



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 6th FEBRUARY 2012 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC) Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Strong Cllr. Taper
 Cllr. Mrs Webb

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Whittington and Mrs Juile Woolnough.</p> <p>Mr Whittington is the owner of the property at Cant Farm (Agenda item 17k/2012) and spoke regarding the planned alterations to his property, in particular with the proposal to raise the roof height.</p> <p>Mrs Woolnough sought Members help in getting the restrictions on a property she owns on the St Moritz Hotel site lifted. She would like to be able to have a member of her family live there permanently to help care for a family member. The Chairman explained that until she had made an application for lifting the restriction, Members were unable to offer any views, as it would pre-determine any views they may have at a later date. Ms Woolnough thanked Members for their time and undertook to keep them informed.</p>	
13/2012	<u>Apologies for Absence</u> – the Clerk (ill health).	
14/2012	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	
15/2012	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 3rd January 2012, AGREED as a true record.</p>	
16/2012	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor spoke to his written report (copy on file). Noted a newsletter from Julie Whitmarsh, Police Superintendent (East) had been emailed to all Members.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne.</p> <p>c. <i>Joint Meeting</i> – 12th January 2012. Following the Joint Meeting with Highlands, it was RESOLVED to ask for match funding of £500 towards the Diamond Jubilee celebrations, and to arrange a date for LDP meeting once Highlands have nominated their members are to sit on the Committee.</p> <p>d. <i>St Minver Highlands Parish Council</i> – a copy of the January Minutes were made available to the Meeting. No specific issues were raised.</p> <ul style="list-style-type: none"> • <i>Missing/Damaged Field Gate</i> – Minute 04c/2012 refers. Cllr. Mould had made a site inspection and reported a kissing gate has been installed, which has greatly improved the access. 	Clerk

	<p>e. <i>Padstow Harbour Commission</i> – a copy of the December Minutes were made available at the Meeting.</p> <ul style="list-style-type: none"> • <u>Rock Dunes</u> – Minute 04d/2012 refers. Mr Rob Atkinson has provided a copy of a letter from Natural England, which was circulated previously via email. Members await the outcome of the next Commissioners Meeting when, hopefully, a decision would be made on a way forward. • <u>Car Park Sign</u> – Minute 04d/2012 refers. Cllr. Blewett reported that he had spoken to Mr Rob Atkinson, PHC regarding the re-siting of the car park sign. Making the sign respond to cars entering the car park was not an option as so many cars went in just to turn that a true figure of empty spaces would not be achievable. PHC preferred to adhere to the manual approach whereby the Beach Masters would monitor the car park and adjust the sign accordingly. Members were concerned that this approach had not worked last year but did not think there was any option but to give it another go. <p>f. <i>Community Network Meeting</i> – notes and copies of the presentations from the Community Network meeting on 8th December 2011 were circulated to Members via email. Members were reminded of the meeting on Thursday 9th February to discuss the network response to the Core Strategy options.</p>	
17/2012	<p><u>Planning Applications</u> –</p> <p>a. <i>PA11/10642, Porthilly Farmhouse, Rock</i> – construction of dwelling. NO OBJECTION.</p> <p>b. <i>PA11/10783, Carters Pub, Trebetherick</i> – re-submission of approved outline planning PA11/05536 for Construction of 8 No. dwellings (2 No. four bedroom; 4 No. three bedroom and 2 No. two bedroom affordable flats) namely amended boundary and minor adjustment to layout. NO OBJECTION.</p> <p>c. <i>PA11/10996, Tregirls, Highcliff, Polzeath</i> – construction of a detached garage. NO OBJECTION.</p> <p>d. <i>PA11/10998, Furzy Close, Hr. Tristram, Polzeath</i> – single storey extension to rear of property. NO OBJECTION.</p> <p>e. <i>PA11/10999, Trecaven, Rock</i> – studio extension over existing garage including internal alterations. NO OBJECTION.</p> <p>f. <i>PA12/00163, Land adj. to Meadow Garth, Worthy Hill, Trebetherick</i> – construction of dwelling on plot adjacent to Meadow Garth together with proposed new drive and access to ‘Meadow Garth’. OBJECT on the grounds this is ‘garden grabbing’ and the bulk of the building is too imposing and there are issues regarding overlooking. However, Members, main concern is the access onto a narrow unclassified road, with insufficient visibility.</p> <p>g. <i>PA12/00204, Treverrow House, Rock</i> – construction of two storey extension to side and rear of dwelling. COMMENT – although this is a large plot Members felt the extension was very large and they have concerns about visibility from surrounding area given the house at the moment is barely visible.</p> <p>h. <i>PA12/00217, Shoals, Trewint Lane, Rock</i> – application to fell mature Pine Tree (T112) subject to a tree preservation order. NO OBJECTION.</p> <p>i. <i>PA12/00222, Bethune Cottage, Shores Lane, Rock</i> – variation of condition 2 on decision notice PA11/08082 for demolition of 3 bedroom, detached, two storey dwelling and construction of replacement 4 bedroom, chalet dwelling and associated landscape works; namely to add 500mm to the height of the chalet and addition of dormer window (shown at Section B of drawing 11/016/01/A). OBJECT. Members did not object last time because the original cottage already had a dormer window, although all the surrounding properties in the area are bungalows. However, they feel the raising of height with this application is not in keeping and will look overbearing in an area of single storey buildings. Members hope this is the sort of decision that will be addressed in a LDP (changing character of area).</p>	

	<p>j. <i>PA12/00385, Former Daymer Bay Golf Course Clubhouse, Golf Course Hill, Rock</i> – retention of change of use from clubhouse to B1 to incorporate office, workshop and storage accommodation and associated land for use of car parking on permanent basis. (Application no. E1/2009/01120 dated 5th February 2012.) OBJECT very strongly on all aspects of this application. There is no proven need – over the trial period at most 2/3 cars at any one time summer or winter were using the car park. There is no history of permanent use regarding store and office. Original building only used as changing rooms for Daymer Bay Golf Club Members (now disbanded). Permanency is setting a very bad precedent for development along the length of the access lane, which is unmade and a footpath and adjacent to the 1st Tee of the golf course area. The site is outside the development boundary, is an AONB, Area of great scientific Value, a Cornwall nature conservation area and an area of great historic value. Access from Rock Road, via Golf Course Hill is unsuitable for any vehicle that would be used to serve a store area. WHOLE APPLICATION IS INAPPROPRIATE AND UNNECESSARY.</p> <p>k. <i>PA12/00391, Cant Farm, St Minver</i> – raising of height of dwelling and installation of dormers to create first floor living accommodation. NO OBJECTION.</p> <p>l. <i>PA12/00611, Shoals, Trewint Lane, Rock</i> – application to remove bough and shorten smaller limb by 3-4m of <i>Macrocarpa</i> subject to a tree preservation order. NO OBJECTION.</p>	
18/2012	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood / Local Development Plan</i> – Minute 146c/2011 refers. Covered by 16c/202 above. Noted an example of a Neighbourhood Plan can be seen at: http://www.cornwall.gov.uk/Default.aspx?page=17712.</p> <p>Noted Ms Jenni Pagett, CC has indicated that Parish Councils should form an idea of how much development they wish to see in their area, e.g. the number of new properties required, as this will be useful to have for the Extraordinary Community Network Meeting on 9th February 2012.</p> <p>b. <i>Land Nr. Trelawney Court</i> – Minute 146d/2011 refers. Cllr. Gisbourne reported that Enforcement Officers had visited the site and all work has been stopped until the relevant planning permissions are acquired.</p> <p>c. <i>Planning Future Cornwall</i> – Members considered the Core Strategy documentation, with a deadline 2nd March 2012. Members felt it was difficult to decide where new development should be when the number of houses that we would be required to take was not achievable; they were concerned, too, that infrastructure must be in place to support all new housing. They were supportive of forming an LDP. It was RESOLVED that Cllrs. Webb and Mould would carry these views to Extraordinary Network meeting.</p> <p>d. <i>CC Planning Training Programme</i> – Ms Carly Fitzpatrick, CC asks Members to consider any specific topics they wish to be covered in the 2012/13 programme. No new topics were raised.</p> <p>e. <i>Call for Potential Housing Sites</i> – CC is carrying out a county-wide ‘call’ as part of the review of the Strategic Housing Land Availability Assessment (SHLAA). They are looking for sites anywhere in Cornwall that:</p> <ul style="list-style-type: none"> • Have the potential for accommodating at least 5 dwellings (gross) or 0.1 hectares for housing; and are • Located outside of a designated SAC, SPA, SSSI or Flood Zone 3b. <p>Members felt no land would be forthcoming until the Core Strategy was finalised.</p> <p>f. <i>PA10/04739, Pinewood Development</i> – Minute 146a/2011 refers. Cllr. Mould reported she had spoken to Mr Simon King, CC Planning Officer, regarding the provision of a more rustic/appropriate crash barrier. The Clerk to contact Mr King to request an urgent site meeting.</p>	<p>Cllrs. Webb / Mould</p> <p>Clerk</p>

19/2012	<p><u>Environmental Matters</u></p> <p>a. <i>Recycling Banks</i> – Ms Helen Couch, CC has emailed lists of recycling banks, which CC proposes to retain and those where funding will cease. Noted the Trewint bank is not mentioned. Members had received reports of fly-tipping at the Trewint site and Mrs Hore had expressed concerns because one of their animals had eaten some rubbish that had been left lying around. Most of the fly-tipping seemed to be Christmas trees and cardboard boxes. Members raised their exasperation at this. The area to be monitored, as Members did not want to see the long-term provision of the site threatened.</p> <p>b. <i>Grass Verges</i> – these have continued to grow in the mild weather, however, Members considered an additional cut of the verges was not necessary.</p>	All Members
20/2012	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children's Play Area</i> – Minute 06a/2012 refers.</p> <ul style="list-style-type: none"> • <u>H&S Inspection</u> – <ul style="list-style-type: none"> ○ <i>Triangular Climbing Frame</i> – Mr Meneer reports this is anchored at three points, with padding on each anchoring point into the ground. There is a three inch split on one of these points. He considered this to be a minor risk. Members considered if they wished it to be repaired, but were happy with the reports and decided to keep monitoring the climbing frame for the time being. • <u>Disabled WC Radar Key / Lock</u> – the radar lock and two keys have been received. Cllr. Mould will arrange for the lock to be fitted. <p>Noted the Clerk has authorised RoSPA to carry out an Annual Play Area Inspection and requested the report in an electronic format.</p> <p>b. <i>Older Children's Play Area / Community Building</i> – Minute 06b/2012 refers. Cllrs. Mould and Webb reported that the public consultation (held on Saturday, 28th January 2012) was well attended and the proposed plans very well received. The Link magazine will carry an article in the next issue. Replies to questionnaires were being collated and the next step was to send out expression of interest forms to funding bodies. The Committee were particularly pleased with the cross section of age groups that showed an interest in using the facilities. All ideas for outside equipment were very well received, especially the skate park, although there were some concerns about noise and siting of the skate area.</p> <p>Noted the Clerk has invoiced Highlands for their half-share of the latest PDP Green invoice.</p>	Cllr. Mould
21/2012	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2011/12-10, to a value of £3,669.68 were APPROVED for payment.</p> <p>b. <i>A Parish Councillor's Guide to Parish Council Insurance</i> – received from Came & Co. and has been forwarded via email. Members to consider the following:</p> <ul style="list-style-type: none"> • <u>Fidelity Indemnity Insurance</u> – the Parish Council must hold references for the Parish Clerk and the bank signatories, to be covered. Cllr. Strong will report further. • <u>Personal Accident Cover</u> – employees, councillors and volunteers up to the age of 80 are covered as standard and this can be extended to 85 years, on request. Noted this does not apply to anyone currently. 	Cllr. Strong
22/2012	<p><u>Administration</u> –</p> <p>a. <i>QEII Jubilee Celebration</i> – Minute 09a/2012 and 16c/2012 (above) refers. Noted a sum of £500 has been allocated for this project in the budget and Trebetherick and Polzeath Women's Institutes have volunteered to assist with teas and cakes.</p>	

S	<p>A meeting has taken place to discuss proposals and it was decided to have a "Royal Themed" Flora Dance from the School to the Trewint Field and then a Grand Fete with a BBQ and music to follow; the date to be Saturday, 2nd June. Further detail to follow.</p> <p>b. <i>Cornwall Council's Expenditure</i> – Minute 09b/2012 refers. CC's response to Members' Freedom of Information request for details of every CC payment over £500 was circulated, via email, to Members. Members didn't feel that any light had been shed upon the subject, through this response.</p>	
23/2012	<p><u>Documentation</u> –</p> <p>a. <i>CC's Adult Care and Support Commissioning Team</i> – Ms Chandelle Randall has emailed details of a questionnaire from the 'Team', which will be used to "design future services that enable people to achieve their personal outcomes. Deadline was 13th January, but details were emailed to Members.</p> <p>b. <i>Core Strategy Newsletter</i> – January 2012. Previously circulated to Members.</p> <p>c. <i>Clerks & Councils Direct</i> – January 2012 issue. Taken by Cllr. Mould.</p> <p>d. <i>Polzeath Voice</i> – open letter, dealing with development concerns, in relation to Polzeath. Previously circulated to Members, via email. Members felt the issues raised in the letter were all things that should be covered by a LDP.</p> <p>e. <i>Cornwall & West Devon Mining Landscape (Cornish Mining) World Heritage Site</i> – from Ms Karen Willows, CC: applications are invited to join this forum.</p> <p>f. <i>Cornwall Conversations Panel</i> – residents can sign up to the Panel and share their opinions on issues ranging from the environment to adult social care and roads: www.cornwall.gov.uk/default.aspx?page=29321.</p> <p>g. <i>Cornwall Conversations : Budget Event</i> – Ms Helen Couch has emailed a copy of the notes taken at the event, which can be emailed on request or viewed online as an archive film: www.cornwall.publici.tv/core/portal/webcast_interactive/67116.</p> <p>h. <i>Citizens' Advice Bureau</i> – annual report.</p> <p>i. <i>Localism Newsletter</i> – January 2012, which has been emailed to Members Hard copy taken by Cllr Gibson</p> <p>j. <i>New Archive for Cornwall</i> – Ms Helen Couch, CC Officer has emailed, inviting expressions of interest, by 5th March 2012, for sites to house Cornwall's historical collections. The Clerk holds further information.</p> <p>k. <i>The Clerk Magazine</i> – January 2012. Taken by Cllr. Mould.</p>	
24/2012	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – Monday, 5th March 2012.</p> <p>b. <i>Planning Meeting</i> – Monday, 20th February 2012.</p> <p>c. <i>2012 Olympic Torch Relay</i> – 19th May 2012. Businesses, organisations and clubs are invited to get involved. Anyone interested should contact Ms Anna Druce on 01872-322871, Email: anna-druce@visitcornwall.com.</p> <p>d. <i>Community Network Meeting</i> – Thursday, 22nd March at 7pm at Egloshayle Pavilions.</p> <p>e. <i>Cornwall in Bloom</i> – volunteers training, Saturday, 11th February 2012, Members' Gallery, New County Hall. Further details held by the Clerk.</p> <p>f. <i>CALC AGM</i> – Wednesday, 29th February 2012, 7pm in the Council Chamber, New County Hall, Truro.</p>	
25/2012	<p><u>Information Only/Future Agenda Items</u> – no comments.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 5th March 2012