



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 5th SEPTEMBER 2011 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Miss Gilbert
 Cllr. Gisbourne (PC/CC) Cllr. Rathbone Cllr. Strong
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present.	
101/2011	<u>Apologies for Absence</u> – Cllr. Taper (leave); Cllrs. Blewett and Morgan (both with work commitments).	
102/2011	<u>Members' Declarations:</u> a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none b. <i>Declarations of Gifts over £25</i> – none c. <i>Register of Members' Interests</i> – CC's Democratic Support Officer has written to remind Members of the need to keep their interests up-to-date. Cllrs. Gibson, Gilbert and Webb each to update their form.	Clerk
103/2011	<u>Minutes of Meetings:</u> a. <i>Full Council Meeting</i> – 4 th July 2011, were AGREED as a true record. b. <i>Planning Meeting</i> – 18 th July 2011, were AGREED as a true record. c. <i>Planning Meeting</i> – 15 th August 2011, were AGREED as a true record.	
104/2011	<u>Outside Bodies/Reports</u> – a. <i>Police</i> – PC Taylor gave a verbal report of the July and August crime figures. In July 2011 there were 11 crimes compared with 4 in 2010. In August there were 11 crimes, including 4 burglaries, compared to a total of 2 in 2010. There had been little trouble on the local beaches from youngsters. He urged home owners to take precautions to protect their property. <i>Parking Enforcement</i> – PC Taylor advised that there is an emergency number to ring, if illegal parking is a problem. He was informed of an issue outside Westward Flats, but there is no parking restriction at the site. <i>Marine Thefts</i> – he said the Police encourage boat owners to purchase "security" covers for their vessels. b. <i>County Council</i> – Cllr. Gisbourne said he hoped to speak (tomorrow) to Ms Louise Dwelly, CC (the person in charge of s.106 money) and Mr John Rudge, CC's Senior Development Officer regarding accessing funding from the "new-build homes" pot for the proposed community building. c. <i>St Minver Highlands Parish Council</i> – a copy of the June and July Minutes were made available to the Meeting. Those for August had not been received.	Cllr. Gisbourne

	<p>A letter had been received from Highlands, expressing their disappointment with the lack of support from us, in relation to Polzeath beach cleaning. The Clerk to point out, again, that we had taken the decision based on information provided by Mr Jolyon Sharpe.</p> <p>The amount of rubbish on Daymer Bay Beach, which is privately owned, was raised. The Clerk to contact the Trebetherick Residents' Association for their views.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the June and July Minutes were made available at the Meeting.</p> <ul style="list-style-type: none"> • <u>Rock Car Park Sign</u> – Minute PL62b/2011 refers. Item deferred from the August Planning Meeting. The Padstow Harbourmaster advises the sign, which has not been working properly, takes a long time to charge. An electrician has been asked to arrange a permanent low voltage supply to the sign. • <u>Rock Dunes</u> – Minute PL62c/2011 refers. Item deferred from the August Planning Meeting. The Harbourmaster reports that Natural England has not yet completed the dune survey. The Clerk to request a copy when available. <p>e. <i>Memorial Policy for Cornwall</i> – Minute 91f/2011 refers. The Project Leader, Mr David Atwell, is no longer in post and there was, therefore, no update.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
105/2011	<p><u>Planning Applications</u> –</p> <p>a. <i>PA11/05536, Carters Pub, Dunders Hill, Trebetherick</i> – construction of 8 no. dwellings (2 no. four bedroom; 4 no. three bedroom and 2 no. two bedroom affordable flats. NO OBJECTION, but Members would like to see more parking spaces.</p> <p>b. <i>PA11/05723, 1 Penmayne House, Rock</i> – extension of time of 2008/01330 for the demolition of existing garage and construction of annexe ancillary to existing dwelling approved on 8th October 2008. NO OBJECTION.</p> <p>c. <i>PA11/06532, Tremeer, Sycamore Close, St Minver</i> – demolition of existing garage/kitchen and reconstruction of new garage utility with extensions and alterations to existing dwelling. NO OBJECTION, but Members have concerns about the increased mass and that it seems rather large in comparison with neighbouring properties.</p> <p>d. <i>PA11/06548, Summer Place, Daymer Lane, Trebetherick</i> – alterations to dwelling and replacement of detached garage with car port and store. NO OBJECTION.</p> <p>e. <i>PA11/06611, Trebarwith, 17 St Moritz Villas, Trebetherick</i> – construction of two storey side extension. NO OBJECTION.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
106/2011	<p><u>Highways and Environmental Matters</u></p> <p>a. <i>Rock Road Traffic Management</i> – Minute 80a/2011 refers. Cllr. Gisbourne advised the project had cost £6,600. Mr Gary Leeson, Highways Engineering Design Group has emailed to say that having considered all comments and responses:</p> <ul style="list-style-type: none"> • <u>Polzeath, Traffic Calming Proposals</u> – the scheme was implemented as advertised in Polzeath, with some amendments to Rock and Port Isaac. • <u>Rock Road, Traffic Calming Proposals</u> – due to a number of comments from residents and further investigation, the new seasonal waiting restriction on the south side of Rock Road was reduced to '8am–6pm 15 Mar–30 Sept'. <p>b. <i>Rock Road Parking Enforcement</i> – Minute 64a/2011 refers. Mr Graham Holland, CC advises that as at 22nd August 2011, Rock Road had been patrolled 50 times and 22 fixed penalty notices issued.</p> <p><i>Golf Course Hill</i> – drivers are ignoring the “no parking” sign on this site. The Clerk to enquire if this could be included on the enforcement patrols.</p>	<p>Clerk</p>

	<p>c. <i>Bus Stop, Shores Lane Junction</i> – Minute 93b/2011 refers. Mr Mark Howarth, Western Greyhound advises the new timetable will include a “Bus Stop” sign.</p> <p>d. <i>Bollards Outside New Deli at Rock Bakery</i> – Minute 93c/2011 refers. The white parking bay lines are a great success.</p> <p>e. <i>Speeding Traffic</i> – Minute 91a/2011 refers. Members received the letters, from St Minver School’s (2010/11) Class I, outlining their concerns with traffic speed on Rock Road. This is a Class project and no further action is needed.</p> <p>f. <i>Road Closure</i> – Trewiston Lane, St Minver from 5th – 7th September.</p> <p>g. <i>Public Convenience Review</i> – Mr James Ortiz, CC has written regarding the strategy adopted in principle by CC, he now wishes to “...start a more formal detailed discussion about how Cornwall Council can share the responsibility of managing the facilities in your area, and may include discussions as to how they might be managed as part of a ‘place-based’ package with other services...For instance if Town and Parish Councils, and/or other organisations/businesses, were able to consider taking on the management of local public conveniences, in a form to be agreed, the Council may be able to contribute an annual grant towards the running costs incurred by Cornwall Council.”</p> <p>Noted a copy of the strategy is held by the Clerk. In it CC has identified the ‘Opportunity to passport to others’ as Low in the case of the toilets at Daymer Bay. Members are not willing to consider the matter, unless/until CC come up with a firm proposal, which includes full and ongoing funding.</p> <p>h. <i>Bottle Bank</i> – Minute PL62a/2011 refers. There have been further problems at the site, which has since been cleared.</p> <p>i. <i>Electronic Speed Sign</i> – Trebetherick Residents’ Assoc. are considering funding such a sign on the Polzeath side of the Trebetherick stores as they feel that this is a danger spot with cars pulling out of the limited off-street parking and people crossing the road to the pavement on the other side. They are also considering whether to have a mobile machine, which could also be put on Worthy Hill, which goes up to the turn off to Daymer Bay. Their members feel that cars speed here and the pavement is on one side only. Whilst Members are sympathetic to the proposal, they were not aware that these sites are a particular hazard. However, they wish the TRA well in seeking to find a solution.</p>	<p>Clerk</p> <p>Clerk</p>
107/2011	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 94a/2011 refers. Members received an update. The fortnightly H&S inspection reports were examined by Cllrs. Gibson and Gilbert.</p> <p>b. <i>Older Children’s Play Area / Community Building</i> – Minute 94b/2011 refers. Members received an update. A shortlist of Architects has been compiled and a feasibility study will be carried out. There may be some cost involved with this.</p>	
108/2011	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2011/12-05, to a value of £5,744.81 were APPROVED for payment.</p> <p>b. <i>Budget Monitor</i> – the Clerk apologised for the error in the totals. A revised budget monitor will be issued.</p> <p>c. <i>2010/11 Accounts</i> – these have been returned without comment, which indicates the Audit Commission had no problems with them.</p>	<p>Clerk</p>
109/2011	<p><u>Administration</u> –</p> <p>a. <i>Website</i> – standing item.</p> <p>b. <i>Risk Assessment</i> – Minute 96c/2011 refers. PAT testing of equipment in the Council Chamber has been completed satisfactorily.</p>	<p>Information</p>

110/2011	<p><u>Documentation</u> –</p> <ul style="list-style-type: none"> a. <i>Big Tree Plant</i> – a DEFRA run scheme to plant 1 million trees in the next four years. http://thebigtreeplant.direct.gov.uk/about.html b. <i>Clerks & Councils Direct</i> – September 2011. Taken by Cllr. Mould. c. <i>Community Network</i> – Ms Helen Couch, CC has emailed a copy of the July report, which can be forwarded, on request. Requested by Cllr. Mould. d. <i>Community Toolkit</i> – a FREE online resource to help organise volunteering activities: www.communitytoolkit.co.uk e. <i>History of Cornwall in 100 Objects</i> – catalogue. f. <i>New funding scheme for Coastal Communities</i> – a fund of £23.7m has been established aimed specifically at supporting coastal communities. Find further information on the launch of the new scheme from http://www.hm-treasury.gov.uk/press_86_11.htm g. <i>RHS Britain in Bloom</i> – letter, inviting Members to participate in the Royal Horticultural Society’s campaign. h. <i>Sport England</i> – Sport England have launched their Inspired Facilities. They are holding workshops to help potential applicants learn more about the fund. Please see: http://inspiredfacilities.sportengland.org/www.sportengland.org/about_us/our_news/inspired_facilities_launch.aspx i. <i>Sustainable Village of the Year Competition</i> – closing date is 9th September. Application form: www.cornwallrcc.org.uk/csvoty-entry-form j. <i>Thank You Email</i> – Mr Gary Gauss, St Minver Silver Band has emailed to thank Members for their £50 contribution and to thank Cllr. Gisbourne for arranging a grant towards the cost of two learners’ cornets. k. <i>The Queen’s Diamond Jubilee Beacons</i> – guide to taking part in the national initiative has been received from CALC. Cllr. Gibson will check the date of the Oyster Festival. It was hoped to arrange a joint celebration with other local organisations. For further discussion. 	Cllr. Gibson Clerk
111/2011	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 3rd October 2011. b. <i>Planning Meeting</i> – 19th September 2011. c. <i>Planning Training, 2011/12</i> – Members are reminded of the following: <ul style="list-style-type: none"> • <u>Planning Policy</u> – 29th September 2011, Dragon Centre, Bodmin. Cllrs. Morgan, Mould and Webb booked to attend. • <u>Localism Bill</u> – 14th November 2011, Clease Hall, Camelford. Cllrs. Gisbourne, Mould and Taper booked to attend. • <u>S.106 Agreement...</u> – 12th January 2012, Dragon Centre, Bodmin. Cllrs. Gilbert, Morgan and Mould booked to attend. d. <i>Local Council Planning Forum</i> – Monday, 3rd October 2011, 5.30pm, Council Chamber, St Austell One Stop Shop. The main topic for the evening will be ‘The Localism Bill – Neighbourhood Planning’. This clashes with our Meeting, but Cllr. Webb will attend, if available (Minute PL58g/2011 refers). e. <i>CALC Training Events</i> – all events will be 7.30pm – 9pm. <ul style="list-style-type: none"> • <u>Chairmanship</u> – 28th September 2011 at Bodmin and 18th January 2012 at Redruth. • <u>Powers, Duties and Precepts</u> – 17th October 2011 at Redruth and 26th October 2011 at Bodmin. • <u>Agenda Setting and Minutes</u> – 9th November 2011 at Redruth and 16th November 2011 at Bodmin. f. <i>Clerk’s Leave</i> – the Clerk will be on leave from 26th September to 4th October inclusive. 	Cllr. Webb

	<p>g. <i>World's Biggest Coffee Morning</i> – Friday, 30th September, in aid of MacMillan Cancer Support.</p> <p>h. <i>Community Network Meeting</i> – Thursday, 22nd September 2011 at 7pm in the Egloshayle Pavilions, Wadebridge.</p>	
112/2011	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>Trebetherick Litter Bin</i> – Cllr. Strong reported that the bin attached to the bus stop pole at Trebetherick has been removed. The Clerk to report this to Cornwall Council and ask Mr Mark Meneer to clear up the litter, which has been left on site.</p> <p>b. <i>Signage</i> – Cllr. Gisbourne reported that he has been requested to provide a number of signs around the parish. Members asked to be kept informed. There followed a discussion on the proliferation of signs, which are cropping up and there was a general feeling that they are undesirable.</p>	Clerk

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 3rd October 2011