# St MINVER LOWLANDS PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING

## HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

## ON TUESDAY, 4th JANUARY 2011 @ 7.30pm

Present: Cllr. Blewett, Cllr. Mrs Gibson, Cllr. Miss Gilbert, Cllr. Gisbourne (PC/CC), Cllr. Mrs Morgan, Cllr. Strong, Cllr. Taper, Cllr. Mrs Webb, Mrs Thompson (Clerk)

| Minute | AGENDA ITEMS | Action |
|---|---|---|
| | Chairman's Welcome and Public Forum – in the absence of the Chairman, Cllr. Miss Gilbert took the Chair and welcomed those present. | |
| 01/2011 | Apologies for Absence – Cllrs. Mould (leave); Rathbone (ill health). | |
| 02/2011 | Members' Declarations:<br>a. *Declarations of Interest, in Accordance with the Agenda* – none<br>b. *Declarations of Gifts over £25* – none<br>c. *Register of Members' Interests* – Cllr. Gisbourne returned his revised form, the Clerk to forward it to Mrs Mandy Hancock, CC. | Clerk |
| 03/2011 | Minutes of Meetings:<br>a. *Full Council Meeting* – 6th December 2010, **AGREED** as a true record.<br>b. *Planning Meeting* – no meeting was held in December 2010. | |
| 04/2011 | Outside Bodies/Reports –<br>a. *Police* – PC Taylor was not present.<br>b. *County Council* – Cllr. Gisbourne advised that residents near the proposed Pityme affordable housing site have been approached, with a view to gaining their permission to give up part of their gardens for a pedestrian access.<br>c. *St Minver Highlands Parish Council* – a copy of the December Minutes were made available at the Meeting.<br>d. *Padstow Harbour Commission* – a copy of the November Minutes were made available at the Meeting.<br>Noted that the Harbourmaster advises that Natural England has undertaken to investigate why the area (covered by the Rock car park) was protected in the first instance and whether any 'mitigating' measures could be put in place to compensate for any damage done to the area by development of the car park. It may be necessary to wait to see what plant species grow there in the summer. Until this is known, the PHC will not be submitting a planning application. Minute 146d/2010 refers | |

| | | |
|---|---|---|
| | e. *Parish Plan Committee* – nil to report.<br>f. *Memorial Policy for Cornwall* – in the absence of Cllr. Mould, there was no update available, following the Meeting scheduled for 2nd November 2010. | |
| 05/2011 | Planning Applications –<br>a. *PA10/07501, Whispers, Trewint Lane, St Minver* – two storey side extension and demolition of existing garage and construction of new garage, car port and workshop. **NO OBJECTION.**<br>b. *PA10/07795, Roserrow Golf & Country Club, St Minver* – extension of time of 2008/01203 for the Amendments to approved application 2006/1406 and 2007/02386 to include second internal roof balcony and the addition of an entrance porch approved on 7 August 2008. **NO OBJECTION.**<br>c. *PA10/07835, Round House Farm, Trewiston Lane, St Minver* – proposed single storey extension to dwelling. **NO OBJECTION.**<br>d. *Quordon, Trewiston Lane, Rock* – the Clerk advised Members of a 'phone call she had received from a resident worried about the access to this site. Members had pointed out this very problem, the Clerk to advise the resident. | Clerk<br>Clerk<br>Clerk<br>Clerk |
| 06/2011 | Traffic Matters<br>a. *Traffic Consultation* – Minute 148a/2010 refers.<br>• Rock Road, Traffic Calming Proposals – Members considered a draft Traffic Consultation Order (TCO) from Mr Neil Grigg, Highways (copy previously emailed to all Members). From Camel Point to the Car Park is the responsibility of the Padstow Harbour Commissioners and should not be included in the TCO. It was **RESOLVED** to accept the proposed changes, which predominantly relate to standardising the period of the year from Good Friday to end of October, to which the TCO would relate. This to include the existing parking restrictions, in accordance with the recommendation from Highways.<br>• Polzeath, Traffic Calming Proposals – all-year round double yellow lines on both sides of the road from the entrance to Tristram car park to the entrance of the Beach car park; except for loading and unloading.<br>b. *Parking: Civil Enforcement* – Minute 148b/2010 refers. Members received the response from Mr J. Haskins, Group Manager Parking Operations, CC (previously circulated via email), following their letter seeking assurance that an appropriate level of enforcement will be carried out in 2011. He reports that Rock is not included in the "priority route list" for enforcement and visits have been made on an informal basis. It was **RESOLVED** to invite Messrs. Haskins and Holland to meet with Members at the February Planning Meeting. Members will consider the points they wish to discuss at their February Full Council Meeting.<br>c. *Longhouse Lane / Rock Road Junction* – Minute 148d/2010 refers. Mr Tim Foster, Highways has acknowledged receipt of Members' letter and advises that the An Lys application was refused for the reasons Members gave. | Clerk<br>Clerk<br>All Members |

| | | |
|---|---|---|
| | d. *Community Speedwatch* – Minute 134d/2010 refers. Police Sgt. Moorcroft advises that Ms Elaine Hartley, who is the Force's point of contact for the Speedwatch scheme, in unable to attend evening meetings, for medical reasons. Members to establish their daytime availability, for discussion at the next Meeting.<br>e. *Spring* – Minute 150p/2010 refers. Mr Brian Doney, Highways advises that they will have this section of road to Trebetherick closed in January and will attempt to catch the spring at the same time.<br>f. *Road Closures:*<br>• Trewint Lane, Rock – 17–18 January 2011, for patching works.<br>• Trewiston Lane, St Minver – 10-14 January 2011, for patching works. | Clerk |
| 07/2011 | Trewint Playing Fields –<br>a. *Young Children's Play Area* – Minute 137a/2010 refers. Cllr. Gilbert will report, to the suppliers, that the trim on the slide needs repair. | Cllr. Gilbert |
| 08/2011 | Environmental Matters –<br>a. *Shilla Mills Footpath* – Minute 136c/2010 refers. Noted Mr Jon Rowell, CC Countryside Officer, reports there is no electric fence running across footpath 547/2/1. Cllr. Webb confirmed this is so now<br>b. *Local Maintenance Partnership (Footpaths) Contract* – Mr Tom Fletcher has suggested a Meeting between the Chairman, Clerk and Contractor to discuss the LMP Grant. The Clerk to arrange. | Clerk |
| 09/2011 | Financial Matters –<br>*a.* *Accounts for Payment* – schedule No.2010/11-9, to a value of £1,288.52 was **APPROVED** for payment.<br>*Publication of Expenditure over £500* – the Clerk explained that the government has requested that all public bodies (including Parish Councils) publishes data on expenditure over £500. Guidance is expected shortly from SLCC and NALC and she will then provide a monthly statement, to be placed on the website.<br>b. *2011/12 Budget* – Minute PL85d/2010 refers. The previously circulated draft budget was amended (revised copy on file) and it was **RESOLVED** to set the precept at £31,000, to include £6,900 (a £900 increase) to the St Minver Cemetery Committee. | Clerk |
| 10/2011 | Dingle's Way, Penmayne – Members **AGREED** they wished to meet with Mr Peter Moore, Cornwall Rural Housing Assoc. Ltd. with regards to the allocation of properties on this development. The Clerk to invite him to attend their January Planning Meeting. | Clerk |
| 11/2011 | Adminstration –<br>a. *Action Plan* – Minute 138/2010 refers. Item deferred from the November Full Council Meeting. In the absence of Cllr. Mould, it was **AGREED** to defer this item to the February Meeting.<br>b. *Council Chamber* – Minute 139/2010 refers. Cllrs. Mould and Webb have yet to meet, regarding disposal of unwanted items from the storage room.<br>The Clerk advised that Mr John Godwin, St Minver Methodist Church confirms the damp in the Council Chamber is caused by the | Cllrs. Mould and Webb |

| | | |
|---|---|---|
| | state of the tiles. They are waiting for this to be remedied and also there is a possibility the south facing wall will be sealed outside. They hope the improvements to the car park are proving beneficial and advise the Church is slightly overspent on the project.<br><br>Cllr. Gilbert pointed out the fire alarms in the Council Chamber and on the landing are not functioning. The Clerk to liaise with the landlords. | Clerk |
| 12/2011 | Documentation –<br>a. *Beyond Cover* – Ms Helen Couch has emailed this newsletter from Cornwall Fire and Rescue Service, which can be forwarded on request. Clerk to send a copy to Cllr. Gilbert.<br>b. *Big Design Challenge* – Ms Helen Jones, CC has emailed details of the Cornish Dragon's Den, 2011. Ideas are sought to improve communities. Enter the idea on www.bigdesignchallenge.co.uk<br>c. *Boundary Committee for England* – consultation on new procedures for local authority boundary changes. Can be viewed on: http://www.lgbce.org.uk/guidance-policy-and-publications/major-consultation-of-english-local-authorities<br>d. *BTCV Environmental Services* – environmental conservation organisation, who are able to offer a range of services, e.g. scrub clearance; amenity footpath spraying; fencing; Cornish hedge repairs; footpath management and improvements; etc. Charges depend on the task but ranges from £200 to £300 per day for a team, unless special equipment needs to be hired, which would be charged on top. The use of Chainsaws, Brushcutters and Flails are included in the standard charge.<br>e. *Community Energy: Planning, Development and Delivery* – a new guide for community groups, planners and developers interested in generating their own energy, can be viewed on http://www.ldadesign.co.uk/downloads/Comm_Energy_PlanDevDel.pdf<br>f. *Community Network* – Ms Helen Couch has emailed the monthly report from the Padstow and Wadebridge Network team.<br>g. *Connecting Cornwall* – Ms Helen Couch has emailed this consultation document: www.cornwall.gov.uk/connectingcornwall. Deadline for comments is 23rd January 2011.<br>h. *E-Petitions* – Cornwall Council now has its own online petition facility on www.freepetition.co.uk/cornwall/.<br>i. *Health and Social Care Hubs* – consultation document can be viewed on http://www.cornwallandislesofscilly.nhs.uk/CornwallAndIslesOfScillyPCT/CommunityHealthServices/EngagementAndConsultation/Healthandsocialcarehubs.aspx Closing date is 24th January 2011.<br>j. *Localism Bill* – NALC Policy and Parliamentary briefing, received from CALC, and can be emailed on request.<br>k. *Planning and Local Pre-application Task Group* – notes of the Meeting held on 10th November 2010 have been emailed by Ms Carly Johnson, CC. The Clerk to send a copy to Cllr. Taper.<br>l. *Planning Enforcement Training* – Ms Carly Johnson has sent a copy of the presentation, delivered at Bodmin on 29th November 2010, which can be emailed to Members on request. | Clerk<br><br>Clerk |

| | | |
|---|---|---|
| | m. *Post Offices* – have received the go-ahead to offer new services in an effort to attract more customers. The full post office plans can be found at http://www.bis.gov.uk/assets/ biscore/business-sectors/docs/s/10-1260-securing-the-post-office-network.pdf<br>n. *Severe Weather: Community Action* – new government guidance on Community Action During Severe Weather. http://www.info4local.gov.uk/filter/?item=1789457. The Clerk to send a copy of the letter from Highways, regarding gritting, to Ms Sarah Sims.<br>o. *Town and Parish Council Newsletter* – December 2010, previously sent to Members via email. Includes: (1) The Core Strategy Options Paper and (2) The Mapping Service.<br>p. *Transforming Current Buildings into Community Buildings* – the Big Lottery Fund has allocated £75M specifically for its flagship programme "Reaching Communities". www.biglotteryfund.org.uk | Clerk |
| 13/2011 | Diary Dates –<br>a. *Full Council Meeting* – Monday, 7th February 2011.<br>b. *Planning Meeting* – Monday, 17th January 2011.<br>c. *Planning Localism in the South West* – 26th January 2011, 13.30-16.30 at the University of Plymouth. Free seminar on what the Localism Bill could mean for the community/Parish Council.<br>d. *Community Network Meeting* – Thursday, 27th January 2011, 7pm at Egloshayle Pavilions, Wadebridge. Cllrs. Mould and Webb to attend.<br>e. *Local Council Planning Forum* – Thursday, 10th February 2011, 5pm in the Council Chamber, Truro.<br>f. *CALC Annual Conference and AGM* – 19th February 2011, County Hall, Truro. The theme will be Public Places and Open Spaces.<br>g. *Clean Cornwall* – the Spring event will be held 2nd – 10th April and September's Spruce Up on 17th – 25th.<br>h. *Traffic Management Training* – various dates available in January, February, March and April 2011. All day course, free of charge, aimed at those who are responsible for traffic management at community events. Cllr. Rathbone to be asked if he is able to attend.<br>i. *Dementia Sessions* – Ms Jayne Brewer, Outlook South West, has emailed with various dates at various locations. It is a programme of free information sessions, covering everything from the basics of dementia care, to strategies for behaviours that challenge. The friendly and interactive programme is delivered over two sessions. | Cllr. Webb / Mould<br>Clerk |
| 14/2011 | Information Only/Future Agenda Items: –<br>a. Nil. | |

Signature: …… (Cllr. Mrs Carol Mould)
Chairman

Date: 7th February 2011