



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON MONDAY, 5th NOVEMBER 2012 @ 7.30 pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC)
 Cllr. Mrs Morgan Cllr. Rathbone Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
130/2012	<u>Apologies for Absence</u> – Cllrs. Blewett, Gibson and Taper (all with personal commitments); Cllr. Strong (ill health) and Cllr. Webb (leave).	
131/2012	<p><u>Members' Declarations:</u></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-Pecuniary/Disclosable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must not accept any gift or hospitality with a value in excess of fifty pounds.</p> <p>The Clerk reported that she had recently received the final version of the Code of Conduct, which she would put to Members at their December Meeting, for adoption. A copy was given to those present at the Meeting.</p>	
132/2012	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 1st October 2012 were AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 15th October 2012 were AGREED as a true record.</p>	
133/2012	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor spoke to his written report (copy on file). The crime figures are down, compared to the previous year. He was asked if anything could be done about drivers using their mobile 'phones. He advised obtaining registration numbers, which they would follow up.</p> <p>b. <i>Community Speed Watch</i> – Minute 119b/2012 refers. There had been little interest in the project. No further action at this stage.</p> <p>c. <i>County Council</i> – Cllr. Gisbourne reported the main issue at the moment is wind turbines. The new Cabinet is settling in. He thought that the waste incinerator at St Dennis was almost certain to go ahead.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the October Minutes were unavailable.</p> <p>e. <i>Padstow Harbour Commission</i> – a copy of the September Minutes were made available to the Meeting. It was noted that a parking enforcement firm was being used in the Rock Car Park. The Rock Mooring charges and river dues are to be increased by 2%. Cllr. Gisbourne will report to the next Meeting on the PHC accounts for 2011.</p>	Cllr. Gisbourne

	<p>f. <i>Community Network Meeting</i> – Cllrs. Mould and Webb had attended the meeting held on 29th October 2012. Cllr. Mould reported that s.106 will only be used for large developments. Other developments will be subject to the new CIL tax, which will be ‘graded’, so for example it would cost less in Camborne (a poorer area) than St Minver. This would apply to new builds, but if it was a demolition and rebuild, the tax would only be paid on any additional floor space. 5% of this could be made available for local projects. This is still at the consultation stage.</p>	
134/2012	<p><u>Planning Applications</u> –</p> <p>a. PA12/08564, 26 Trelyn, Rock – construction of swimming pool. NO OBJECTION.</p> <p>b. PA12/08834, Trelyon, Rock – demolition and construction of 2 new residential houses. NO OBJECTION, but Members notice there is an issue with an existing Macrocarpa tree on the site and Members would be happy for a replacement tree to be planted elsewhere on the land.</p> <p>c. PA12/09062, Cranbrook, Rock Road, Rock – erection of a single-storey side extension and erection of a timber framed and clad garage within the front garden. NO OBJECTION.</p> <p>d. PA12/09129, Pendeenah, Hr. Tristram, Polzeath – proposed demolition of existing detached dwelling and erection of replacement detached house. NO OBJECTION, but Members feel that there is insufficient parking for a 4-bedroom dwelling with an annex and they would like to be able to compare with the existing dwelling.</p> <p>e. PA12/09321, Trehaven, Rock – extension to form new utility room, entrance hall on ground floor and bathroom within resultant roof space, internal alterations and removal of rear chimney. NO OBJECTION.</p> <p>f. PA12/09332, Tradewinds, Dunders Hill, Polzeath – application for works to a tree subject to a Tree Preservation Order, namely to fell Monterey Cypress Tree. NO OBJECTION, if the Tree Officer has no concerns.</p> <p>g. PA12/09522, Lanarth, Rock – application for works to three Cupressus Macrocarpa Trees subject to a Tree Preservation Order, namely reduce long branches in upper crown to T1, reduce height by 2-3m to T2, reduce height by 25% to T3 and crown lift branches of T1, 2 & 3 over drive to 5m. NO OBJECTION, if the Tree Officer has no concerns.</p> <p>h. PA12/09604, Thistledown, Rock Road, Rock – conversion of existing narrow garage to store with removal of door and installation of window and construction of timber pergola style car port. NO OBJECTION.</p>	
135/2012	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood / Local Development Plan</i> – Minute 121a/2012 refers. Cllr. Mould reported the initial questionnaires had been issued and passed to Mr Rob Lawrence for analysis. She will check with the school to see if they hold any completed questionnaires.</p> <p>The Clerk reported Ms Sarah Sims will organise a Community Network meeting over the next few weeks, to seek ways of sharing ideas and experience in creating a NDP.</p> <p>b. <i>Friendly Link Officer (FLO)</i> – the officer for Lowlands is Sam Hewitt, Tel: 01208-265613, Email: samantha.hewitt@cornwall.gov.uk. Details of the role of an FLO were previously circulated via email.</p>	Cllr. Mould
136/2012	<p><u>Highways Matters</u> –</p> <p>a. <i>Trewint Lane</i> – Minute 122b/2012. Mr Steve Bayley, Highways advises that dragons’ teeth or rumble strips are always used in combination with signs so that drivers can associate the reasoning for the slowing markings with the associated sign. However, they can only use these in advance of the built up area because of the noise and vibration caused, i.e. they won’t be</p>	

	<p>able to be placed near the recreation ground, but on the approach to the built up area from the north. They should not be placed within 100m of a house because of the noise/vibration. A combination of signs and dragons' teeth will cost approximately £2,000.</p> <p>This will be considered further during the 2013/14 budget setting exercise.</p>	
137/2012	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 124a/2012 refers. Cllr. Gilbert reported all is well. The fortnightly H&S inspection reports showed the only issue is with split padding on the Tri-Climber, which is being monitored.</p> <p>b. <i>Older Children's Play Area / Community Building</i> – Minute 110b/2012 refers. Notes from the Meeting held on 11th October 2012 were previously circulated. It was RESOLVED to spend up to £300 to clear the area at the bottom of the site.</p>	
138/2012	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2012-13-07, to a value of £1,416.93 was APPROVED for payment.</p> <p>b. <i>Community Building Account</i> – Minute 125c/2012 refers. Cllr. Gilbert will visit the bank and provide the relevant paperwork to enable a separate account to be opened to manage this project.</p> <p>c. <i>Notice Boards</i> – Minute 125d/2012 refers. Deferred from the October Full Council Meeting. Members considered the provisions of new notice boards:</p> <ul style="list-style-type: none"> • <u>Rock</u> – the owner of the Spar Shop is willing to share the cost of a new larger notice board on the site, which would then be used by both the Parish Council and the shop. • <u>Polzeath</u> – Highlands have agreed to share the cost of a new board. The existing board measures 161cm wide x 112cm high. <p>Cllr. Mould will obtain a quotation for consideration at the Planning Meeting.</p> <p>d. <i>Budget 2013/14</i> – deferred to the December Meeting.</p> <p>e. <i>Contracts</i> – the Clerk to contact the existing contractors and enquire of their charges for 2013/14.</p> <p>A decision on allocating the following contracts for 2013/14 was deferred to the December Meeting at the Budget Setting.</p> <ul style="list-style-type: none"> • <u>Public Rights of Way</u> – • <u>Grass Verge Cutting</u> – • <u>Trewint Playing Field</u> – public convenience cleaning; H&S inspections; grass cutting; etc. 	<p>Cllr. Gilbert</p> <p>Cllr. Mould</p> <p>Clerk</p>
139/2012	<p><u>Administration</u> –</p> <p>a. <i>Remembrance Service</i> – it was RESOLVED that Cllr. Gibson would represent the Council and lay the wreath.</p>	Cllr. Gibson
140/2012	<p><u>Documentation</u> –</p> <p>a. <i>Community Right to Bid</i> – this came into force on 21st September 2012. It gives community groups a chance to bid to buy community buildings and facilities. For more information, go to: http://www.communities.gov.uk/communities/communityrights/righttobid/</p> <p>b. <i>Localism Newsletter</i> – October 2012.</p> <p>c. <i>St Minver School</i> – Mr David Cantin, Headteacher has written to thank Members for their donation towards musical instruments for the school.</p> <p>d. <i>Gambling Act 2005: CC Draft Revised Statement of Principles</i> – deadline is 21st December 2012. www.cornwall.gov.uk/default.aspx?page=32637</p>	

141/2012	<p><u>Diary Dates –</u></p> <p>a. <i>Full Council Meeting</i> – 3rd December 2012. Cllr. Rathbone gave his apologies.</p> <p>b. <i>Planning Meeting</i> – 19th November 2012. Cllr. Gisbourne gave his apologies.</p> <p>c. <i>Local Council Planning Forum</i> – Members are invited to send a representative to the bi-annual meeting on either:</p> <ul style="list-style-type: none"> • Tuesday, 13th November 2012, 5.30pm, Shire House, Bodmin, OR • Thursday, 15th November 2012, 5.30pm, Pool Innovation Centre. <p>The draft format includes: (1) Service update; (2) Local Plan (Core Strategy) Update; (3) Localism Act / Neighbourhood Planning Update; (4) Building Control, Building Regulations and (5) Q&A Session.</p> <p>d. <i>Cornwall Bus Forum</i> – 23rd November 2012 (time N/K). Anyone interested in attending should contact Anita Pascoe on anpascoe@cornwall.gov.uk.</p> <p>e. <i>Christmas Dinner</i> – Friday, 30th November 2012, 7.30 for 8pm. The Clerk to contact those not present.</p> <p>f. <i>Cornwall Playing Fields Assoc.</i> – AGM, Tuesday, 20th November 2012, 6.30pm, St Erme Sports and Community Centre.</p> <p>g. <i>CC: Managing our Finances for Cornwall</i> – the meeting scheduled for 12th November 2012 has been cancelled.</p>	Clerk
142/2012	<p><u>Information Only/Future Agenda Items –</u></p> <p>a. None.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 3rd December 2012