



**St MINVER LOWLANDS PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**  
**HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL**  
**ON MONDAY, 6<sup>th</sup> JUNE 2011 @ 7.30pm**

Present: Cllr. Mrs Mould (Chairman)                      Cllr. Blewett                                      Cllr. Gibson  
 Cllr. Gisbourne (PC/CC)                              Cllr. Mrs Morgan                              Cllr. Rathbone  
 Cllr. Strong    Cllr. Taper    Cllr. Mrs Webb  
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to representatives from Highlands.</p> <p>Mr Wills spoke regarding item 83c/2011. He said the existing Cemetery Committee was working well and hoped that Lowlands would not “go their own way”. Cllr. Mould felt that the main burden fell on Lowlands, but this was open for discussion.</p> <p>Mr Wills spoke regarding the St Minver Band, which wants to make a “drive-in” area with a width of 8ft 6in. He sought Members support if an application was made.</p>	
75/2011	<u>Apologies for Absence</u> – Cllr. Gilbert (personal commitment).	
76/2011	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	
77/2011	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 3<sup>rd</sup> May 2011, <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 16<sup>th</sup> May 2011, <b>AGREED</b> as a true record.</p> <p>c. <i>Parish Meeting</i> – notes from the meeting are available for viewing on the Council's website.</p> <p>Minute 83c/2011 was taken now.</p> <p>Cllr. Gibson arrived at this point.</p>	
78/2011	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor was not present. Cllr. Gibson reported there had been a minor accident outside her home. She explained how to log such incidents and urged Members to do so.</p> <p>Noted an email had been received from Sgt. Robin Moorcroft, thanking Members for their support and advising that he is now back in Wade-bridge. He points out that the neighbourhood shift patterns have changed, but he will make every effort to stay in close contact and keep the Council updated of any further changes.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne said the recent articles about Cornwall Council's spending in <i>The Daily Telegraph</i> are misleading. Members still</p>	

	<p>have some serious questions about it. The matter had been referred to the Scrutiny Committee, but Members thought an independent inquiry was more appropriate.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the May Minutes were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the April Minutes were made available at the Meeting.</p> <p><i>Finding Sanctuary</i> – Minute 62d.2011 refers. Capt. Rob Atkinson, Harbour Master advises the best way for Members to protest about this proposal is to do so directly through their website or to write to the MP. He reports that the latest proposal he has seen (<i>copy previously circulated via email</i>) is that they are considering an MCZ from Gentle Jane / Pinkson to beyond Wadebridge – if this is the case it is not ideal, but far preferable to PHC, than the entire estuary as first suggested.</p> <p><i>Rock Toilets</i> – Minute 62d.2011 refers. Mr Meneer regrets that due to other commitments, he is unable to lock / unlock the toilets.</p> <p>e. <i>Parish Plan Committee</i> – there was nil to report.</p> <p>f. <i>Memorial Policy for Cornwall</i> – Minute 62f/2011 refers. Mr David Attwell advises that he has now been confirmed in post in the environment team. This will enable him to promote the development of the policy and he hopes to get it included within a long list of other policies. He is meeting with some of the Cabinet Members and the Head of Bereavement Services, later this month, to give them a briefing on the concept and what steps we have taken to date. Hopefully, this will provide some political momentum and ensure some staff resources can be allocated to taking it forward. He will also be discussing opportunities to work with the localism team to see how they can continue to support parishes and towns and co-ordinate some of the work on the ground.</p>	
79/2011	<p><u>Planning Applications</u> –</p> <p>a. <i>PA11/02741, Land Adjacent to 12 Pityme Ind. Est.</i> – construction of storage units. Cllr. Gibson declared a personal interest. <b>OBJECT</b> on the grounds that this is an undesirable extension of the industrial estate, which is being brought closer to residential properties and we believe it may be outside of the development boundary. Members are supportive of local businesses, but would prefer to see further development within the existing industrial estate. If permission is granted, then Members request a restriction on the hours during which the business may operate. There is already an issue with noise on the site.</p> <p>b. <i>PA11/03239, Land South of Old Farm, Worthy Hill, Trebetherick</i> – construction of dwelling and detached garage with annexe over and associated parking. Formation of new vehicular / pedestrian access to highway. <b>OBJECT</b> on the grounds that the access is unsatisfactory and potential dangerous. The application appears to be for two separate properties / households. Members also have concerns that it will overlook the neighbouring property.</p> <p>c. <i>PA11/03406, Trevenna, Shores Lane, Rock</i> – proposed garage and workshop. <b>NO OBJECTION.</b></p> <p>d. <i>PA11/03547, Treviles Cottage, Highcliffe, Polzeath</i> – single storey extensions to front and rear of dwelling. <b>NO OBJECTION.</b></p> <p>e. <i>PA11/03652, Pentwyns, Trewint Lane, Rock</i> – removal of existing sheds and construction of garage and study. <b>OBJECT</b> on the grounds that the access is dangerous and for this reason the property should not be extended further. Members feel the submitted plans are misleading. The land falls away steeply and will result in overlooking of the neighbouring property.</p> <p>f. <i>PA11/03654, Pentwyns, Trewint Lane, Rock</i> – alterations and construction of extension to existing dwelling. <b>OBJECT</b> on the grounds</p>	Clerk to record

	<p>that the access is dangerous and for this reason the property should not be extended further. Members feel the submitted plans are misleading. The land falls away steeply and will result in overlooking of the neighbouring property.</p> <p>g. <i>PA11/03698, Trebarrick, Rock Road</i> – works to trees covered by a Tree Preservation Order, namely felling of a mature ash on south boundary of the property. Cllr. Mould declared an interest. <b>NO OBJECTION</b>, provided the County Tree Officer is in agreement, but Members would like to see replacement tree planted.</p>	Clerk to record
80/2011	<p><u>Traffic Matters</u></p> <p>a. <i>Traffic Consultation</i> – Minute 64a/2011 refers. Cllr. Gisbourne advises the consultation period for the proposals has now ended. There has been a varied response to the proposals and a number of local issues will need to be resolved before we can move forward. The responses are summarised as follows:</p> <ul style="list-style-type: none"> <li>• <u>Rock Road, Traffic Calming Proposals</u> – support 6, object 28.</li> <li>• <u>Polzeath, Traffic Calming Proposals</u> – support 4, object 1.</li> <li>• <u>Overall Scheme</u> – support 6; object 0.</li> </ul> <p>Cllr. Gisbourne and Mr Gary Leeson will discuss these issues this week and consultees will be notified of the final outcome. The Clerk to email Highways to urge an early decision and point out that there is a pontoon for users to unload/load their fuel, etc. For this reason, many of the objections are irrelevant.</p>	Clerk
81/2011	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 65a/2011 refers. Cllr. Mould reported the RoSPA Annual Safety report had found no major issues. Mr Meneer had provided copies of his monthly H&amp;S inspections (Cllr. Mould took them for perusal). She said the pavilion had been vandalised and Mr Meneer had been asked to carry out repairs.</p> <p>b. <i>Older Children’s Play Area / Community Building</i> – Minute PL35/2011 refers.</p> <ul style="list-style-type: none"> <li>• <u>“Field in Trust” Charity</u> – the recommendation of the working party not to register the Trewint Playing Field as a charity was <b>ACCEPTED</b>.</li> <li>• <u>Topographical Survey</u> – the topographical survey had been carried out and the plans received. The Clerk to invoice Highlands for their share.</li> </ul>	Clerk
82/2011	<p><u>Environmental Matters</u> –</p> <p>a. <i>Water Quality</i> – Parish Meeting refers. Cllr. Taper said he had received a call from a Sunday Times journalist asking what concerns Members had regarding water quality at Rock Beach. He had mentioned this at the Parish Meeting and had asked Mr Jolyon Sharpe, CC’s Beach Ranger about water quality and the dangers of outflows from Tredrizzick and Porthilly sewerage places. His response seemed to indicate that it was sheep that were the guilty party; heavy weather running down from the fields etc. However, he did say that the Environment Agency (EA) were the responsible department and could request spot checks. It was <b>RESOLVED</b> to request SW Water to carry out such checks at Tredrizzick as Members are concerned that the amount of extra development may have had an impact.</p>	Clerk
83/2011	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2011/12-03, to a value of £2,158.65 were <b>APPROVED</b> for payment. Noted that Brooks &amp; Jeal (Council’s Internal Auditors) have moved to Eddystone Road, Wadebridge.</p> <p>b. <i>Budget Monitor</i> – quarterly monitor to be provided to the July Meeting.</p>	Clerk



85/2011	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall AONB Newsletter</i> – May 2011, previously emailed to Members.</p> <p>b. <i>Clerks &amp; Councils Direct</i> – May 2011. Taken by Cllr. Mould.</p> <p>c. <i>Free Training Opportunities</i> – Ms Lisa Riches advises East Cornwall CVS offers groups with a turnover under £100K free training in a variety of topics, including:</p> <ul style="list-style-type: none"> <li>• Committee Skills and Constitutions</li> <li>• Writing funding bids</li> <li>• Writing simple business plans</li> <li>• Project Planning</li> <li>• The Roles and Responsibilities of Trustees</li> </ul> <p>d. <i>Cutting Red Tape</i> – NALC is working with the Department for Communities and Local Government to cut red tape. Deadline 2<sup>nd</sup> June.</p> <p>e. <i>Building Control Services</i> – Ms Helen Couch, CC has emailed the May 2011 Newsletter. The Clerk to email a copy to Cllr. Mould.</p>	Clerk
86/2011	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – Monday, 4<sup>th</sup> July 2011. <i>August Meeting</i> – it was <b>AGREED</b> to hold a joint Planning / Full Meeting on 15<sup>th</sup> August 2011.</p> <p>b. <i>Planning Meeting</i> – Monday, 20<sup>th</sup> June 2011.</p> <p>c. <i>St Minver Fete</i> – Saturday, 25<sup>th</sup> June 2011.</p> <p>d. <i>Planning Training, 2011/12</i> – Members are reminded of the following:</p> <ul style="list-style-type: none"> <li>• <u>Building Control</u> – 5<sup>th</sup> September 2011, Luxstowe House, Liskeard. Cllrs. Gisbourne, Morgan and Mould booked to attend.</li> <li>• <u>Planning Policy</u> – 29<sup>th</sup> September 2011, Dragon Centre, Bodmin. Cllrs. Morgan, Mould and Webb booked to attend.</li> <li>• <u>Localism Bill</u> – 14<sup>th</sup> November 2011, Clease Hall, Camelford. Cllrs. Gisbourne, Mould and Taper booked to attend.</li> <li>• <u>S.106 Agreement...</u> – 12<sup>th</sup> January 2012, Dragon Centre, Bodmin. Cllrs. Gilbert, Morgan and Mould booked to attend.</li> </ul> <p>e. <i>Community Network Meeting</i> – Thursday, 23<sup>rd</sup> June 2011, 7pm in the Egloshayle Pavilions, Wadebridge.</p> <p>f. <i>Renewable Energy Conference &amp; Exhibition</i> – 28<sup>th</sup> and 29<sup>th</sup> July 2011.</p> <p>g. <i>Health and Safety Training</i> – Cornwall County Playing Fields Assoc. is organising a second free training event, on Wednesday, 6<sup>th</sup> July 2011.</p> <p>h. <i>Parliament is Coming to Cornwall</i> – the Parliamentary Outreach team will deliver two free training sessions.</p> <ul style="list-style-type: none"> <li>• <u>The Business of Parliament &amp; How to Influence</u> – 17<sup>th</sup> June 2011.</li> <li>• <u>Building a Campaign Using Parliament</u> – 17<sup>th</sup> June 2011.</li> </ul>	
87/2011	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a. <i>St Minver Band</i> – Cllr. Morgan spoke regarding the proposal from the Band to carry out work to improve the access to their playing area at Polzeath, which will be at their own expense. Members were dismayed that Lowlands Parish Council had not been asked to send a representative to the Meeting. The Clerk to email Mr Jolyon Sharpe.</p>	Clerk

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 4<sup>th</sup> July 2011