



**St MINVER LOWLANDS PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH**  
**ON MONDAY, 7<sup>th</sup> JANUARY 2013 @ 7.30 pm**

Present: Cllr. Mrs Mould (Chairman)      Cllr. Blewett      Cllr. Miss Gilbert  
 Cllr. Gisbourne (PC/CC)      Cllr. Mrs Morgan      Cllr. Rathbone  
 Cllr. Strong      Cllr. Taper      Cllr. Mrs Webb  
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
01/2013	<u>Apologies for Absence</u> – Cllr. Mrs Gibson.	
02/2013	<u>Members' Declarations:</u> a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-Pecuniary/Disclosable Interests</i> – Cllr. Rathbone in 05c/2013 c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.	
03/2013	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 3 <sup>rd</sup> December 2012, <b>AGREED</b> as a true record. b. <i>Planning Meeting</i> – no meeting was held in December 2012.	
04/2013	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor sent his apologies and reported that crime figures for December 2012 were good with just one recorded for the month, a burglary in Rock to an occupied holiday home. This is the same as December 2011 when we also had just one crime, which was also a burglary. b. <i>County Council</i> – Cllr. Gisbourne advised that Mr Kevin Lavery, CC's Chief Executive is moving to a new job in New Zealand. He said the problem with some telephone lines in the parish, should be dealt with shortly. He stated the problem rests solely with British Telecom. It was noted that some residents had been without a telephone since before Christmas. Cllr. Gisbourne referred to a meeting he had with the Community Land Trust, regarding the third phase of the Dingles' Way development. He reported that CC is going to 'jet' the culverts, to minimise the drainage problems. The ditch is the responsibility of the landowner. c. <i>St Minver Highlands Parish Council</i> – a copy of the December Minutes were made available to the Meeting. d. <i>Padstow Harbour Commission</i> – a copy of the November Minutes were made available to the Meeting. There was some discussion about the car park enforcement company and their 'ticketing' policy. Also the public WCs were closed all over the New Year, when the car park was full.	

	<p>Noted a Christmas Card had been received from the PHC.</p> <p>Cllr. Gisbourne reported he had inspected the PHC accounts for 2011, which shows they made a £66,000 profit. They have reserves of over £1M. Members were dismayed that the Commissioners regularly threaten to close the public conveniences and yet they have this level of profit / reserves. It was <b>RESOLVED</b> to invite a representative from the PHC to attend our next meeting.</p> <p>e. <i>Community Network Meeting</i> – 10<sup>th</sup> January 2013, 7.00pm, Egloshayle Pavilions, Wadebridge. Cllrs. Mould and Webb to attend.</p>	Clerk
05/2013	<p><u>Planning Applications</u> –</p> <p>a. <i>PA12/10446, Site between Westward House and Virginia Cottage, Rock Road, Rock</i> – construction of a new pitched roof dwelling and detached garage/annex. <b>NO OBJECTION.</b></p> <p>b. <i>PA12/11271, 1 The Terrace, Rock</i> – rear extension to allow relocation of kitchen and living rooms. <b>NO OBJECTION.</b></p> <p>c. <i>PA12/11350, Waylands Corner, Rock Road, Rock</i> – extension of time of application E1/2009/01554 for the conversion of garage to ensuite bedroom. <b>NO OBJECTION.</b></p> <p>d. <i>PA12/11477, Highfield, Trebetherick</i> – construction of a replacement dwelling. <b>NO OBJECTION.</b></p> <p>e. <i>PA12/1181, 3 Gull Rock, Rock</i> – application to remove the lowest secondary branches (North) at 4m and remove the lowest branch (SE) at 5m to one Sycamore Tree (T1), reduce the North Crown by 3.5m, remove the water shoots resulting from pruning operation at 4m and 6m to one Sycamore tree (T2), Remove the Lowest branch (N) at 6m to one Sycamore tree (T4) all subject to a Tree Preservation Order. <b>OBJECT</b> on the grounds that there is no evidence to support the necessity for this work, other than to improve the view from the property.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
06/2013	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood / Local Development Plan</i> – Minute 148a/2012 refers. Cllr. Mould reported that a meeting was scheduled for 9<sup>th</sup> January 2013, at which it is hoped to set up Working Parties to gather information, to assist in formulising the questionnaire.</p> <p>b. <i>Rosemayne Cottage, Penmayne Lane, Rock</i> – Minute 148b/2012 refers. Members had made a site visit to meet with the owner and his architect to discuss their revised development proposals. There was a general consensus that the new plans are more neighbour friendly, but there are concerns about the parking.</p>	
07/2013	<p><u>Highways Matters</u> –</p> <p>a. <i>Penmayne Road</i> – Minute 149a/2012 refers. It was understood that Highways had written to the resident and explained their financial restrictions and their criteria for prioritisation. The outcome is that Penmayne Road does not quality for drainage and road repairs in the short-term. Cllr. Gisbourne explained that legally Highways are not obliged to carry out road maintenance if they have no money.</p> <p>It was thought that the road sweeper is used seasonally only.</p> <p>b. <i>Road Closure</i> – the following closures had been granted by CC, for patching works:</p> <ul style="list-style-type: none"> <li>• <u>Porteath Road, Portquin</u> – 21<sup>st</sup> January to 22<sup>nd</sup> February 2013 (24 hours weekends included), between grid references 196318:79119 and 195688:79326.</li> <li>• <u>Porteath Road to Trenant for its Entire Length</u> – 21<sup>st</sup> January to 22<sup>nd</sup> February (24 hours weekends included).</li> </ul>	

08/2013	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 150a/2012 refers. Cllr. Gilbert reported there are no problems, either with the equipment or the H&amp;S inspection reports.</p> <p>b. <i>Older Children’s Play Area / Community Building</i> – Minute 150b/2012 refers. Cllr. Mould reported that a meeting had been held and work is underway to gather material to enable a planning application to be submitted. A volunteer has come forward to help with the ‘form filling’.</p>	
09/2013	<p><u>Environmental Matters</u> –</p> <p>a. <i>South West Coast Path</i> – Members considered a request from CC to take over the maintenance of the coastal path in the Parish. This comes with an offer of a grant of £562.43. The Clerk reported what the Parish Council’s contractor had indicated what his approximate charge would be per cut. Members <b>RESOLVED</b> not to take this any further.</p> <p>b. <i>Footpath Problems</i> – the following matters have been reported to CC:</p> <ul style="list-style-type: none"> <li>• The footbridge over the stream at (<a href="https://maps.google.co.uk/?ie=UTF8&amp;ll=50.54273,-4.908223&amp;spn=0.002131,0.005681&amp;t=h&amp;z=18&amp;vpsrc=6">https://maps.google.co.uk/?ie=UTF8&amp;ll=50.54273,-4.908223&amp;spn=0.002131,0.005681&amp;t=h&amp;z=18&amp;vpsrc=6</a>) is not passable. Debris from the recent rains has blocked the culvert under the bridge and the stream now flows <u>over</u> the bridge.</li> <li>• The footpath between Trefresa Farm and Treverrow is blocked by a fallen tree.</li> </ul> <p>It was <b>RESOLVED</b> to request the contractor to cut back any overhanging vegetation on the footpaths.</p>	<p>Clerk</p> <p>Clerk</p>
10/2013	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2012-13-9 to a value of £1,674.29 was <b>APPROVED</b> for payment.</p> <p><i>2013/14 Precept</i> – the Clerk explained that because of a change in the way the tax base is calculated, the share of the precept is lower per household. With this in mind, it was <b>RESOLVED</b> to set the precept at £35,000.</p> <p>b. <i>New Bank Accounts</i> – the Clerk expressed her thanks to Cllr. Webb for taking this matter forward.</p> <ul style="list-style-type: none"> <li>• <u>Community Building</u> – Minute 151d/2012 refers. Members signed a letter to open this new account.</li> <li>• <u>Neighbourhood Development Plan</u> – Minute 151d/2012 refers. Cllr. Webb has obtained a new account pack, which will be made available to the NDP Steering Group.</li> </ul> <p>c. <i>Requests for Grants</i> – Members <b>RESOLVED</b> to make the following grants:</p> <ul style="list-style-type: none"> <li>• <u>Polzeath Marine Conservation Group</u> – £300. The Clerk to advise Highlands of this donation.</li> <li>• <u>Cornwall Air Ambulance</u> – £250.</li> </ul> <p>d. <i>Society of Local Council Clerks Conference</i> – it was <b>AGREED</b> to fund (pro rata) the Clerk’s attendance at a cost of £29.19+VAT plus a share of the travel expenses.</p> <p>e. <i>St Minver Cemetery</i> – noted the Cemetery Committee had kept their precept for the 2013/14 financial year at £6,900 from Lowlands, the same as the previous year.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Information</p>
11/2013	<p><u>Administration</u> –</p> <p>a. <i>Promoting Health Information Line (PHIL)</i> – Members considered a request from Cornwall Primary Care Trust asking that we create a link to their website: <a href="http://www.healthpromcornwall.org/events/">www.healthpromcornwall.org/events/</a>. It was <b>AGREED</b> not to grant permission.</p>	

	<p>b. <i>PAT Testing</i> – Minute 112a/2012 refers. Cllr. Mould will arrange for PAT testing to be carried out.</p> <p>c. <i>The Oil Club</i> – details of the scheme are on <a href="http://www.oil-club.co.uk/home">http://www.oil-club.co.uk/home</a>.</p> <p>d. <i>Replacement Notice Boards</i> – the Clerk reported she had yet to place the order. However, she had provided details to Highlands, for their approval.</p>	<p>Cllr. Mould</p> <p>Clerk</p>
12/2013	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall Council's Draft Taxi and Private Hire Vehicle Conditions and Specification</i> – consultation document (previously circulated via email). Deadline for comments is 28<sup>th</sup> February 2013.</p> <p>b. <i>Cornwall Council (Off Street Parking Places)(Amendment No3) Order 2012</i> – consultation document (previously circulated via email). Deadline for comments is 11<sup>th</sup> January 2013.</p> <p>c. <i>DEFRA Flood Resilience Community Pathfinder Scheme</i> – scheme to support innovation by funding projects that demonstrably improve resilience in communities at significant risk of flooding in England. The Clerk holds further information.</p> <p>d. <i>Cornwall Community Flood Forum</i> – details previously circulated via email. Members were invited to join this 'free of charge' organisation, whose aims are to:</p> <ul style="list-style-type: none"> <li>• Support communities in becoming better prepared;</li> <li>• Raise flood awareness within Cornwall;</li> <li>• Promote partnership approach to flood risk management.</li> </ul> <p>e. <i>Twentyfourseven</i> – SW Ambulance Service newsletter.</p>	
13/2013	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 4<sup>th</sup> February 2013.</p> <p>b. <i>Planning Meeting</i> – 21<sup>st</sup> January 2012.</p> <p>c. <i>Parish Meeting</i> – it was <b>AGREED</b> to hold the meeting on Monday, 15<sup>th</sup> April 2013, prior to the April Planning Meeting.</p> <p>d. <i>Deaf Awareness Training for Tourism Businesses</i> – Friday, February 8<sup>th</sup> 2013, New County Hall. To book: e-mail <a href="mailto:jemma@hearinglosscornwall.org">jemma@hearinglosscornwall.org</a>.</p> <p>e. <i>Planning Training</i> – Members were reminded of the following:</p> <ul style="list-style-type: none"> <li>• <u>Affordable Housing</u> – 6<sup>th</sup> February 2013, 7-9pm, St Austell One Stop Shop. Cllrs. Morgan and Rathbone booked to attend.</li> <li>• <u>Sustainable Transport Solutions and Highways Considerations in Planning</u> – 21<sup>st</sup> February 2013, 7-9pm, Council Chamber, Wadebridge One Stop Shop. Cllr. Mould to attend in place of Cllr. Gibson.</li> </ul>	
14/2013	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Overhanging Tree</i> – the tree has a TPO and overhangs Rock Villas. The Clerk to report this to CC's Tree Officer.</p> <p>b. <i>Potholes</i> – the Clerk to report potholes at (1) Trewiston Lane between Trewint Hill and Restharrow; (2) Keiro Lane at Great Keiro; (3) Policeman's Corner; (4) Rock Road outside Lewis's delicatessen.</p>	<p>Clerk</p> <p>Clerk</p>

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 4<sup>th</sup> February 2013