



St MINVER LOWLANDS PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL
ON MONDAY, 7th NOVEMBER 2011 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman)	Cllr. Blewett	Cllr. Gisbourne (PC/CC)
Cllr. Mrs Morgan	Cllr. Rathbone	Cllr. Taper
Cllr. Mrs Webb		Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.</p> <p>Mr Matt Marshall, farmer of Porthilly, met with Members. He wants to convert a barn to a dwelling for his personal use and discussed the proposed plans with Members, prior to submitting a planning application. He confirmed that it will be have an occupational tie to the farm. It was thought that any problems with visibility splay could be easily remedied.</p> <p>Mr Tim Foster, Highways Development Management Officer was asked to attend the Meeting to discuss road safety concerns with the An Lys planning application (131d/2011 refers). He advises he has not yet seen the new application. On receipt, he will assess it and discuss any issues with the Planning Officer in due course prior to making a formal response. He is unable to meet with Members, but if the Planning Committee holds a site meeting he will endeavour to attend.</p>	
127/2011	<u>Apologies for Absence</u> – Cllrs. Gibson and Gilbert (both with personal commitments) and Strong (leave).	
128/2011	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Mould in 131g/2011</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p> <p>c. <i>Register of Members' Interests</i> – Cllr. Webb will return her revised form.</p>	Clerk to record Cllr. Webb
129/2011	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 3rd October 2011, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 17th October 2011, AGREED as a true record.</p>	
130/2011	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor sent his apologies and reported, through the Clerk, that October's Crime Figures show a total of just 8 crimes: 3 thefts, 1 burglary and 4 criminal damage incidents. These compare favourably with last year's figures for the same month, which show a total of 24 crimes.</p> <p><i>Engagement with Devon & Cornwall Police Authority</i> – the old style Police Authority Liaison Meetings have been replaced with more proactive engagement activities, i.e. they will endeavour to come to community groups. To arrange a visit contact Ms Jennifer Townsend (01392-25557 or Jennifer.townsend@devonandcornwall.pnn.police.uk).</p>	

	<p>b. <i>County Council</i> – Cllr. Gisbourne said he is still having difficulties in obtaining answers to Members’ questions. The Clerk to make a Freedom of Information enquiry.</p> <ul style="list-style-type: none"> • Why the figures are different to those previously provided to the press, & • The policy which ring-fences s.106 money for affordable housing, as Members would like it to be available for other community projects <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the September and October Minutes were made available to the Meeting. Cllr. Blewett will speak to Mr Tim Marshall, regarding the missing/damaged field gate.</p> <p><i>Joint Meeting</i> – Members thought that a Meeting in January was preferable and suggested Wednesday 11th. The Clerk to advise Highlands.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the September Minutes were made available at the Meeting.</p> <ul style="list-style-type: none"> • <u>Rock Dunes</u> – Minute 116e/2011 refers. The Clerk has requested a copy of the survey results, as soon as it is available. Mr Rob Atkinson reports that there has been a change of personnel within Natural England, which has increased the timeframe. • <u>Car Park Sign</u> – Minute 116e/2011 refers. There was no update, regarding the re-siting of the car park sign. Cllr. Blewett will clarify the position with Harbour Commissioner Smith. 	<p>Clerk</p> <p>Cllr. Blewett</p> <p>Clerk</p> <p>Cllr. Blewett</p>
131/2011	<p><u>Planning Applications</u> –</p> <p>a. <i>PA11/07589, Summerfield, Penmaine Way, Rock</i> – conversion of existing garage to kitchen/diner and construction of new side porch. NO OBJECTION</p> <p>b. <i>PA11/07601, Land East of Cant Farm, St Minver</i> – proposed rebuilding and conversion of existing car shed to provide holiday accommodation. NO OBJECTION.</p> <p>c. <i>PA11/07753, 10 Slipway Cottages, Rock</i> – extension of balcony and enlargement of patio doors on south elevation. Members do not have a problem with the patio doors, but OBJECT to the proposed extension to the balcony would spoil the symmetry and uniformity of the cottages and would create an overlooking issue for neighbouring properties.</p> <p>d. <i>PA11/07781, Little Foxes, Hr. Tristram, Polzeath</i> – construction of garage (demolition of existing garage) and extension to driveway. NO OBJECTION.</p> <p>e. <i>PA11/07866, An Lys, Longhouse Lane, Rock</i> – erection of two dwellings and access lane. Deferred from October Planning Meeting. An email had been received from the applicant and was circulated to Members.</p> <p>OBJECT. There appears to be conflicting evidence as Mr Tim Foster, Highways reports he has yet to receive a copy of the planning application, but the applicant advises that Highways have agreed a scheme for improving the safety of the Rock Road junction. The application says that the existing visibility is 10 metres, Members call this into question and they have considerable doubt that a visibility of 43 metres could be achieved, as claimed. There is considerable local concern regarding the access via the junction of Longhouse Lane to Rock Road and Members feel a full traffic survey should be carried out. Members have grave concerns that any changes to Rock Road at this point would have a huge impact on the whole village. They also point out that this is a very well-used public footpath. Members request a site meeting, with all concerned parties and Cllr. Gisbourne will be requesting that this application is put to the Planning Committee for decision.</p> <p>f. <i>PA11/08082, Bethune Cottage, Shores Lane, Rock</i> – demolish existing 3-bedroom detached two storey property and replacement with a 4-bedroom chalet dwelling and associated landscape. NO OBJECTION.</p> <p>g. <i>PA11/08290, Lynam, Shores Lane, Rock</i> – construction of shed. Cllr. Mould declared a prejudicial interest, as this is her property. NO OBJECTION.</p>	

	<p>h. PA11/08291, 2 Wentworth Close, Polzeath – proposed demolition of existing garage and construction of extension. NO OBJECTION.</p> <p>i. PA11/08487, Tomhara, Golf Course Hill, Rock – consent to remove 5 main spars from a Holm Oak (T18) on tree protected by the Rock 2001 Tree Preservation Order. NO OBJECTION, provided that CC’s Tree Officer has no objection, and if the work results in the loss of a tree a replacement is planted.</p> <p>j. PA11/08537, Grey Ladies, Daymer Lane, Trebetherick – demolition of existing dwelling house and replace with new single dwelling house (alterations to approved scheme PA10/07714). NO OBJECTION.</p>	
132/2011	<p><u>Other Planning Matters –</u></p> <p>a. <i>Local Development Plan (LDP)</i> – Minute 116c/2011 refers. Members felt an LDP for their area was desirable, but that it should be done jointly with Highlands. The Clerk to request that this be discussed at the Joint Meeting.</p> <p>b. <i>Pre-Application Planning Service</i> – a consultation (deadline 25th November 2011) on proposed changes to the service can be viewed on www.cornwall.gov.uk/Default.aspx?page+22843.</p>	Clerk
133/2011	<p><u>Highways Matters</u></p> <p>a. <i>Golf Club Hill Parking</i> – Minute 119a/2011 refers. Mr Clagett of St Enodoc Golf Club explained that the road belongs to the Duchy of Cornwall, who has had virtually nothing to do with repairs or parking enforcement. The Club painted the double yellow lines (with the Duchy’s blessing), to try to discourage parking, in order to keep the lane open in case of emergency. He is not aware of any ‘No Parking’ sign, but in any event the Club did not install it. Several years ago the Duchy agreed to look into the subject of enforcement (with the legal costs being met by the Club), but nothing became of this suggestion. The Club suggests a joint approach to the Duchy and/or local Police. It was RESOLVED to take up this suggestion. The Clerk to liaise with Mr Clagett.</p> <p>Mr Rob Atkinson, Padstow Harbour Commission advises the road is not within their remit.</p>	Clerk
134/2011	<p><u>Environmental Matters</u></p> <p>a. <i>Trebetherick Litter Bin</i> – Minute 120a/2011 refers. Ms Debbie Ebsary, Neighbourhood Steward, advises she is seeking to find a replacement for the bin (formerly attached to the bus stop pole).</p> <p>b. <i>Water Quality</i> –</p> <ul style="list-style-type: none"> • <u>Rock Beach</u> – Minute 120b/2011 refers. Cllr. Mould reported she has been unable to hold a discussion with the Environment Agency, regarding the Revised Bathing Water Directive, under which it is possible that Rock Beach will not meet the required levels and signs may be erected warning people not to bathe. Cllr. Mould will speak to Mrs Branney, CC’s Environmental Officer, as she may be able to advise • <u>Tredrizzick</u> – Minute 95a/2011 refers. The Clerk reported she had been unable to obtain an update from Ms Natalie Cock, SW Water, who is dealing with Members’ request to carry out spot checks at Tredrizzick. <p>c. <i>Daymer Bay Beach Clean</i> – noted that Trebetherick Residents’ Assoc. had carried out a beach clean, organised by one of their Members, who was able to access “community offenders’ labour”.</p>	Cllr. Mould
135/2011	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 121a/2011 refers. Cllr. Mould reported there are no problems with the Play Area. The fortnightly H&S inspection reports are on file. There are a number of vandalism incidents. The Clerk to ask CC about a universal lock for the disabled WC.</p>	Clerk

	<p>b. <i>Older Children's Play Area / Community Building</i> – Minute 121b/2011 refers. Cllr. Mould reported that matters are progressing. An open meeting will be held at a later date.</p>	
136/2011	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2011/12-07, to a value of £1,139.21 was APPROVED for payment.</p> <p>b. <i>Budget 2012/13</i> – a Draft Budget was circulated, prior to the Meeting. The Clerk reported that a letter had been received from Mr Charlie David, CC's Strategic Waste & Landscape Manager offering a grant of £25,846.87 towards the costs of running the WCs at Polzeath Beach Car Park (current costs £30,579.87) and £29,717.70 towards the costs of running Daymer Bay WCs (current costs £32,608.45). This represented 100% funding for the current fixed costs and 50% grant for the <u>current</u> cleaning costs. Members RESOLVED not to accept this offer.</p> <p>Members considered their budgetary needs for the forthcoming financial year and it was RESOLVED to accept the updated budget, as discussed (a copy to be emailed to all Members) and to set the precept at £33,000.</p>	<p>Clerk</p> <p>Clerk</p>
137/2011	<p><u>Administration</u> –</p> <p>a. <i>Website</i> – Members RESOLVED to make this quarterly in future.</p> <p>b. <i>QEII Jubilee Celebration</i> – Minute 126a/2011 refers. Members RESOLVED to form a Working Party to organise a celebration to be held over the weekend of 2nd–5th June 2012. Cllr. Mould will speak to Cllrs. Gibson and Gilbert. A guide to 'The Queen's Diamond Jubilee Beacons' has been received.</p> <p>c. <i>Council Chamber</i> – Minute 51a/2011 refers. Cllr. Mould reported the rubbish in the storage room has been disposed of. Other documents will be sent to the Cornwall Records Office. Matter now closed.</p>	<p>Cllr. Mould</p>
138/2011	<p><u>Documentation</u> –</p> <p>a. <i>2013 Review of Parliamentary Constituencies</i> – proposals can be found on: www.independent.gov.uk/boundarycommissionforengland.</p> <p>b. <i>Code of Recommended Practice for Local Authorities on Data Transparency</i> – this makes it clear that the need to publish details of expenditure over £500, applies to 'a parish council which has gross annual income or expenditure (whichever is the higher) of at least £200,000'.</p> <p>c. <i>Cornwall AONB Newsletter</i> – October 2011; previously emailed to Members.</p> <p>d. <i>Local Government Resource Review: Proposals for Business Rates Retention</i> – CALC point out there is an opportunity to lobby for the retention of a portion of business rates in the community.</p> <p>e. <i>Rock Oyster Festival</i> – two letters of support for the Festival have been forwarded from Wadebridge Town Council. It was reported that their Licence has been refused, but is going to appeal.</p> <p>f. <i>Oil Buying Club</i> – free membership, which could result in savings of 3.5p per litre. www.communityenergyclub.org.uk for details.</p> <p>g. <i>Localism Newsletter</i> – October 2011. Previously circulated via email.</p> <p>h. <i>Clerks & Councils Direct</i> – November 2011. Taken by Cllr. Mould.</p> <p>i. <i>Cornwall & West Devon Mining Landscape (Cornish Mining) World Heritage Site: governance arrangements</i> – applications are invited to join the recently formed Cornish Mining Consultative Forum, which will bring together the broad range of organisations from across Devon and Cornwall that have responsibilities for or an interest in the management of the WHS landscape. Deadline is 14th November, details: www.cornish-mining.org.uk</p>	

139/2011	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 5th December 2011.</p> <p>b. <i>Planning Meeting</i> – 21st November 2011. Noted that no Planning Meeting is scheduled for December.</p> <p>c. <i>Planning Training, 2011/12</i> – Members were reminded of the following:</p> <ul style="list-style-type: none"> • <u>Localism Bill</u> – 14th November 2011, Cleese Hall, Camelford. Cllrs. Gisbourne and Taper booked to attend. Cllr. Mould gave her apologies. • <u>S.106 Agreement...</u> – 12th January 2012, Dragon Centre, Bodmin. Cllrs. Gilbert, Morgan and Mould booked to attend. <p>d. <i>Cornwall Conversations: Budget Event for Town and Parish Councils</i> – Monday, 14th November 2011, 6-8pm, in New County Hall. Further information has been provided by Ms Helen Couch.</p> <p>e. <i>Sita Cornwall Trust</i> – event to be held in The Pavilion Centre, RCS Wadebridge on Friday, 18th November 2011. Session opens at 11am, repeated from 2pm. Cllr. Gilbert will be attending.</p> <p>f. <i>CAB Cornwall</i> – AGM to be held on Wednesday, 30th November 2011, 7pm at Kingsley Village Conference Centre. The Chairman is invited to attend.</p> <p>g. <i>Cornwall Playing Fields Assoc</i> – AGM, Wednesday, 23rd November 2011, 7pm at Lanhydrock War Memorial Hall. The evening will include a presentation by Mr Andy Harper of Playground Solutions on: 'Routine maintenance / general upkeep and what to look for'. RSVP to Ms Sharon Davey, CCPFA (sharon.davey@cornwallrcc.org.uk) by 18th November.</p>	
140/2011	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Pinewood Development</i> – it was reported that a crash barrier has been erected. The Clerk to clarify the legality of this with CC's Planning Department.</p> <p>b. <i>Gritting</i> – it is understood that Highways will not be gritting the roads in the parish, as they are not main artery routes. It was RESOLVED to purchase 6 dumpy bags of salt, to be stored at Camel Fish, Treglyn Farm, St Minver.</p>	<p>Clerk</p> <p>Clerk</p>

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 5th December 2011