



## St MINVER LOWLANDS PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING

#### HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

**ON MONDAY, 7<sup>th</sup> MARCH 2011 @ 7.30pm**

Present: Cllr. Mrs Mould (Chairman)      Cllr. Miss Gilbert      Cllr. Gisbourne (PC/CC)  
 Cllr. Mrs Morgan      Cllr. Rathbone      Cllr. Strong  
 Cllr. Taper      Cllr. Mrs Webb      Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Derek Sharpe and Mr Ray Calder, part owner of Roserrow Golf Club.</p> <p>Mr Sharpe read extracts from a letter he had received from the Clerk and spoke, regarding the retention of a fence at Trelyn, Rock. He was aggrieved at the decision made by Cornwall Council to permit the fence to be retained and the manner in which the decision had been taken. He clarified that he did not wish Members to do anything, merely to listen to his grievance. He asked Cllr. Gisbourne about the video, which was shown to the Planning Committee and he was told that this would have been returned to the former NCDC. It was explained that the fence would be removed as soon as the hedge has reached the agreed height.</p> <p>Mr Calder introduced himself and said everyone had been most supportive since he and his partner had taken over the Golf Club. They wished to work closely with the Parish Council and the local community. He sought the views of Members as to what they would wish to see on the site and indicated that they will be holding a series of Open Evenings, the first of which will be on 11<sup>th</sup> April 2011 at 7pm. Cllr. Taper would like to see affordable housing and a public road through Roserrow. They will be reviewing the existing planning permissions.</p>	
28/2011	<u>Apologies for Absence</u> – Cllr. Blewett (leave); Cllr. Gibson was not present.	
29/2011	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Mould in 32b/2011 and Cllrs. Gilbert and Morgan in 36b/2011</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
30/2011	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 7<sup>th</sup> February 2011, were <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 21<sup>st</sup> February 2011, were <b>AGREED</b> as a true record.</p>	

31/2011	<p><u>Outside Bodies/Reports –</u></p> <p>a. <i>Police</i> – PCSO Claire Drennan and Mike Dodd spoke to their written report (copy on file). The main problem is theft of heating oil and slate slabs. Claire advised that if alarms are ringing excessively, it should be reported to the Police and CC’s Environment Agency.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne spoke regarding the standardisation of car parking charges.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the February Minutes were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the January Minutes were made available at the Meeting.</p> <p>e. <i>Parish Plan Committee</i> – Members considered an email from Mr David Short. A further meeting was scheduled for 17<sup>th</sup> March and Cllrs. Mould and Taper will attend. Cllr. Taper will enquire if someone from the Community Network can attend.</p> <p>f. <i>Memorial Policy for Cornwall</i> – Cllr. Mould said it was planned to have a webpage to encourage alternative memorials, instead of the usual bench. There followed several suggestions.</p> <p>g. <i>Community Network</i> – a copy of the Notes from the Meeting held on 27<sup>th</sup> January 2011 has been received. Cllr. Gisbourne said that the future of the Network Team is under review.</p> <p>h. <i>NCAN School Project</i> – Minute PL07b/2011 refers. In the absence of Cllr. Gibson, there was no update.</p>	Cllr. Taper
32/2011	<p><u>Planning Applications –</u></p> <p>a. <i>PA11/00567, Gleneglos, Trewint Lane, Rock</i> – construction of single storey porch and kitchen/dayroom extensions and associated alterations. <b>NO OBJECTION.</b></p> <p>b. <i>PA11/01035, Sundowners, Rock</i> – extension of time of 2008/00881, for the demolition of existing single storey dwelling and erection of new two storey dwelling house including repositioning of the in-ground swimming pool approved on 18<sup>th</sup> June 2008. <b>NO OBJECTION.</b></p>	
33/2011	<p><u>Traffic Matters</u></p> <p>a. <i>Community Speedwatch</i> – Minute 20c/2011 refers. The meeting scheduled for 25<sup>th</sup> February 2011 had not gone ahead. No further action at this stage.</p> <p>b. <i>Highway Surfaces</i> – Minute 20d/2011 refers. Members received an update, regarding:</p> <ul style="list-style-type: none"> <li>• <i>Penmayne</i> – Cllr. Mould reported that the state of the road is appalling. The Clerk to invite Mr Brian Doney to visit the site with Members.</li> <li>• <i>Trewiston Lane</i> – the Clerk to report the potholes from the junction with Rock Road to Trewiston Lodge Nursing Home; and to remind Mr Doney that the promised “slow down” sign near the Home has not been installed.</li> <li>• <i>Daymer Lane</i> – the Clerk to report that the road sign at the top of the lane needs to be cleaned.</li> <li>• <i>Trewiston Lane</i> – Mr Doney advises the potholes, between Lowingfold and Restharrow, will be repaired a.s.a.p.</li> </ul>	Clerk  Clerk  Clerk

	<p>c. <i>Rock Road, Rock</i> – Members to consider a letter from Mr Brian Doney, Highways (copy previously emailed to Members), regarding issues with the existing yellow lines. Members were concerned at the advice received.</p> <p>The Police arrived and agenda item 31a/2011 was taken at this point Cllr. Gisbourne reported that Highways had not planned to begin the consultation on the yellow lining until April. He had complained vociferously.</p> <p>He asked if Members knew of any traffic incidents on Trewint Lane, as he was considering the installation of “dragon’s teeth”. Members supported this proposal.</p> <p>d. <i>Road Closure</i> – Trenint Hill and Worthy Hill, Trebetherick will be closed for patching works (24 hours a day) from 14<sup>th</sup> to 18<sup>th</sup> March.</p>	
34/2011	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 21a/2011 refers. Cllr. Gilbert reported that the rubber matting had been relayed in places.</p> <p>b. <i>Older Children’s Play Area</i> – Minute 137b/2010 refers. A meeting of the Working Party and interested parties has been held and a further meeting is scheduled for Thursday, 31<sup>st</sup> March 2011. Cllr. Mould said there is a lot of work to even get to the stage where grant funding can be sought. A Business Plan needs to be drawn up.</p> <p>c. <i>The Queen Elizabeth II Fields Challenge</i> – Ms Alison Moore-Gwyn, of “Fields in Trust” has emailed details of a programme to protect outdoor recreational sites. Members may nominate a site to be included in the programme, which will have access to funding. The Clerk to forward details to the Older Children’s Working Party.</p>	Clerk
35/2011	<p><u>Environmental Matters</u> –</p> <p>a. <i>Local Maintenance Partnership (Footpaths) Contract</i> – Minute 22a/2011 refers. Ms Terri Winchester, CC’s Environment Services Administrative Officer advises that due to internal restructuring, the budgets for 2011/12 have yet to be confirmed and they are unable to give details of any revision of the LMP grant offer for 2011.</p>	
36/2011	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-11 to a value of £1,322.97 was <b>APPROVED</b> for payment.</p> <p>b. <i>Requests for Grants</i> –</p> <ul style="list-style-type: none"> <li>• <u>St Minver School Bus</u> – Cllrs. Gilbert and Morgan declared an interest. Members considered the request to make a contribution towards the £5,000, which the school needs to find, towards the purchase of a school/community mini bus, but felt they needed more information. Cllr. Morgan will speak to the Headteacher and report back.</li> </ul> <p>c. <i>End of Year Accounts</i> – Members confirmed their Internal Auditor as Ms Nicola Brooks.</p>	Cllr. Morgan
37/2011	<p><u>Administration</u> –</p> <p>a. <i>Council Chamber</i> – Minute 24b/2011 refers. An evening will be organized for Members to sort through the material stored in the cupboard. The Clerk to provide a list of items to be retained.</p>	Cllr. Mould Clerk

	<p>b. <i>Community Emergency Plan</i> – Minute 24c/2011 refers. Members felt there was no need for an Emergency Plan. No further action.</p> <p>c. <i>Press Policy</i> – it was <b>AGREED</b> to adopt the Clerk’s draft (copy previously emailed).</p>	
38/2011	<p><u>Documentation</u> –</p> <p>a. <i>Clerks &amp; Councils Direct</i> – March 2011. Taken by Cllr. Mould.</p> <p>b. <i>Community Network Report</i> – Monthly update, January 2011, previously emailed to Members.</p> <p>c. <i>Community Rights to Challenge and to Buy</i> – consultation closing date 3<sup>rd</sup> May 2011.</p> <ul style="list-style-type: none"> <li>• <u>Right to Challenge</u> – local groups already support the delivery of services in the community. The Right to Challenge enables them to express an interest in taking on these services. Further information and the full consultation can be downloaded from the following link: <a href="http://www.communities.gov.uk/publications/localgovernment/righttochallengeconsultation">http://www.communities.gov.uk/publications/localgovernment/righttochallengeconsultation</a></li> <li>• <u>Right to Buy</u> – the Government wants to give new powers to local communities to save local facilities threatened with closure. These proposals aim to give local organisations a chance to bid to take over assets and facilities, which are important to them. The full consultation can be downloaded from the following link: <a href="http://www.communities.gov.uk/publications/localgovernment/righttobuyconsultation/">http://www.communities.gov.uk/publications/localgovernment/righttobuyconsultation/</a></li> </ul> <p>d. <i>Cornwall Assoc. of Local Councils</i> – Ms Sarah Mason has emailed:</p> <ul style="list-style-type: none"> <li>• <u>Scambuster: a new leaflet from the Office of Fair Trading</u> – a new leaflet is now available outlining the enormous range of fake queries and cold callers who may approach residents in your community. Please take the time to have a look at this leaflet and pass on the information available from the following link: <a href="http://www.offt.gov.uk/shared_offt/consumer_leaflets/general/oft831.pdf">www.offt.gov.uk/shared_offt/consumer_leaflets/general/oft831.pdf</a></li> <li>• <u>Bulky Waste Items</u> – CC’s website gives detailed information on the tariffs charged, but the removal of 1 – 4 items will cost £15; there are additional charges for more than 4 items and no concessions: <a href="http://www.cornwall.gov.uk/default.aspx?page=27159">http://www.cornwall.gov.uk/default.aspx?page=27159</a></li> </ul> <p>e. <i>Cornwall in Bloom</i> – Ms Helen Couch, CC has emailed details, which can be forwarded on request.</p> <p>f. <i>Inter-Link Mid Cornwall E-bulletin</i> – Ms Ffion Stanton, CRCC has emailed two bulletins, one related to training the other on general matters. They can be emailed to Members, on request.</p> <p>g. <i>Localism Bill</i> – the following has been received from Ms Marian Sedgwick, SLCC and can be forwarded on request:</p> <ul style="list-style-type: none"> <li>• SLCC summary for Members – 5 pages.</li> <li>• (Government) Plain English Guide – 21 pages.</li> </ul> <p>h. <i>Re:Store and Re:Source, Bodmin</i> – an appeal for volunteers has been received. For more information contact Leanne on 01208 265943 or email: <a href="mailto:leanne.tasker@rezolve.org.uk">leanne.tasker@rezolve.org.uk</a>.</p> <p>i. <i>Town &amp; Parish Newsletter</i> – Ms Helen Couch, CC has emailed the February 2011 newsletter, which can be forwarded on request.</p>	

39/2011	<p><u>Diary Dates –</u></p> <p>a. <i>Full Council Meeting</i> – Monday, 4<sup>th</sup> April 2011.</p> <p>b. <i>Planning Meeting</i> – Monday, 21<sup>st</sup> March 2011.</p> <p>c. <i>St Minver Fete</i> – Saturday, 25<sup>th</sup> June 2011.</p> <p>d. <i>Community Network Meeting</i> – meetings commence at 7pm and will be held in the Egloshayle Pavilions, Wadebridge. Dates are:</p> <ul style="list-style-type: none"> <li>• Thursday, 24<sup>th</sup> March 2011 – subject CC's Core Strategy</li> <li>• Thursday 23<sup>rd</sup> June 2011</li> <li>• Thursday, 22<sup>nd</sup> September 2011</li> <li>• Thursday, 8<sup>th</sup> December 2011</li> </ul> <p>e. <i>St Moritz Hotel</i> – Cllrs. Taper to try to arrange a visit on a Thursday in the next 2-3 weeks.</p> <p>f. <i>CC's Core Strategy</i> – a series of exhibitions are to be held, providing an opportunity to discuss any issues. The nearest to St Minver are:</p> <ul style="list-style-type: none"> <li>• Morrisons, Bodmin – 3<sup>rd</sup> March 2011, 11am-6pm</li> <li>• Tesco, Wadebridge – 10<sup>th</sup> March 2011, 11am -6pm</li> </ul> <p>Noted this item will be on the March Planning agenda.</p> <p>g. <i>Census 2011</i> – 27<sup>th</sup> March 2011. The Office for National Statistics has confirmed that writing 'Cornish' on three key questions will be counted. These are the questions relating to National Identity (Q15), Ethnic Group (Q16), and main language (Q18).</p> <p>h. <i>Highlands Annual Parish Meeting</i> – Tuesday, 22<sup>nd</sup> March 2011, 7.30pm at The Perceval Institute, St Minver. Everyone welcome.</p>	Cllr. Taper
40/2011	<p><u>Information Only/Future Agenda Items: –</u></p> <p>a. Nil.</p>	

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 4<sup>th</sup> April 2011