

St MINVER LOWLANDS PARISH COUNCIL
NOTICE AND AGENDA OF THE COUNCIL MEETING, TO BE
HELD IN THE COUNCIL CHAMBER, ROCK METHODIST CHURCH
ON TUESDAY, 3rd JANUARY 2017 @ 7pm

Members of the public may address the Council prior to the start of the meeting.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Parish Council, prior to the commencement of the meeting.	
01/2017	<u>Apologies for Absence</u> – Cllr. Boswell-Munday (personal commitment).	
02/2017	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
03/2017	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 5th December 2016. b. <i>Planning Meeting</i> – 19th December 2016, meeting cancelled. 	
04/2017	<u>Outside Bodies / Reports</u> – <ol style="list-style-type: none"> a. <i>Police</i> – Members to receive a report. b. <i>County Council</i> – Members to receive a report. c. <i>St Minver Highlands Parish Council</i> – a copy of their draft December Minutes to be made available to the Meeting. d. <i>Padstow Harbour Commission (PHC)</i> – a copy of their October Minutes to be made available to the Meeting. e. <i>Polzeath Beach Management Group</i> – meeting scheduled to be held on Tuesday, 31st January 2017. NOTE – St Minver Highlands PC have appointed Cllrs. Vicki Darnell and Marc Dingle to the Polzeath Beach Management Group. f. <i>Daymer Bay WCs</i> – the TRA had met with Mr Jon James, CC, on Monday 12th December 2016. Members to receive a verbal report. 	PCSO Cllr. Penny Cllrs. Davis / Mould
05/2017	<u>Planning Applications</u> – Members to consider the following, including any applications that are received after the agenda had been published: <ol style="list-style-type: none"> a. <i>PA16/10676, Carrek Lodge, Trewint Lane, Rock</i> – new build following outline consent for PA16/05144 for a detached dwelling and double garage. Members had no objection to the original application. b. <i>PA16/10922, Trenoweth, Trebetherick</i> – replacement of existing bungalow with two new dwellings and demolition of corrugated barn; and extension of car park to the St Moritz Hotel. 	

	<ul style="list-style-type: none"> c. <i>PA16/11098, Chapel Cottage, Rock Road, Rock</i> – demolition of existing 2 storey dwelling house and garage and the construction of a replacement 2 storey dwelling house with separate garage / carport. d. <i>PA16/11137, The Cottage, Rock Road, Rock</i> – outline application for proposed new dwelling. e. <i>PA16/11744, 17 Rockhaven Gardens Pityme</i> – proposed internal and external remodelling with single storey extension and associated external works. 	
06/2017	<p><u>Other Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Development Plan (NDP)</i> – the Plan will be published for a six week consultation in January. b. <i>PA16/08658, Lowenva, Rock</i> – outline planning application with some matters reserved for residential development. This application is to be taken to CC's planning committee on 4th January 2017. 	Information Information
07/2017	<p><u>Trewint Playing Fields</u> –</p> <ul style="list-style-type: none"> a. <i>Trewint Facilities</i> – Members to receive an update on the following: <ul style="list-style-type: none"> i. <u>Children's Play Area</u> – fortnightly H&S Inspection Reports. ii. <u>Community Building</u> – b. <i>Phone Mast</i> – Mr Dovid Pink reported he had spoken with CTIL who manage the Vodafone/Telefonica sites. They had told him they decided to go with an alternative option they preferred at Rock Marine Services (RMS). At the time of writing they were waiting for the decision of RMS. 	
08/2017	<p><u>Administration Matters</u> –</p> <ul style="list-style-type: none"> a. <i>PAT Testing</i> – Minute 79a/2016 refers. Members to receive an update, regarding the annual PAT testing and reaffixing of the heater to the wall. b. <i>PC Website</i> – Members to receive an update. NOTE – Mr Robert Lawrence, ICTConnect Ltd. will provide instructions and training for adding / modifying information on the website 	Cllr. Mould
09/2017	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule 2016/17-09. b. <i>2017/18 Budget</i> – Members to consider their budgetary requirements for the next financial year, and to set their precept. Draft budget to be circulated at the meeting. 	
10/2017	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda:</p> <ul style="list-style-type: none"> a. <i>Local Agency Agreements</i> – this practitioners group will support CC to undertake a review of the administration and payment system used in the various agency agreements in place for Town and Parish Councils who undertake work on behalf of the Council. The initial work will focus on a review of the Local Maintenance Partnership, a new area of activity in respect of closed churchyards and the lengthsman scheme before looking at potential new areas including street cleansing. Please see the Agency Agreement Task and Finish Group terms of reference and the member role profile for more information. We are looking for up to 10 Members and your application, similar to above, should be sent by email to Sarah Mason (CALC) by Friday 13th January 2017. b. <i>Non-Emergency Patient Transport</i> – consultation runs from 12 December 2016 until 6 March 2017. More details on: https://www.kernowccg.nhs.uk/get-involved/consultation/non-emergency-patient-transport/. 	

	<p>c. <i>Road Closure Order</i> – Byway 20, closed 6th December 2016 to 16th July 2017, 24 hours a day. Details previously circulated via email.</p> <p>d. <i>Yellow Lines, Rock Road</i> – the yellow lines had recently been repainted. A complaint had been received that they had missed the section from No.4 Penmayne House to the Rock Wall. Mr Oliver Jones, Cormac advised: "... the current works in Rock are mainly to address the areas that have defects and can't currently be enforced; I have forwarded a copy of your email onto our Ops team so they can check this location."</p> <p>e. <i>Tour of Britain</i> – Helston TC's had written to gauge interest in Cornwall hosting a stage of the cycling race.</p>	Information
11/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Full Council Meeting</i> – 6th February 2017.</p> <p>b. <i>Planning Meeting</i> – 16th January 2017.</p> <p>c. <i>CCTV Briefing Evening</i> – 31st January 2017, from 7-9pm at the Liskeard One Stop Shop. Deadline to apply is 16th January.</p> <p>d. <i>Cornwall for Change</i> – 24th January 2017, 7pm, St Cleer. Details previously circulated via email.</p>	
12/2017	<p><u>Information Only/Future Agenda Items</u> –</p> <p>a.</p>	
13/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
14/2017	<p><u>New Play Equipment</u> – Cllrs. Gilbert and Webb to revisit this and provide suggestions for alternative pieces of equipment and report to a future meeting.</p>	Cllrs. Gilbert / Webb
15/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)

Parish Clerk

Date: 23rd December 2016

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