



## St MINVER LOWLANDS PARISH COUNCIL

### MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 6<sup>th</sup> SEPTEMBER 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman)      Cllr. Mrs Gibson      Cllr. Miss Gilbert  
 Cllr. Mrs Morgan      Cllr. Rathbone      Cllr. Mrs Webb  
 Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and produced the following documents to be held in the Council Chamber: CALC Response to "Local Referendums to Veto Excessive Council Tax Increases; CABE "Building for Life"; DoT "Manual for Streets"; CC Local Development Framework "Wadebridge &amp; Padstow Community Network Area" and "Housing".</p> <p>Mr Adam Duncan complained about the letter sent to the Rock Sailing Club. He expressed concerns that nothing had happened to alleviate the traffic situation on Rock Road.</p> <p>Mr Scott Wright, one of the Polzeath Traders, asked what the problem was with traders. He was advised this was on the agenda.</p>	
98/2010	<u>Apologies for Absence</u> – Cllrs. Blewett and Strong (both on leave); Gisbourne and Taper (personal commitments).	
99/2010	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – Cllr. Miss Gilbert in 105c/2010</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	Clerk to record
100/2010	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 5<sup>th</sup> July 2010, Minute 89a/2010 (point 3) Mr Blewett should read Mr Hewitt; the penultimate paragraph should read St Endellion and not St Enoder. With these amendments, the Minutes were <b>AGREED</b> as a true record.</p> <p>b. <i>Planning Meeting</i> – 19<sup>th</sup> July 2010. <b>AGREED</b> as a true record.</p> <p>c. <i>Planning Meeting</i> – 16<sup>th</sup> August 2010. <b>AGREED</b> as a true record.</p>	
101/2010	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor was not present.</p> <p><u>Daymer Lane</u> – Minute PL66f/2010 refers. Sgt. Robin Moorcroft, advises the security are employed, or paid for, by Trebetherick Residents Association. Their purpose is to prevent youngsters, etc going down to Daymer for parties/BBQs during the evening, as</p>	

	<p>Daymer is a private beach. They have no authority to prevent vehicles or persons going down Daymer Lane and persons are not banned from using the lane ... He adds: <i>"I suppose it would be best to say we encourage them to discourage people from going down the lane, but they have no lawful authority to prevent people of vehicles using the lane only to stop people going onto the beach after a certain time."</i></p> <p>b. <i>County Council</i> – Cllr. Gisbourne was not present.</p> <p>c. <i>St Minver Highlands Parish Council</i> – copy of the July, August Minutes were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the June and July Minutes were made available at the Meeting. It was reported that the electronic car park "full" sign had not worked properly and had, therefore, not been installed.</p> <p>Cllr. Gibson reported that there was no means of securing a cycle in/near the Rock Car Park. She was advised to contact Mr Mike Hewitt.</p> <p>e. <i>Parish Plan Committee</i> – in the absence of Cllr. Taper, there was no further information to that previously circulated. Noted a "drop-in" session to seek residents' views is to be held.</p> <p>f. <i>Community Network</i> – nil to report.</p>	
102/2010	<p><u>Planning Applications</u> –</p> <p>a. <i>PA10/03849, 4 Ham Field, Trebetherick</i> – extension to dwelling. <b>NO OBJECTION.</b></p> <p>b. <i>PA10/03929, Undertown, Daymer Lane, Trebetherick</i> – Listed Building Consent for the installation of photovoltaic solar panels on the rear of the garage. <b>NO OBJECTION.</b></p> <p>c. <i>PA10/04356, St. Minver School, Pityme</i> – retention of day nursery together with access and play areas - Happy Days Nurseries. Cllr. Morgan declared a personal interest. <b>NO OBJECTION.</b></p> <p>d. <i>PA10/04427, Broadagogue, Trebetherick</i> – ground floor extension. <b>NO OBJECTION.</b></p> <p>e. <i>PA10/04522, Grey Ladies Daymer Lane Trebetherick</i> – revisions to permitted scheme (2010/00141) to extend and re-order existing dwelling house. <b>NO OBJECTION.</b></p> <p>f. <i>PA10/04531, 8 Brea Road, Rock</i> – single storey extensions. <b>NO OBJECTION.</b></p> <p>g. <i>PA10/04565, St Moritz Hotel, Trebetherick</i> – retrospective application for the retention of solar panels, repositioned swimming pool, walls around the swimming pool, enlarged plant/pump room and beach huts, together with the proposed erection of an acoustic wall, pergola covered walkways, a summer/garden room, erection of beach huts (15 in total) and formation of terrace areas. Members <b>RESOLVED</b> to support the views expressed in a letter from Mr &amp; Mrs Glasswell. They feel that to permit this retrospective application was setting a dangerous precedent and they find it extraordinary that the developers have the resources to carry out this work but not to carry out the work required under previous applications. They feel strongly that it is time the Planning Enforcement Department makes a stand and takes appropriate action in this matter.</p>	Clerk to record

	<p>h. <i>PA10/04739, Pinewood Flats, Dunders Hill, Polzeath</i> – amended design and siting for three houses as previously approved under application number 2008/02344. Members were reminded of the comments made previously to 2008/02344 (in italics below).</p> <p><b>OBJECT</b> on the grounds that this fresh application is far too over bearing on the village. By resiting the development this is increasing the impact on one of the most visually prominent areas of Polzeath. Members would like their previous comments taken into account:</p> <p><i>“Members recognise that the height has been reduced, but still view the application as unacceptable. OBJECT on the same grounds as for 2008/01755, i.e. that it is overdevelopment of the site; Members feel it is a strange coupling with existing properties in the area and the gable-ends are out-of-keeping; the access is poor; the development will dwarf the adjacent property, Ivy Cottage, to which it is too close. Members also feel it is essential that an indication is given of what the development will look like from Polzeath Street. We trust that a site meeting will be held in respect of this property.”</i></p> <p>i. <i>PA10/04927, Ships Lantern, Porthilly Lane, Rock</i> – replacement dwelling and garage. <b>NO OBJECTION.</b></p> <p>j. <i>PA10/05014, Bryneglos, Worthy Hill, Trebetherick</i> – side extension. <b>NO OBJECTION.</b></p> <p>k. <i>PA10/05017, Greystones Cottage, Daymer Lane, Trebetherick</i> – replacement first floor with new roof construction and improvements to dwelling. <b>NO OBJECTION.</b></p>	
<p><b>103/2010</b></p>	<p><u>Other Planning Matters</u></p> <p>a. <i>2009/00828, Pityme Park</i> – Minute PL66e/2010 refers. Mr Steve Cranmer, CC Planning advises there has been some discussion about the possibility of an alternative pedestrian access to the site across land owned by Cornwall Council. This is at an early stage and may or may not result in a fresh planning application being submitted.</p> <p>b. <i>Exception Sites</i> – Members received the list of possible sites for affordable housing:</p> <ul style="list-style-type: none"> <li>• <u>Land adjacent to Penmayne Villas</u> – The Community Land Trust Phase 1 &amp; 2 site.</li> <li>• <u>Bandroom Site</u> – approximately 0.75 hectares.</li> <li>• <u>Cantillion Close</u> – Second Phase refused on appeal due to insufficient numbers of properties for rent.</li> <li>• <u>Land at former Broad Park Saw Mills</u> – small site for approx four dwellings refused in 2005.</li> <li>• <u>Land adjacent to Carousel</u> – the Sanctuary Application Site.</li> </ul> <p>It was <b>RESOLVED</b> to defer this to the September Planning Meeting.</p> <p>c. <i>MVL/10/EG/0094, Penmayne Villas, Rock</i> – Minute PL59b/2010 refers. There was no full response from Ms Helen Mason, CC. The Clerk advised she is pursuing the matter.</p> <p>Mr Brian Doney, Highways, advises that if the boat “parked” in Penmayne Villas is not removed, when the legal notice expires; Highways will remove it themselves.</p>	<p>Clerk</p> <p>Clerk</p>

104/2010	<p><u>Traffic Matters</u></p> <p>a. <i>Double Yellow Lines</i> – Minute PL63/2010 refers. Cllr. Mould recapped on the background. A plan of Rock Road was produced. This had been marked with draft proposals to improve the traffic situation, to include a new footway (opposite Stoptide) and the provision of double yellow lines. It was <b>RESOLVED</b> to accept the proposals. Cllr. Mould will arrange a date for a public meeting; the Clerk to advertise it. Members felt the exercise would be pointless if the relevant agency did not enforce the parking restrictions.</p> <p>b. <i>Park and Ride</i> – Minute 89b/2010 refers. Mr John Bray has advised that the Park and Ride scheme will not be going ahead on cost grounds. Members considered his request for a subsidy for 2011 and, in light of the proposals for Rock Road, felt unable to comply.</p> <p>c. <i>Grit Bins</i> – Minute 35f/2010 refers. Members considered the implications of the Winter Service Policy, being developed by CC. Noted that Members previously requested the installation of grit bins at the following locations:</p> <p>(1) on Polzeath Hill, adjacent to the TubeStation; (2) on the corner of Shores Lane; (3) grass verge adjacent to the Carters' Pub; (4) layby on Worthy Hill, just past the Daymer Bay turning; (5) on the grass verge on Trewint Corner; (6) adjacent to Cantillon Close/Trewiston Lane; (7) by Spar, Rock Road; (8) verge by Greenbanks; (9) seat by Rock Villas; (10) Dingles Way, Penmayne.</p> <p>A circular letter has been received from Mr Steve Besford-Foster, regarding CC's "Winter Service Policy – provision and maintenance of salt bins: proposals for future arrangements."</p> <p>It points out that over 900 miles of roads are included on CC's "Precautionary Salting Network", including all A and B roads, plus other well-used roads, access to hospitals and other emergency service centres. Therefore, salt bins are not essential to them in fulfilling their statutory duty.</p> <p>Mr B-F points out that there are problems with salt bins. No least that householders use the salt to clear private drives. He provides figures which show that the annual cost of managing and maintain the 400 existing salt bins amounts to £50 per bin.</p> <p>CC's Cabinet has adopted a "staged approach":</p> <p><u>Proposal for 2010/11</u> – all salt bins, presently sited on existing precautionary salting routes will be removed, together with those bins which have clearly served no purpose for some time due to their poor condition or location. No new salt bins will be provided. <b>It is stressed that all new bins will need to be provided, filled and maintained at the Parish Council's cost.</b> Prices have increased from the £120 previously quoted to £143.20+VAT. Each refill (0.17m<sup>3</sup>) will cost £58.75. I previously reported bins are available on the Internet at £135 per bin + cost of salt.</p> <p>If Members wish to abide by their previous decision, then CC is providing free training for up to two people from each Council. This will take place 8, 9, 10, 22, 23, 24 November 2010 at Notter Bridge Training Centre, nr. Saltash. However, Ms Helen Couch, CC confirms that if there is a demand, training will be arranged at their Scorrier and Bodmin sites as well. We need to stipulate which location would be the most convenient for your council when returning the form.</p>	<p>Cllr. Mould / Clerk</p> <p>Clerk</p>
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	<p><u>Proposal for 2011/12 and Beyond</u> – because of the severe financial constraints faced by CC they will be seeking local agreements with Parish Councils to manage salt bins on the highway. If Members decide not to accept this responsibility the bin will be removed some time after winter 2010/11.</p> <p>It was <b>RESOLVED</b> not to pursue the purchase of grit bins, but to look into the possibility of approaching a private company to carry out the work. The Clerk to advise CC.</p>	Clerk
105/2010	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-05, to a value of £2,520.70 was <b>APPROVED</b> for payment.</p> <p>A budget monitor was circulated to those present. It was <b>AGREED</b> to purchase a hot-water urn for use in the Council Chamber.</p> <p>b. <i>Insurance Policy</i> – Cllr. Strong has informed the Clerk that the policy appears to be accurate.</p> <p>c. <i>Request for Grants</i>:</p> <ul style="list-style-type: none"> <li>• <i>1<sup>st</sup> St Minver Scout Group</i> – Minute 90d/2010 refers. Cllr. Gilbert reported the Scout Group no longer wish to pursue their request for a £1,000 grant at this stage.</li> <li>• <i>Cornwall County Playing Fields Assoc.</i> – Members did not wish to make a donation to this organisation.</li> <li>• <i>Merlin Project</i> – Members did not wish to sponsor a motorcycle trek in India, by contributing £20.</li> </ul> <p>d. <i>Local Council Review</i> – Members to consider a “special offer” of a year’s subscription for half price, i.e. £13.50.</p> <p>e. <i>Beach Cleaning Grant</i> – Mr Peter Melmoth, CC advises the usual grant towards cleaning Rock Beach will not be made this year, due to financial restrictions. It was, therefore, <b>RESOLVED</b> not to make a similar grant to PHC for beach cleaning.</p> <p>Noted the Clerk has informed Trebetherick Residents’ Association.</p>	Clerk
106/2010	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Young Children’s Play Area</i> – Minute 91a/2010 refers. Cllr. Gilbert reported there is a problem with the siting of the fences between the playing field and the Pre-school, which has resulted in difficulties in cutting the grass. She was authorised to act in this matter.</p> <p>b. <i>Older Children’s Play Area</i> – Minute PL66d/2010 refers. Council considered utilising the spare ground as a play area, aimed at the older children; to include the resulting financial implications. Members felt there was insufficient time to discuss this proposal fully. Cllr. Morgan suggested holding an Extraordinary Meeting to deal with some of the more complex issues which needed more time than is available at ordinary meeting.</p> <p>c. <i>Trewint Community Building</i> – Minute 91b/2010 refers. Council considered any further action, regarding the possibility of an all-purpose building (on the site of the existing pavilion/scout/guide buildings), for the use of local organisations. It was thought this was another topic, which could be dealt with an Extraordinary Meeting. It was <b>RESOLVED</b> to add one or two of the major items to each Planning Agenda.</p>	Cllr. Gilbert

107/2010	<p><u>Polzeath</u> –</p> <p>a. <i>Street Traders</i> – Minute PL66g/2010 refers. In response to the Clerk’s request for assistance with the logistics of setting up/selling pitches, i.e.</p> <ol style="list-style-type: none"> <li>1. Who is authorised to deal with any issues that arise? What training would they need? Who would provide it and at what cost?</li> <li>2. How would we make it known that the system is in operation? In particular how would we contact the traders?</li> <li>3. Who would draw up the contract/licence and who pay for it?</li> </ol> <p>Ms Michelle Brooking, Licensing Team Manager, CC has emailed to say the Parish Council would have to seek its own legal advice on this. She is not in a position to advise whether Parish Councils have any legal ability to create the pitches you are thinking about, which is why you would have to seek your own advice as to that.</p> <p>With regard to Cornwall Council’s position, there is going to be a major review of Street Trading within Cornwall, but this exercise to due to the scale of the project may take up to two years. Many organisations will be consulted as part of this review and that will include all the Town and Parish Councils in the County.</p> <p>Part of the review is to look at areas where trading is currently prohibited and see whether this is still appropriate, whether those areas require to be extended or modified, and potentially to introduce new areas to allow trading, and indeed new prohibited areas. This will all be dependent upon the form of regulation agreed for the County.</p> <p>Cllr. Morgan recapped on the background, in particular the problems with congestion and traffic issues. Members felt it was inappropriate for them to act independently. There was a feeling that the creation of paid pitches could be the way forward. They were mindful that Highlands wished to be involved and it was agreed to discuss this further and request that Mr David Attwell places this on the Polzeath Network Meeting.</p>	Clerk
108/2010	<p><u>Action Plan</u> – copy previously emailed to all Members. It was <b>RESOLVED</b> to defer this to a later Meeting.</p>	
109/2010	<p><u>St Minver Community Website</u> – Minute PL55b/2010 refers. No further action needed.</p>	
110/2010	<p><u>Council Chamber</u> – Minute PL55c/2010 refers.</p> <ol style="list-style-type: none"> <li>a. <i>Rent Review</i> – Members appointed Cllrs. Morgan, Strong and Webb as representatives to meet with their Landlords to renegotiate the terms of the licence, e.g. use of another index for use in the review. The Clerk to set up a meeting.</li> <li>b. <i>Shared Accommodation</i> – noted Highlands Parish Council has declined to share the Council Chamber.</li> </ol>	Clerk
111/2010	<p><u>Documentation</u> –</p> <ol style="list-style-type: none"> <li>a. <i>‘Keep Cornwall Whole’</i> – Saltash Town Council has emailed to request support for their campaign to ensure part of East Cornwall is not tied in with areas in Plymouth or Devon for Parliamentary purposes under the next boundary review. The Clerk to forward to Cllr. Gilbert.</li> </ol>	Clerk

	<ul style="list-style-type: none"> <li>b. <i>Ancient Tree Forum</i> – newsletter from Dr Loveday Jenkins, which can be emailed to Members.</li> <li>c. <i>Being a Good Employer</i> – guide for parish and town Councillors.</li> <li>d. <i>Cornwall Assoc. of Local Councils</i> – revised Service Level Agreement.</li> <li>e. <i>Campaign to Protect Areas of Outstanding Natural Beauty</i> – launched by the Campaign to Protect Rural England. The details, received from Mr Ted Venn, can be emailed to anyone interested.</li> <li>f. <i>Clerks &amp; Councils Direct</i> – July 2010. Taken by Cllr. Mould.</li> <li>g. <i>Community Right to Build</i> – further information available on <a href="http://www.communities.gov.uk/news/communities/1647083">http://www.communities.gov.uk/news/communities/1647083</a></li> <li>h. <i>Cornwall Assoc. of Local Councils</i> – their weekly newsletter is now available online at <a href="http://www.cornwallalc.gov.uk">www.cornwallalc.gov.uk</a>.</li> <li>i. <i>Emergency Planning</i> – leaflet. Taken by Cllr. Mould.</li> <li>j. <i>Grant Funding for Community-led Project</i> – Tracey Edwards, CC has emailed to advise that Local Action for Rural Communities funding is available in three areas in Cornwall – Clay Country, East Cornwall and West Cornwall. £1.8m of funding is available in each area to improve the quality of life, to enable local communities to diversify and strengthen their local economy, and gain better access to services and the environment. Clerk to email to Cllrs. Gilbert and Mould.</li> <li>k. <i>Localism Structure Reform Plan</i> – copies of the draft plan, together with NALC's comments on it have been emailed from CALC and can be forwarded to Members.</li> <li>l. <i>Sex Establishment Consultation</i> – deadline for comments is 20<sup>th</sup> October 2010, the document can be viewed on: <a href="http://www.cornwall.gov.uk/default.aspx?page=24779">http://www.cornwall.gov.uk/default.aspx?page=24779</a>.</li> <li>m. <i>SW Ambulance Service NHS Trust</i> – Annual Report and Accounts for 2009/10: <a href="http://www.swast.nhs.uk/publications/annreport.htm">http://www.swast.nhs.uk/publications/annreport.htm</a>.</li> <li>n. <i>The Clerk</i> – SLCC Journal, July 2010.</li> <li>o. <i>Town and Parish Newsletter</i> – July 2010. Emailed from Ms Helen Couch and can be forwarded to Members, on request.</li> <li>p. <i>Waste and Recycling</i> – briefing note, received from Ms Helen Couch, CC, can be emailed to Members on request.</li> </ul>	Clerk
112/2010	<p><u>Diary Dates</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Planning Meeting</i> – 20<sup>th</sup> September 2010.</li> <li>b. <i>Local Transport Plan 3 (LTP3)</i> – a special meeting of the Community Network will be held on Thursday 9<sup>th</sup> September 2010 at 7.00pm at Egloshayle Pavilions, to discuss the LTP3. The document is on: <a href="http://www.cornwall.gov.uk/default.aspx?page=24537">http://www.cornwall.gov.uk/default.aspx?page=24537</a></li> <li>c. <i>Memorial Policy for Cornwall</i> – Cllrs. Gibson and Mould, the Council's representatives, to attend a cluster meeting on Wednesday, 22<sup>nd</sup> September at 1pm. The Clerk to forward the agenda. Noted the Clerk has completed a questionnaire on the benches in the parish. Mr Atwell has requested that three suggestions for memorial projects, e.g. memorial orchard. The Clerk advised that Mr Jonathan Penn has emailed to request permission to install a bench between Rock and Polzeath. The Clerk to advise him to contact Mr David Attwell.</li> </ul>	Clerk  Clerk

	<p>d. <i>Macmillan Cancer Trust</i> – World’s Biggest Coffee Morning, to be held on 24<sup>th</sup> September. Noted posters are available.</p> <p>e. <i>Victoria County History of Cornwall</i> – Members are invited to send a representative to the launch, to be held on Saturday, 25<sup>th</sup> September, 6.30-8.00pm at Bodmin Parish Church.</p> <p>f. <i>Cornwall Rural Housing Assoc. Ltd.</i> – Annual General Meeting to be held on 27<sup>th</sup> September, 11am in the Barn Function Room, Trelissick Gardens, Feock.</p> <p>g. <i>Renewable and Low Carbon Energy Conference</i> – 30<sup>th</sup> September 2010, County Hall, 0900-16.30. Cornwall Council is hosting an internal conference for its members and officers in order to share information relating to Renewable Energy opportunities in Cornwall. Town and Parish Councillors are invited to attend, free of charge.</p> <p>h. <i>Planning Enforcement Local Council Task Group</i> – Thursday 30<sup>th</sup> September 2010 commencing at 6.00pm, in the Council Chamber at St Austell One Stop Shop (the former Restormel Council offices). Cllrs. Mould, Taper and Webb to attend. Minute PL66b/2010 refers.</p> <p>i. <i>Police Authority Liaison Meetings</i> – Wednesday, 6<sup>th</sup> October, 7.30pm in the School Hall, Wadebridge CP School. Cllr. Gilbert to attend.</p> <p>j. <i>Cornwall Compact Demystified Sessions</i> – Ms Lisa Riches, CC has emailed to invite two representatives to attend either on Tuesday, 21<sup>st</sup> September, Liskeard Town Hall, 2-5pm; or Friday, 24<sup>th</sup> September 2010, Wadebridge Town Hall, 2-5pm.</p>	<p>Cllrs. Mould, Taper and Webb</p> <p>Cllr. Gilbert</p>
<p><b>113/2010</b></p>	<p><u>Information Only/Future Agenda Items:</u> –</p> <p>a. <i>Nil items.</i></p>	

Signature: ..... (Cllr. Mrs Carol Mould)  
Chairman

Date: 4<sup>th</sup> October 2010