



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 1st NOVEMBER 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Blewett Cllr. Mrs Gibson
 Cllr. Gisbourne (PC/CC) Cllr. Rathbone Cllr. Taper
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Clagett of St Enodoc Golf Club.</p> <p>Mr Clagett explained that during the summer, the road to the Golf Club was used to access the sand dunes, where a number of youth parties were held. To combat this, the Club had investigated various options to prevent vehicles from getting through, whilst still continuing to permit walkers to use the public footpath.</p> <p>He asked Members to support them in their application for the installation of a solar operated vehicular gate. It was explained that as a consultee of any official application, the Council cannot pre-empt what their view might be at that time.</p>	
129/2010	<u>Apologies for Absence</u> – Cllrs. Strong (leave); Gilbert (business commitment) and Morgan (personal commitment).	
130/2010	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	
131/2010	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 4th October 2010, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 18th October 2010, AGREED as a true record.</p>	
132/2010	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor sent his apologies and a written report (copy on file). Rather worryingly there had been a spate of burglaries in the Rock / Trebetherick areas.</p> <p>b. <i>County Council</i> – the Clerk to invite the Affordable Housing Officer, Mr Steve Cranmer, to attend the November Planning Meeting.</p> <p>c. <i>St Minver Highlands Parish Council</i> – the Clerk reported she had not received a copy of Highlands' October Full Council Minutes.</p>	Clerk

	<p>d. <i>Padstow Harbour Commission</i> – a copy of the September Minutes were made available at the Meeting.</p> <p>e. <i>Parish Plan Committee</i> – Cllr. Taper reported a Meeting is to be held this month. Early indications are that only a few questionnaires have been returned.</p> <p>f. <i>Memorial Policy for Cornwall</i> – a draft discussion paper was previously circulated at the Planning Meeting. Cllr. Mould identified various pieces of land, which could benefit from a memorial project, e.g. a weather station or information board. She reported that a further Meeting is to be held tomorrow.</p> <p>g. Community Network – there was nil to report.</p> <p>h. <i>Polzeath Network Meeting</i> – Minute 107a/2010 refers. Cllr. Webb reported on the Network Meeting, held on 6th October 2010. No consensus had been reached, regarding Street Traders.</p>	
<p>133/2010</p>	<p><u>Planning Applications</u> –</p> <p>a. <i>PA10/05603, Cambrea, Worthy Hill, Trebetherick</i> – construction of first floor extension above attached double garage and change of use of adjacent land to garden from agricultural use. NO OBJECTION.</p> <p>b. <i>PA10/06226, Avocets, Rock</i> – application for works to trees covered by a Tree Preservation Order namely removal of 8 to 10 feet off the top of a Monterey Cypress and shorten back a couple of long heavy limbs. Noted Ms Lorraine Lehan, Planning Officer confirms the extent of the ‘shorten back’ statement in the application, will be 1–1.2 metres (3-4 feet). NO OBJECTION.</p> <p>c. <i>PA10/06228, 4 The Anchorage, Slipway, Rock</i> – application for works to a tree covered by a Tree Preservation Order namely crown reduction on a Holm Oak by a 3rd. NO OBJECTION.</p> <p>d. <i>PA10/06293, Brineglos, Worthy Hill, Trebetherick</i> – side extension. NO OBJECTION.</p> <p>e. <i>PA10/06313, Tregirls, Highcliff, Polzeath</i> – proposed extension, enclosure of covered area and changes to fenestration. NO OBJECTION.</p> <p>f. <i>PA10/05652, Camel Point, Rock</i> – proposed increased height to front and part side of existing boundary wall. Members objected to this proposal at their meeting in October, on the grounds it would be: overbearing and detrimental to the area. Cllr. Mould reported that this is not the view of the Planning Officer, Ms Samantha Hewitt. Cllr. Gisbourne to discuss this matter further with her.</p>	<p>Cllr. Gisbourne</p>
<p>134/2010</p>	<p><u>Traffic Matters</u></p> <p>a. <i>Traffic Consultation</i> –</p> <ul style="list-style-type: none"> • <u>Rock Road, Traffic Calming Proposals</u> – Minute 119a/2010 refers. Six members of the public attended the Public Meeting. The Clerk to inform earlier correspondents that the final proposals can be viewed on the Council’s website. • <u>Polzeath, Traffic Calming Proposals</u> – Minute 119b/2010 refers. All-year round double yellow lines on both sides of the road from the entrance to Tristram car park to the entrance of the Beach car park; except for loading and unloading. 	<p>Clerk</p>

	<p>It was RESOLVED to approach Mr Peter Moore, Highways for a definitive costing of the above work, with a view to progressing with both projects.</p> <p>The Clerk to enquire if wheel clamping has been banned.</p> <p>b. <i>Salt/Grit Spreading</i> – Minute PL80b/2010 refers. A letter from Mr Paul Allen, Highways was previously circulated to Members, via email. He pointed out that the Parish Council does not have a statutory duty or power to carry out such works on the highway; and goes on to raise a number of questions. The Clerk to request that this is put on the Community Network agenda.</p> <p>Cllr. Blewett to obtain the cost of hiring a private firm to grit the road and/or a supply of grit.</p> <p>c. <i>Traffic Warden</i> – Minute PL80h/2010 refers. Cllr. Gisbourne to look into the possibility of the Council “hiring” the services of a Traffic Warden during the summer season. Deferred to the November Planning Meeting.</p> <p>d. <i>Community Speedwatch</i> – Police Sgt. Moorcroft is looking into the possibility of initiating a community speedwatch scheme in the parish. He will report back.</p>	<p>Cllr. Gisbourne / Clerk Clerk Clerk Cllr. Blewett Cllr. Gisbourne</p>
<p>135/2010</p>	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-07, to a value of £2,059.65 was APPROVED for payment.</p> <p>b. <i>2011/12 Budget</i> – Members studied the draft budget (previously circulated) and various changes were made. The Clerk to circulate a revised budget and the final decision to be made at the Planning Meeting.</p> <p><i>Council Tax Referendum</i> – <i>Council Tax Referendum</i> – Mr Mike Harris, CC Group Accountant has sent a further email: “...<i>the Government has clarified its ...intention to support a council tax freeze in 2011/12. This will apply to upper tier authorities only...CC is not aware of any other new restrictions or implications that local councils need to consider when setting their precepts for 2011/12...</i>”</p> <p>The Clerk to report damp on the Council Chamber walls.</p> <p>The Clerk to request that Traffic Wardens are placed on the Community Network agenda.</p> <p>c. <i>Requests for Grants</i> – Members considered making a grant to:</p> <ul style="list-style-type: none"> • <u>Community Police Cadets</u> – new initiative to engage with young people. Any grant would go towards uniforms, travel to events/costs etc. e.g. a uniform costs in the region of £80. It was RESOLVED to offer £250, if the project goes ahead. 	<p>Clerk Clerk Clerk</p>
<p>136/2010</p>	<p><u>Environmental Matters</u> –</p> <p>a. <i>Penmayne Junction with Croftlands</i> – Minute 121c/2010 refers. Cllr. Rathbone reported he has spoken to Mr Chris Instance, CC’s Legal Enforcement Officer, who has visited the area and is of the opinion it is not a fly tipping problem. He believes that it could come under the remit of the Environment Agency as the stream is becoming overgrown with vegetation. He has also referred the issue to Mr Steve Blatchford, CC’s Deputy Construction Services Manager, Environment and Heritage Dept. (the department responsible for water course problems).</p>	

	<p>b. <i>Footpath, Brea Road</i> – Cllr. Gibson declared a prejudicial interest. Members considered a request from St Enodoc Golf Club to support them in an application to install a solar operated vehicular gate on Brea Road. Mr Dave Wood, CC has emailed to say he is “...<i>impartial to the proposal and am only acting to provide advice to the golf club et al with regard to what effectively will be an application under Section 66 (Highways Act 1980). The only way that a structure can be placed on the highway is for ‘the purpose of safeguarding persons using the highway’.</i>” He has asked St Enodoc Golf Club to provide a case along the lines that a barrier will improve / safeguard users of the path, and not that it could be viewed as a private access restriction that may set a precedent for other landowners in the county. The applicant would have to undertake all of the consultation work at his cost and the Parish Council will be one of the consultees, alongside the emergency services, etc.</p> <p>No further action can be taken, until the official consultation is received.</p> <p>c. <i>Shilla Mills Footpath</i> – the Clerk to report that an electric fence has been erected across footpath 547/2/1.</p>	<p>Clerk to record</p> <p>Clerk</p>
137/2010	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 122a/2010 refers. Mr Mark Meneer advises that as there is only a small gap between the two premises, to put chipping and membrane down it would be necessary to dismantle the play area fence. He suggests spraying the area with weed killer, but points out it will probably need doing a few times a year, but he feels it is the most cost effective option.</p> <p>b. <i>Older Children’s Play Area</i> – Minute 122b/2010 refers. There was nil to report from the Working Party tasked with carrying out a feasibility study, regarding utilising the spare ground as a play area, aimed at the older children; to include the resulting financial implications. Item to be removed from future Agendas and the Clerk advised when there is something to report.</p>	<p>Clerk</p>
138/2010	<p><u>Action Plan</u> – Minute 123/2010 refers. Members were asked to consider the Clerk’s draft revision of the Plan (copy previously emailed to all Members). Item deferred to the January Full Council Meeting.</p>	<p>Clerk</p>
139/2010	<p><u>Council Chamber</u> – Minute 124/2010 refers. Cllr. Mould said there were a number of items in the cupboard, which could be disposed of. Cllrs. Mould and Webb to action in the New Year.</p>	<p>Cllrs. Webb / Mould</p>
140/2010	<p><u>Documentation</u> –</p> <p>a. <i>100 Ways to Help the High Street</i> – a new IDEA initiative '100 ways to help the high street'. Website address: http://www.idea.gov.uk/idk/core/page.do?pageId=20125065</p> <p>b. <i>Big Society</i> – report published by the Commission for Rural Communities. In the current economic climate, principal councils are counting more and more on local parish and town councils to deliver services. The full report on: http://ruralcommunities.gov.uk/wpcontent/uploads/2010/10/ruraleconbigssocietycompanion.pdf</p> <p>c. <i>Children in the Countryside</i> – paper from the Commission for Rural Communities. Full report on: http://ruralcommunities.gov.uk/wp-content/uploads/2010/10/childinthecountryside.pdf</p>	

- d. *Code of Recommended Practice on Local Authority Publicity* – part of the Government’s drive to prevent public services from self-promotion, using public money through using lobbyists and funding publications which compete with free press newspapers. **Taken to the extreme, it could have implications for Parish Newsletters.** The consultation paper can be found at www.communities.gov.uk
- e. *Community Safety Service* – consultation for year 2 of the 2010/13 CC Community Safety Service Plan. Have your say by completing the questionnaire on www.cornwall.gov.uk/default.aspx?page=7132
- f. *Community Safety (East Cornwall) Newsletter* – previously circulated to Members, via email.
- g. *Fisheries Local Action Group* – Members are invited to nominate a representative to join this group, who are putting together a business plan to secure European funding. NOTE – details were previously emailed to all Members.
- h. *Local Government Transparency* – publication of public expenditure. The Government has published regulations for all local government bodies, including parish and town councils, to publish expenditure over £500 on line by the start of 2011 (previously circulated via email to all Members). Members did not wish to comment.
- i. *Public Service Ombudsmen* – the Law Commission has launched a major consultation as part of a raft of proposed changes which could see the introduction of criminal charges for councillors found guilty of failing to declare interests. Further details via: www.lawcom.gov.uk/docs/cp196.pdf. Members did not wish to comment.
- j. *Rural Public Transport* – looks at ways policy can be translated into the rural transport services a local authority provides. www.rsonline.org.uk/services/guide-to-improverural-transport.html
- k. *Supporting a Stronger Civil Society* – consultation document: Government’s intention to create a stronger civil society through:
 - Promoting social action
 - Empowering local communities
 - Opening up public sector contracts

The document is firmly focussed on the community and voluntary sector and makes no mention of the contribution of local councils to the Big Society or of increasing support to them. www.cabinetoffice.gov.uk/media/426258/support-strongercivil-society.pdf Members did not wish to comment.
- l. *Town and Parish Council Newsletter* – October 2010. Includes details of the “Warm Me Up” campaign, whereby grants are available towards the cost of an efficient central heating system and discounted rates to install insulation – for qualifying households.
- m. *Policing Team Update* – October 2010, previously circulated via email to all Members.
- n. *Town & Parish Council Newsletter* – October 2010.
- o. *Clerks & Councils Direct* – November 2010.

141/2010 Diary Dates –

- a. *Planning Meeting* – 15th November 2010.

	<p>b. <i>Christmas Reception</i> – 6th December 2010, following the Full Council Meeting.</p> <p>c. <i>Local Council Pre-application Task Group</i> – Ms Beverley Devereux advises a workshop is to be held in the Grenville Room, New County Hall, Truro on Wednesday 10th November 2010 commencing at 6.30pm. Cllrs. Webb and Taper (possibly) to attend.</p> <p>d. <i>Planning Training: Planning Enforcement</i> – Bodmin, 29th November 2010, Cllrs. Mould, Morgan and Webb. Noted Cllr. Rathbone is unable to attend as he will be on leave.</p> <p>e. <i>St Moritz Visit</i> – Members did not set a date for a visit to the complex.</p> <p>f. <i>Action for Children</i> – Ms Kelly Proudfoot has emailed details of two awareness sessions are to be held: (1) 15th November 2010 at the Hall for Cornwall; (2) 19th November 2010 at Kingsley Village; both open from 10.30am – 4.30pm.</p> <p>g. <i>CAB Cornwall AGM</i> – Tuesday, 23rd November 2010, 7pm at Kingsley Conference Centre. RSVP to Ms Julia Reynolds on mail@cabcornwall.org.uk by 16th November 2010.</p> <p>h. <i>Joint Meeting</i> – the annual Meeting with Highlands, to be held on Wednesday, 3rd November 2010. Cllrs. Blewett, Gisbourne and Rathbone gave their apologies; as did the Clerk.</p>	<p>Cllrs. Taper / Webb</p> <p>Cllr. Webb / Morgan / Moyle</p> <p>Clerk</p>
<p>142/2010</p>	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. Nil items.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 6th December 2010