCs and car park, the sea wall, rental of the site (the land is owned by the Duchy of Cornwall), etc. In theory, the income does not cover all the outgoings.</p> <p>There was some concern that the car park charges now apply for 24-hours. Mr Hewitt said the PHC run three car parks and they all operate on this basis. He was asked if it was possible to have a cheaper rate in the evenings. Mr Hewitt said this couldn't be revisited until the 'Schedule of Rates' meeting in September.</p> <p>He was asked if there is any possibility of a parking area for cycles. He advised that it might be possible to extend the car park in the future.</p> <p>2. <i>Car Park Sign</i> – Mr Hewitt said this was not working satisfactorily.</p> <p>3. <i>Rock Public Conveniences</i> – the public conveniences had been closed over a busy New Year period. Members would like to see these open more often, especially in the evenings and during holiday periods. The ladies' toilets had recently been upgraded. Vandalism is a costly problem.</p> <p>Mr Hewitt was unsure of the current arrangements for opening / closing and cleaning the WCs. He pointed out that the Duchy is not against the WCs being closed. He felt the answer is to employ someone living in Rock.</p> <p>Members asked Mr Hewitt to take our concerns to the PHC Meeting next week and to consider advertising for such an individual.</p> <p>4. <i>Moorings</i> – Mr Hewitt said work is underway to increase the number of moorings available, but they will still occupy the same area.</p> <p>5. <i>Marine Conservation Zone / North Cornwall Marine Mineral Project</i> – there is a possible conflict of interest here. Mr Hewitt said that it is very difficult to get information on the first project. Cllr. Webb reported that a licence had been applied to mine under the sea. Mr Hewitt said he knew nothing of this, but will bring it to the attention of the PHC meeting. It was believed the deadline for comments is 8th February 2013.</p> <p>6. <i>Rock Notice Board</i> – Mr Hewitt said a board, to be sited near the slipway, is under consideration. It could incorporate a map and list local places of interest.</p>	

21/2013	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 08a/2013 refers. Cllr. Gilbert reported there are no unknown problems, either with the equipment or the H&S inspection reports.</p> <p>b. <i>Older Children’s Play Area / Community Building</i> – Minute 08b/2013 refers. Cllr. Webb reported no further meeting had been held.</p> <p>c. <i>Overhanging Tree</i> – a letter had been received from Mr Martin Brooks of Iona, Rock. He wants to cut a branch of a Macrocarpa tree at Menague and this will need to be dropped onto the ground of the Trewint Playing Field. He undertakes to clear up afterwards. It was AGREED to grant permission. The Clerk to advise the resident.</p>	Clerk
22/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>Conservation Volunteers</i> – this group works with local volunteers to reclaim and manage local green spaces. The volunteer team supplies all tools. A charge of £195+VAT (for up to 12 volunteers) for a day’s work, plus any additional cost of materials needed for the task). More information from: Tom David, TCV Practical Projects Officer, t.david@btcv.org.uk.</p> <p>b. <i>Footpath No.1, Tristram car park to Greenaway</i> – Ms Sophie Hunkin, Cormac advises that the footpath was last inspected on Friday, 14th December 2012 and there are no further concerns with the stability of the cliff. She believes the issue of the fencing is being looked into, and will speak to the relevant Countryside Officer before commenting further. Noted this is the footpath, which Cllr. Morgan reported.</p>	
23/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2012-13-10 to a value of £1,703.50 was APPROVED for payment.</p> <p>b. <i>Community Building Bank Account</i> – Minute 10b/2013 refers. Cllr. Webb reported that our original request to open another account, to be entitled ‘Trewint Building account’, had gone astray. She signed a duplicate letter and the Clerk will arrange for Cllr. Mould to countersign it on her return.</p>	Clerk
24/2013	<p><u>Administration</u> –</p> <p>a. <i>Replacement Notice Boards</i> – the Clerk reported Highlands wished to have two separate boards at Polzeath. It was RESOLVED to authorise the Chairman and Clerk to deal with this matter.</p>	Cllr. Mould / Clerk
25/2013	<p><u>Documentation</u> –</p> <p>a. <i>What’s in the Pipeline?</i> - SW Water’s 25 year vision for the future. Taken by Cllr. Webb.</p> <p>b. <i>Clerk Magazine</i> – January 2013.</p> <p>c. <i>Clerks & Councils Direct</i> – January 2013.</p> <p>d. <i>Town & Parish Council Newsletter</i> – issue No.11. Previously circulated via email.</p>	
26/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 4th March 2013. Mr Rob Atkinson, Padstow Harbour Master to be invited to attend.</p> <p>b. <i>Planning Meeting</i> – 18th February 2013.</p> <p>c. <i>Shaping Our Futures Together</i> – CC’s Adult Care and Support Dept. invite feedback and ideas on their annual plan. Monday, 11th February 2013, Kingsley Village, Fraddon, 9.30am to 4pm. Booking essential to 01872 322861 or email acs-consult@cornwall.gov.uk. Details previously emailed.</p>	Clerk

	<p>d. <i>Cornwall AONB Annual Forum</i> – Saturday, 16th March 2013, 10am – 3pm, Truro College. A fully interactive day with workshops, presentations and Q&A panels on the themes of Localism (including Neighbourhood Planning) and Renewable Energy. More details to follow from Ms Karen Johns, CC.</p> <p>e. <i>'Getting on Track'</i> – workshop to assist those working on a Neighbourhood Development Plan, 20th February 2013, New County Hall. Details previously emailed. NOTE – places have been requested for seven attendees from the Neighbourhood Development Plan teams.</p>	
27/2013	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>2013/14 Precept</i> – the Clerk explained that the Council will receive a Council Tax Support discount of £1,864.06. This is in addition to our precept. It is the government's intention that Councils should take this into account when setting their precept. No further action.</p> <p>b. <i>North Cornwall Marine Mineral Project</i> – Members have considerable concerns about the impact of this project on the tourism industry (which is vital to the local economy) and on the environment. The Clerk to submit these comments, with a copy to Ms Abby Crosby, North Coast Protection Association asking that she keep us informed of further developments.</p> <p>c. <i>Bench, Pityme Inn</i> – this has been damaged. The Clerk to ask Mr Mark Meneer to see if it can be repaired.</p> <p>d. <i>Potholes</i> – the Clerk to report potholes outside the Pityme Inn car park and on the same road, just past the school (before Trelawney Court).</p> <p>e. <i>Dog / Household Waste</i> – Cllr. Rathbone will report the bags of waste, which have been dumped on Polzeath beach.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Rathbone</p>

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 4th March 2013