



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 4th JULY 2011 @ 7.30pm

Present: Cllr. Mrs Webb (Vice Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Miss Gilbert Cllr. Gisbourne (PC/CC) Cllr. Mrs Morgan
 Cllr. Rathbone Cllr. Strong Cllr. Taper
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – in the absence of Cllr. Mould, Cllr. Webb took the Chair and welcomed those present.</p> <p>Five Members of Highlands were present to listen to the discussion about the Cemetery.</p> <p>Mr Wills addressed the Meeting regarding the St Minver Silver Band. He was disappointed with Lowlands' response to the proposal to widen the entrance to the playing area. There followed some general discussion on the matter. The Clerk to inform Mr Jolyon Sharpe that Members have no objection.</p>	Clerk
88/2011	<u>Apologies for Absence</u> – Cllr. Mould (leave).	
89/2011	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Gilbert declared a personal interest in 94d/2011 and Cllr. Gibson a prejudicial interest in the item regarding the St Minver Silver Band.</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
90/2011	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 6th June 2011, were AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 20th June 2011, were AGREED as a true record.</p> <p>c. <i>Extraordinary Meeting</i> – 31st May 2011, were AGREED as a true record.</p>	
91/2011	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor updated Members with the latest crime figures. There were 4 crimes reported in May: 1 x criminal damage, 1 x theft, 1 x assault, 1 x another, compared with 6 for the previous year. For June: 1 x theft, 2 x assaults, the same as the previous year. He reported that local officers were being drafted to deal with problems at Newquay.</p> <p>Cllr. Rathbone raised the problem of speeding at the upper end of Rock Road. PC Taylor said that the Police are aware of the problem and he is in touch with the Road Traffic officers.</p> <p>Cllr. Webb advised the Meeting that children from St Minver School had written to the Parish Council, stating their safety concerns.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne had nothing to report.</p>	

	<p>c. <i>St Minver Highlands Parish Council</i> – a copy of the June Minutes had not been received in time for the Meeting. Item 96c/2011 was taken at this point.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the May Minutes were made available at the Meeting.</p> <p>e. <i>Parish Plan Committee</i> – Cllr. Taper that matters are really on hold, pending introduction of the Localism Bill.</p> <p>f. <i>Memorial Policy for Cornwall</i> – Minute 62f/2011 refers. In the absence of Cllr. Mould, there was nil to report.</p> <p>g. <i>Community Network Meeting</i> – notes from the meeting held to discuss the ‘Face to Face’ proposals, together with “answers to the questions raised” at that meeting are available from the Clerk, on request.</p> <p>Ms Lisa Riches will be leaving the Localism Team w.e.f. 3rd June 2011. After this time Lisa Grigg, Community Network Support Officer will be covering the support role for the Bodmin, Wadebridge & Padstow & China Clay Network areas. Contact details for Lisa are: 01726 223604 or email Lisa.Grigg@cornwall.gov.uk</p> <p>Future meetings will be held at 7pm at Egloshayle Pavilions, Wadebridge. The scheduled dates are: 23rd June 2011, 22nd September 2011, 8th December 2011, 22nd March 2012, 28th June 2012, 27th September 2012.</p>	
92/2011	<p><u>Planning Applications</u> –</p> <p>a. <i>PA11/04676, Lower Cole, Rock</i> – works to trees covered by a tree preservation order, namely the removal of lower limbs of two Monterey cypress trees marked T8390 and T8391 which overhang the existing property, crown lift to 8 metres above ground level to north and east, remove Monterey Cypress tree marked T8394 and retain root. NO OBJECTION, provided CC’s Tree Officer has no objection.</p> <p>b. <i>PA11/04422, Penrhyn, Trebetherick</i> – proposed alterations to form 2-storey front entrance and conversion of attic into accommodation. NO OBJECTION, subject to there being no overlooking issues for neighbours</p>	<p>Clerk</p> <p>Clerk</p>
93/2011	<p><u>Highways and Environment Matters</u></p> <p>a. <i>Traffic Consultation</i> – Minute 80a/2011 refers. Cllr. Gisbourne reported that the proposals had been signed off by Committee, it was now only a question of waiting for installation, for the works at:</p> <ul style="list-style-type: none"> • <u>Rock Road, Traffic Calming Proposals</u> – • <u>Polzeath, Traffic Calming Proposals</u> – <p>b. <i>Bus Stop, Shores Lane Junction</i> – the Clerk reported that the new post has been erected near to the dog bin, opposite the garage and Mr Mark Howarth, Western Greyhound will have the new timetable installed. It was RESOLVED to request that they also put a “Bus Stop” sign, to avoid any possible confusion.</p> <p>c. <i>Bollards Outside New Deli at Rock Bakery</i> – five complaints have been received about the new bollards (the old ones are not a problem). It is alleged that there is insufficient depth for cars to pull in off the road and then no room to reverse out, especially if cars are parked on the opposite side of the road. Members to monitor the situation.</p> <p>d. <i>Hole in Road, Polzeath</i> – the Clerk to report a large hole outside the toilets, thought to have been caused by a collapse underground.</p>	<p>Clerk</p> <p>All Members</p> <p>Clerk</p>
94/2011	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 81a/2011 refers. Cllr. Gilbert reported problems with the trim on the slide, which she has reported to the installers. Cllr. Gibson checked the risk assessment sheets, which are now held on file.</p>	

	<p>b. <i>Older Children's Play Area / Community Building</i> – Minute 81b/2011 refers. Architects have been approached to assist with the project.</p> <p>c. <i>St Minver Summer Fete</i> – Cllrs. Gibson and Gilbert gave a verbal report and were thanked for all their work. £121.50 was handed to the Clerk for banking. A formal letter of thanks to be sent to Mr Richard Buse for his help with the car parking. It was RESOLVED to make a donation of £50 to St Minver Silver Band, for being in attendance.</p> <p>d. <i>St Minver Pre-School</i> – Members had NO OBJECTION to the request from Mr Steve Hawtin for permission to place a direction sign at the entrance to St Minver Playing Fields in order to advertise the location of the pre-school. However, the permission of the Football Club should be sought as the sign is affixed to their posts.</p>	<p>Clerk Clerk</p> <p>Clerk</p>
95/2011	<p><u>Environmental Matters</u> –</p> <p>a. <i>Water Quality</i> – Minute 82a/2011 refers. SW Water advises Ms Natalie Cock is dealing with Members' request to carry out spot checks at Tredrizzick and will report back.</p>	
96/2011	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2011/12-04, to a value of £2,320.24 were APPROVED for payment.</p> <p>b. <i>Budget Monitor</i> – the Clerk apologised, she had omitted to circulate a copy of the Budget Monitor. She will do so within the next week.</p> <p>c. <i>St Minver Cemetery Committee</i> – Minute 83c/2011 refers. Members received the response from Highlands (previously circulated), regarding the request that the cost of maintaining the churchyards should be 50/50 rather than the current 60/40. Cllr. Webb said there are things in the Lowlands, such as the Playing Field and the public conveniences, to which Highlands only contribute nominally. Cllr. Morgan felt that the 60/40 split was fairer. Cllr. Gibson asked what would happen to the Cemetery Committee if this couldn't be resolved. It was RESOLVED that the Cemetery Committee should be asked to go to tender in November and the cutting regime be reviewed before any more money is precepted. The residential split should be monitored. The Clerk pointed out that if the burial ground is an open churchyard, then it is for the Church to maintain.</p>	<p>Clerk</p> <p>Clerk</p>
97/2011	<p><u>Administration</u> –</p> <p>a. <i>Website</i> – standing item. It was AGREED that in future the www.stminvercouncils.org.uk would be the only web address used. The Clerk to amend letterheads and inform CC, etc.</p> <p>b. <i>Risk Assessment</i> – Minute 84c/2011 refers. The Clerk reported that she had left a message for Mr Ian Tatem, but had heard nothing back. She was advised to contact Mr Matthew Dingle or Mr Ian Storey.</p>	<p>Clerk</p> <p>Clerk</p>
98/2011	<p><u>Documentation</u> –</p> <p>a. <i>2011 Cornwall Volunteering Awards</i> – Volunteer Cornwall is organising its 2011 Awards to recognise the commitment and efforts of local people. Further information can be downloaded from www.volunteercornwall.org.uk/ccv/</p> <p>b. <i>Community Infrastructure Levy (CIL)</i> – a new system of funding to replace S106 agreements is included in Government's Localism Bill. The Planning Advisory Service has issued guidance notes, which explore how funding can be spent in the local community. More information: www.pas.gov.uk.</p> <p>c. <i>Funding Opportunities</i> – the SW Funding service publishes a regular bulletin of grant funds available to local communities. http://www.cornwallrcc.org.uk/interlink/wp-content/uploads/2011/06/Southwest-Region-Bulletin-end-May-11f.pdf</p>	

	<p>d. <i>Localism Bill Update</i> – published by the government and can be found on: www.communities.gov.uk/documents/localgovernment/pdf/1923416.pdf</p> <p>e. <i>Sport England</i> – Sport England’s funding programme, Protecting Playing Fields (PPF) is investing £10 million of National Lottery funding in community sports projects over three years from 2011. Round 2 will run between 25th October and 12th December. Further information on: http://www.sportengland.org/funding/protecting_playing_fields.aspx</p> <p>f. <i>Team Cornwall 2012</i> – a new partnership of sporting organisations in the County is working towards promoting the Olympic Games and participation in sport during 2012. It has recently launched a number of events taking place in the county over the coming months including the search for torchbearers to carry the torch through Cornwall on 19th May 2012. More information from http://www.cornwallrcc.org.uk/interlink/wp-content/uploads/2011/06/Countdown-2012-May-2011.pdf</p> <p>g. <i>Localism Monthly Reports</i> – emailed from Ms Helen Couch and circulated to all Members, via email. To be circulated to Cllr. Taper.</p> <p>h. <i>Clerks & Councils Direct</i> – July 2011.</p> <p>i. <i>Change of Use</i> – the Government is looking at issues connected to the change of use requirements in the planning system: www.communities.gov.uk/publications/planningandbuilding/changeuseissues. Consultation</p> <p>j. <i>Fire: Good Practice and Guidance Leaflets</i> – with the ‘possible’ onset of summer and with some grassland fires already been seen this year, below are two useful links to some leaflets about good practice and guidance on fighting fires in Farms and Open and rural areas: www.communities.gov.uk/publications/fire/GRA35fireinfarms and www.communities.gov.uk/publications/fire/gr34openruralareas.</p> <p>k. <i>Planning for Travellers Sites</i> – Consultation. Views are sought on a new draft Planning Policy Statement for Traveller sites. The closing date is 3rd August 2011 and the publication is available online at the link below: www.communities.gov.uk/publications/planningandbuilding/travellerssitesconsultation</p> <p>l. <i>Publication of Speed Camera and Accident information</i> – the Department of Transport has introduced a requirement for road safety information including speeding offences, road traffic accident statistics and information gathered from traffic cameras to be made more transparent. Details will be published on the internet, and further information can be found on the website of the Department of Transport www.dft.gov.uk/news/press-releases/dft-press-20110626</p> <p>m. <i>Good Councillors’ Guide</i> – circulated to those at the Meeting.</p>	
99/2011	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – no Full Council meeting will be held on 1st August, but a joint Planning / Full Meeting will be held on 15th August 2011.</p> <p>b. <i>Planning Meeting</i> – 18th July 2011.</p> <p>c. <i>Cruse Bereavement Care in Cornwall</i> – AGM to be held on Thursday, 7th July 2011, 7.30pm in the Council Chambers, New County Hall, Truro.</p> <p>d. <i>Sharps’ Brewery</i> – Members visit is scheduled for 11th July at 7pm.</p> <p>e. <i>“In Conversation”</i> – Members are invited to meet with Cllr. Alec Robertson, Leader of Cornwall Council, at Bodmin on Thursday, 21st July, 7pm in the Main Hall, Public Rooms.</p> <p>f. <i>Clerk’s Leave</i> – 1st – 7th August 2011 inclusive.</p> <p>g. <i>Zip it for Disabled Children</i> – Saturday, 20th August 2011 at Liskeard. Action for Children are organising this event to raise funds for their project ‘Cornwall SPACE’, which supports disabled children all over Cornwall. Further information from Mr Jamie Lee, 07812-205-395.</p>	

	<p>h. <i>Planning Training, 2011/12</i> – Members are reminded of the following:</p> <ul style="list-style-type: none"> • <u>Building Control</u> – 5th September 2011, Luxstowe House, Liskeard. Cllrs. Gisbourne, Morgan and Mould booked to attend. • <u>Planning Policy</u> – 29th September 2011, Dragon Centre, Bodmin. Cllrs. Morgan, Mould and Webb booked to attend. • <u>Localism Bill</u> – 14th November 2011, Clease Hall, Camelford. Cllrs. Gisbourne, Mould and Taper booked to attend. • <u>S.106 Agreement...</u> – 12th January 2012, Dragon Centre, Bodmin. Cllrs. Gilbert, Morgan and Mould booked to attend. 	
100/2011	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>PA11/04285, Atlantic House, Polzeath</i> – it was RESOLVED to object to this application on noise and health and safety grounds. Highlands are seeking to introduce limited waiting (for traffic) in the area.</p> <p>b. <i>Rock Toilets</i> – Cllr. Blewett pointed out that the Padstow Harbour Commissioners were awaiting a response from the Parish Council, regarding finding someone to be responsible for opening and closing the toilets. He will speak to the owners of the Rock Inn, to try to seek a solution.</p> <p>c. <i>Polzeath Beach Cleaning</i> – the amount of cleaning has been reduced, and now stands at five hours to clean four beaches. There are concerns that the 'Blue Flag' status will be lost. Highlands request Lowlands to share the cost of 3 hours beach cleaning per evening at £7 per hour for 6 weeks in July and August. To be discussed further at the July Planning Meeting.</p>	<p>Clerk</p> <p>Cllr. Blewett</p> <p>Clerk</p>

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 5th September 2011