



St MINVER LOWLANDS PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHAPEL

ON MONDAY, 5th JULY 2010 @ 7.30pm

Present: Cllr. Mrs Mould (Chairman) Cllr. Mrs Gibson Cllr. Gisbourne (PC/CC)
 Cllr. Rathbone Cllr. Strong Cllr. Taper
 Cllr. Mrs Webb Mrs Thompson (Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present, with a particularly warm welcome to Mr Mike Hewitt, PHC.</p> <p>The Clerk to circulate a copy of the Action Plan to all Members for updating at the September Meeting.</p>	Clerk
84/2010	<p><u>Apologies for Absence</u> – Cllrs. Blewett (work commitment); Gilbert (leave); Morgan (ill health).</p>	
85/2010	<p><u>Members' Declarations:</u></p> <p>a. <i>Declarations of Interest, in Accordance with the Agenda</i> – none</p> <p>b. <i>Declarations of Gifts over £25</i> – none</p>	
86/2010	<p><u>Minutes of Meetings:</u></p> <p>a. <i>Full Council Meeting</i> – 7th June 2010, AGREED as a true record.</p> <p>b. <i>Planning Meeting</i> – 21st June 2010, AGREED as a true record.</p>	
87/2010	<p><u>Outside Bodies/Reports</u> –</p> <p>a. <i>Police</i> – PC Taylor sent his apologies.</p> <p>b. <i>County Council</i> – Cllr. Gisbourne said there is now a plan, yet to be ratified, which sets out the CC properties to be retained and those to be sold. He indicated that some 40% of CC's income is received from central government. He said the decision whether to hand over responsibility for car parks and public conveniences to the Parish Councils had been postponed. The supermarket planning applications have yet to be put to CC's Planning Committee.</p> <p>c. <i>St Minver Highlands Parish Council</i> – a copy of the June Minutes were made available at the Meeting.</p> <p>d. <i>Padstow Harbour Commission</i> – a copy of the May Minutes were made available at the Meeting.</p> <p>e. <i>Parish Plan Committee</i> – Cllr. Taper said an update was published in the May/June edition of <i>The St Minver Link</i>. A further Meeting is scheduled for 22nd July 2010. Cllr. Mould said she thought it was urgent the Plan was updated. Cllr. Taper urged Members to give him</p>	All Members

	<p>their thoughts so that he can take them forward. There was some confusion about how the Plan was to be updated and who was to be involved. The Clerk will provide Cllr. Taper with the contact details of Ms Sarah Sims, as she can offer guidance on this.</p> <p>f. <i>Community Network</i> – following the Meeting held on Wednesday, 23rd June 2010, Cllr. Webb reported that it might be possible to install parking meters to assist the parking problem in Rock. It was felt this was something which could be put to Highways at a future meeting.</p>	Clerk
88/2010	<p><u>Planning Applications</u> –</p> <p>a. PA10/03484, 26 Hr. <i>Tristram, Polzeath</i> – single storey extension. NO OBJECTION.</p> <p>b. PA10/03574, 2 <i>The Anchorage, Slipway, Rock</i> – proposed extensions and remodelling to existing dwelling. Members found it difficult to comment as the elevations were not to scale. However, it would appear that the footprint of the building is substantially increased, with no corresponding increase in parking facilities. Members OBJECT on the grounds that it is overdevelopment of the site because there is little amenity space left. Rock has one of the highest number of planning applications in the county and they point out that constant “small” building projects are continuing to add to the burdens on the infrastructure. Members further request that off road parking is created during any building works.</p>	Clerk Clerk
89/2010	<p><u>Traffic Matters</u></p> <p>a. <i>Double Yellow Lines</i> – Minute 76b/2010 refers.</p> <ul style="list-style-type: none"> • Mr Brian Doney, Highways, says it would be inappropriate for him to answer the numerous emails and letters, which were forwarded. • Mr Paul Allen, Highways clarifies that we cannot have parking bays. His view is that at present vehicles park (as they have always done) half on/half off the pavement area. The police do not take action against any vehicles parked in this manner. • Mr Blewett said that on two recent occasions the Lifeboat launch time had increased from 8 to 12 minutes because of the traffic. • Members had been sent copies of the responses from residents. The Clerk was thanked for producing the report, which analysed the remarks. It was proposed to hold a Meeting and invite CC Cabinet Holder (Cllr. Graham Hicks) and Mr Tim Foster, Highways. There was an amendment to this to hold a meeting, but to extend the invitation to the RNLI; the Harbour Commissioners; the Coast-guard; Police and Fire Brigade. The amendment was CARRIED. The Chairman to set a date and the Clerk to send the invitations. • There had been no response from the Rock Sailing Club, regarding Members’ letter explaining the background to this issue, but it was thought they had circulated the letter, as requested. <p>Noted Highlands Parish Council is not continuing with their involvement in this scheme. It is understood St Ender are still interested.</p> <p>The Meeting was suspended and Mr Blewett was invited to update Members regarding Padstow Harbour Commissioners’ proposal to increase the size of the Rock car park. He said it is a SSSI and it is known that English Heritage and others will object strongly to this proposal. In view of this the matter is on hold until September. Members were happy to support the project. Concern was expressed about the state of the toilets on the site.</p>	Chairman / Clerk

	<p>b. <i>Park and Ride</i> – Minute 76d/2010 refers. In the absence of Cllr. Morgan there was nil to report.</p> <p>c. <i>Flytipping</i> – Minute 76e/2010 refers. Cllr. Mould reported that it would appear the rubbish, which was tipped into the drainage ditch near Sharp’s Brewery, has been cleared. The Clerk to confirm this is the case to Mr David Wrench, CC Street Ranger.</p> <p>d. <i>New Polzeath</i> – Minute 74b/2010 refers. No further action, regarding the following:</p> <ul style="list-style-type: none"> • The double yellow lines, which have “appeared” in the village. • The “No Parking” painted on the road on Plain Street. 	Clerk
90/2010	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2010/11-04, to a value of £3,025.21 was APPROVED for payment.</p> <p>b. <i>Budget Monitor</i> – copies were circulated at the Meeting. Members had no comments.</p> <p>c. <i>Council Chamber Rent</i> – Minute 77c/2010 refers. St Minver Band has responded to say there might be an insurance issue concerning use of the hall by non-band members. However, they would like to help and would consider making one room secure and moving instruments around. Mr Head, St Minver School advises the community hall could be available on Mondays. The charge is £15/hr. It was RESOLVED the Clerk should write to our landlords and request that they do not increase the existing rent, and review this in 12 months.</p> <p>d. <i>1st St Minver Scout Group</i> – Minute 77d/2010 refers. No further information had been received from the Scout Group, regarding their request for a £1,000 grant towards the refurbishment of their hut. Deferred to the next Full Council Meeting.</p> <p>e. <i>Insurance Policy</i> – Cllr. Strong took the policy to check.</p> <p>f. <i>Annual Report</i> – the Audit Commission has approved the Council’s 2010/11 accounts.</p> <p>g. <i>Community Grants</i> – Ms Kerry Knight, CC has emailed to remind Members that this grant is still available.</p>	Clerk Cllr. Strong
91/2010	<p><u>Trewint Playing Fields</u> –</p> <p>a. <i>Children’s Play Area</i> – Minutes 79a/2010 refers. Cllr. Gibson said the equipment installer had carried out some work on the safety surfacing, as suggested by RoSPA. There is now a problem with the seesaw, which she is pursuing with them.</p> <p>b. <i>Trewint Community Building</i> – Minute PL45/2010 refers. Mr David Short, PARA has emailed to give his support to the possibility of an all-purpose building (on the site of the existing pavilion/scout/guide buildings). He indicated that the St Minver Parish Plan and PARA would offer their assistance. There had been no other response from the organisations which currently use the site.</p>	
92/2010	<p><u>Environmental Matters</u> –</p> <p>a. <i>Overhanging Hedges</i> – Minute 80a/2010 refers. No response has been received from the owner/occupier of Rosemayne Cottage.</p> <p>b. <i>Bench Policy</i> – Minute 80b/2010 refers. Mr Attwell, CC confirms a Meeting has been scheduled, to develop a way forward, and Cllr. Mould has been invited to attend. She will report to the next Meeting.</p>	

	<p>c. <i>Rock Toilets</i> – a complaint was received, regarding the state of the toilets, which has been forwarded to Padstow Harbour Commissioners.</p> <p>d. <i>Rock Dunes</i> – a further Freedom of Information request has been received. The Clerk to respond to indicate that we have made donations to the Padstow Harbour Commissioners towards fencing, but that we have no responsibility for the footpaths in the area.</p>	
93/2010	<p><u>Rock Post Office</u> – Minute 83b refers. Ms Leanne Wood (Post Office Customer Care) has written to apologise that Rock PO did not comply with their advertised opening hours, as per their contractual responsibilities. She passed on the apologies of the Postmaster for any inconvenience caused. Members were happy with this outcome.</p> <p>Members also considered a letter from the Postmaster (previously emailed to all Members). It was reported that the Parish Council's notice board has been removed from the PO wall, as requested by Mr De Ayala, and moved to the Spar Shop. The Clerk is to write to the Postmaster to say we regret he was offended at our remarks, but to point out that people have raised concerns about the customer service and the closure of the Post Office.</p>	Clerk
94/2010	<p><u>Documentation</u> –</p> <p>a. <i>Cornwall in Bloom</i> – leaflet.</p> <p>b. <i>Cornwall Areas of Outstanding Natural Beauty</i> – public consultation on Management Plan Review, which can be emailed on request.</p> <p>c. <i>Out and About</i> – CC leaflet about the mobile One Stop Shop.</p> <p>d. <i>Town and Parish Council</i> – newsletter June 2010.</p> <p>e. <i>CAB Remote Access Report</i> – can be viewed on www.cabcornwall.org.uk/docs/remote_access.pdf</p> <p>f. <i>Changes to the Planning Framework</i> – aimed at clamping down on 'garden grabbing', can be viewed on: www.communities.gov.uk/planningandbuilding/planning/planningpolicyguidance/planningpolicystatements/planningpolicystatements/pps3</p> <p>g. <i>Government's planned Localism Bill</i> – the potential impact of decentralisation under the new, can be viewed on: http://infrastructure.independent.gov.uk/?page_id=8</p> <p>h. <i>Affordable Housing</i> – an update can be viewed on: http://www.communities.gov.uk/speeches/corporate/queensspeechforum</p> <p>i. <i>Superfast Broadband in Rural Areas</i> – can be viewed on: http://ruralcommunities.gov.uk/2010/06/09/rural-broadband/ http://www.culture.gov.uk/news/media_releases/7137.aspx</p> <p>j. <i>Cornwall Neighbourhoods for Change</i> – CN4C are able to offer a range of free training courses. A full list has been emailed by Ms Helen Jones, CC, but examples are: Skills for Life (numeracy or literacy); Effective Job Search; Assertiveness; Team Building, etc.</p> <p>k. <i>Planning Guidance for Local Councils</i> – copy for each Member was circulated at the Meeting.</p> <p>l. <i>Community Planning Newsletter No.6</i> – emailed from Ms Sharon Davey, CRCC.</p> <p>m. <i>BTCV</i> – charitable organisation, which can help manage our footpaths, village/town parks and other countryside/open access sites; either as a one off task or through a service level agreement.</p>	

	<p>n. <i>Active Partnering (CC/Parish Councils)</i> – model for joint service delivery. An introductory guide and further information can be found at www.cornwall.gov.uk/activepartnering. A copy of the basic template for individual formal agreements can be viewed on the same website.</p> <p>o. <i>Stolen Surfboards</i> – Members are asked to be on the lookout!</p> <p>p. <i>Local Council Planning Forum</i> – Ms Carly Johnson has emailed to advise that presentations given at the forum held on 19th June can be viewed on www.cornwall.gov.uk/default.aspx?page=24500.</p> <p>q. <i>Renewable and Low Carbon Energy Conference</i> – presentations from the event, held on 4th June 2010, can be viewed on www.cornwall.gov.uk/default.aspx?page+22558.</p> <p>r. <i>Core Strategy Place Based and Topic Based Papers</i> – Ms Lisa Riches, CC has emailed this paper for consultation, which can be viewed on: http://www.cornwall.gov.uk/default.aspx?page=22887.</p>	
<p>95/2010</p>	<p><u>Diary Dates</u> –</p> <p>a. <i>Planning Meeting</i> – 19th July 2010. Noted there will be no Full Council Meeting in August. Apologies from Cllr. Gibson and Strong for the July Planning Meeting.</p> <p>b. <i>Cornish Devolution Decade</i> – 10th Anniversary Conference. Saturday, 24th July 2010, 10am-1pm. No location given.</p> <p>c. <i>St Minver Computer Club</i> – meets at the Tubestation on alternate Thursdays from 10.30 to 12.00, commencing 9th September 2010.</p> <p>d. <i>PARA</i> – the Committee are holding “Come in for a Chat” sessions at the Tubestation, on Fridays from 10.00 to 12.00 during the school holiday.</p> <p>e. <i>North Cornwall Group of Councils</i> – Wednesday, 21st July 2010 at 7.30pm in the Camelford Hall. Guest speaker Mr Paul Walker, Deputy Chief Fire Officer.</p> <p>f. <i>Code of Conduct Training</i> – Monday, 19th July 2010 at Delabole Methodist Church Room. Cost will be £5-10 (depending on the numbers attending).</p> <p>g. <i>SLCC Meeting</i> – Friday, 23rd July 2010, 11am in Bodmin Town Council Offices.</p> <p>h. <i>Wadebridge Traffic Consultation</i> – Friday, 9th July 2010, 10am to 7pm. PS Moorcroft has sent details of this event to seek views on possible traffic management changes to Molesworth Street and side streets.</p> <p>i. <i>Democracy Day</i> – CALC has emailed, regarding an event, to be held in Bodmin on 30th July 2010. Aimed at those who want to learn more about active citizenship and the democratic process. Topics to be covered include: understanding how political power can work for you, learning how to influence people and structures, find out how you can help others become more active citizens.</p>	
<p>96/2010</p>	<p><u>Information Only/Future Agenda Items</u>: –</p> <p>a. <i>Summer Fete</i> – Cllr. Gibson asked for help with this.</p>	

Signature: (Cllr. Mrs Carol Mould)
Chairman

Date: 6th September 2010